All Members of the Council are hereby summoned to attend the

Ordinary Meeting of Northleach with Eastington Town Council on Wednesday 14 October 2026 at 7pm at the Westwoods Centre

for the purpose of considering the business to be transacted as set out hereunder.

Pauline Rigby

Dated this day 08 October July 2026

Ms Pauline Rigby, Town Clerk

AGENDA

1.	To receive apologies for absence.
2.	To receive declarations of interest and deal with any requests for dispensations.
	PUBLIC PARTICIPATION
3.	County and district council reports.
4.	Public Session: *In accordance with Standing Orders, the period designated for public participation shall not exceed 3 minutes per person and 15 minutes overall*.
	MATTERS FOR DECISION
5.	**Confirmation of Minutes**: To confirm and sign the minutes of the ordinary meeting on 16 September 2026.
6.	**Councillor Co-option**: To co-opt a councillor (one vacancy).
7.	**Planning & Licensing**: To agree comments on applications currently open for consultation (see schedule).
8.	**Land East of Nostle Road**: *Minute 105 of 15 July 2026 refers*. (a) To receive an update on the progress of the call-in of the planning application and potential for pursuing a complaint, and consider any further actions required. (b) To receive an update on the correspondence with the Case Officer regarding the conditions imposed in relation to the water network.
9.	**New Public Work of Art**: To confirm Council's support and issuing of a letter of support for the commissioning of a commemorative 800-year sculpture for the Town.
10.	**The Old Prison**: To agree to provide a letter of support for Friends of the Cotswolds' bid to the Heritage Lottery Fund for their project Unlocking the Old Prison: Planning for Renewal.
11.	**Outdoor Table Tennis Table (Cllr Glynn)**: To review the Project Initiation Document and agree whether to progress the proposal, including undertaking further work to develop full costings and site selection.
12.	**800 Celebration Medieval Feast (Cllr Morley-Blackwell)**: *Minute of 15 July 2026 refers*: (a) To approve a quotation to provide external catering for the feast; (b) To approve the overall event budget including venue, catering, entertainment and any other associated costs; and (c) To agree the ticket price for the event, taking into account the approved budget**.**
13.	**Finance**: (a) To receive the bank reconciliation to 30 September 2026 (b) To receive the budget monitoring report for the year to date. (c) To approve the payment of accounts as per the schedule appended.

14.	**Staffing Review**: To consider a recommendation from the Finance Committee to approve the restructuring of the existing Caretaker role into a Community and Events Officer role, on a fixed-term 12-month basis, with job description, hours and salary as set out in the report.
15.	**Budget 2026-27**: To agree a date(s) for a project review and budget planning meetings.
	MATTERS FOR INFORMATION
16.	To receive committee minutes: (a) Property & Premises Management Committee on 5 October 2026, and (b) Finance & General Purposes Committee on 6 October 2026.
17.	To receive items for future meetings (note: no discussion under this item).
18.	**Date of Next Meeting**(s): Weds 18 November 2026, 7pm.

Planning Applications

App Ref	Address	Proposal	Deadline
26/02712/FUL	12 Tayler Road Northleach Cheltenham GL54 3JE	Erection of a single storey rear extension. Demolition of the existing conservatory	Tue 13 Oct 2026

Payment Schedule

Invoice date	Supplier	Service	Amount
15-Sep	Lloyds Bank	Service charge	£ 5.51
21-Sep	Zen Internet	Broadband and phone	£ 42.30
22-Sep	BrightHR	HR support	£ 24.30
23-Sep	ICO	Data Protection fee	£ 47.00
24-Sep	Cathedral Hygiene	Sanitary bins	£ 70.20
25-Sep	Staff costs	Payroll Sept	£ 5,536.27
28-Sep	RBL Poppy Appeal	Donation	£ 120.00
28-Sep	Garry Evans	Window cleaning	£ 30.00
29-Sep	Amazon	Building stickers	£ 9.95
29-Sep	Water Plus	Water charges	£ 79.24
30-Sep	Glebe Contractors *	Mowing Sept	£ 1,745.95
30-Sep	Grundon	Waste collection	£ 163.30
30-Sep	SumUp	Transaction fees	£ 27.67
01-Oct	Cotswold District Council	Business rates	£ 188.00
01-Oct	EDF Energy	Westwoods electricity	£ 200.61
01-Oct	Cellar Supplies *	Bar stock	£ 241.78
02-Oct	Smarty	Mobile phone	£ 6.00
03-Oct	Bar staff	Wages	£ 120.00
08-Oct	Cotswold Stores	Milk	£ 3.30
08-Oct	A1BarStuff	Bar dispense kit	£ 33.96
14-Oct	Clerk expenses	Bar stock/ mileage	£ 45.98
	TOTAL PAYMENTS		**£ 8,741.32**

* Payment not yet paid/ awaiting approval.