

KING GEORGE V PLAYING FIELD NORTHLEACH TRUST

ORDINARY MINUTES OF THE MEETING of

KING GEORGE V PLAYING FIELD NORTHLEACH TRUST

Held at the Westwoods Centre on Wednesday 16 September 2026, 8:10 pm

Present: Cllrs Terry Morley-Blackwell (Chairman), Gina Blackwell, Brian Hulcup, Valerie Glynn, Matt Jackson, Jules Russell, Caroline Saunders, and Andrew Wellman

In attendance: Pauline Rigby, Clerk to the Trust, and one member of the public.

1. Apologies for Absence

Apologies from Cllrs Michael Seath and Laura Kirkby.

2. Declarations of Interest

No interests were declared.

3. Public participation

A volunteer reported that they had dug out 3 foot of silt from the gully at the car park entrance and confirmed that the drainage is now working.

4. Confirmation of Minutes

It was RESOLVED that the minutes of the meeting held on 17 June 2026 be confirmed and signed as an accurate record.

5. To report on any outstanding matters arising from the minutes.

The Clerk reported that she had met with Cllr Seath to progress the matter of the lease to Northleach Club and expected to report to the next meeting.

6. Finances: –

(a) To approve the bank reconciliation to 31 August 2026.

It was RESOLVED that that the bank reconciliation be approved.

(b) To receive the budget monitoring report for the year to date.

The report was received.

(c) To approve payments made (schedule appended).

It was agreed to add an invoice of £64.46 to The Safe Shop Ltd to the list.

It was RESOLVED that the payments list as amended be approved.

Date	Supplier	Service	Amount
21-Feb-26	Cotswold District Council	Non-domestic rates	£ 775.45
07-Apr-26	United Gas & Power	Electricity	£ 223.69
13-Apr-26	Central Trees	Reducing trees over field	£ 2,232.00

21-Apr-26	Castle Water	Water bill	£	141.61
08-May-26	Castle Water	Water bill	£	117.94
12-May-26	United Gas & Power	Electricity	£	240.81
03-Jun-26	Castle Water	Water bill	£	130.81
05-Jun-26	United Gas & Power	Electricity	£	341.52
15-Sep-26	The Safe Shop	New padlocks	£	64.46
	TOTAL PAYMENTS		£	2,909.27

Already paid unless marked *

7. To receive the fire risk assessment and consider actions arising.

An action plan had been circulated and was reviewed.

The key points raised as high risk/short timescale were:

- Installation of an automatic fire alarm system (to be considered under the next agenda item), and
- Improving the means of escape at the rear of the building (Northleach Club were investigating options).

The Clerk reported that the lock on the changing room corridor had already been changed to a thumb turn to allow quick exit.

8. To consider quotations to supply and install an automatic fire alarm.

Two quotes for a new fire alarm system had been received.

It was RESOLVED to waive the requirement to source three quotes due to the time sensitive nature of the work, and accept the quotation from A&E Fire at a cost of £3,964.96 plus VAT i.e. £4,757.94.

9. To receive a maintenance update:

- (a) Car park lining had been refreshed, alongside work carried out at the Westwoods Centre and paid for by the Town Council.
- (b) Electrical condition inspection report (EICR): NKS had carried out the inspection on 18 August, but the final report was not yet available.
- (c) PAT testing has been booked with Graham Stock.

10. To consider a proposal for improving the condition of the playing field.

A quotation had been circulated.

Cllr Wellman proposed and it was RESOLVED that this item is deferred.

It was noted that there was no budget allocated for pitch improvements.

11. To discuss and agree the scope of work for improvements to the car park fencing and site security generally. (Minute 8 of 3 December 2025 refers).

Officers had obtained quotations for replacement fencing, as previously requested. However, subsequent feedback from councillors suggested there was some misunderstanding regarding the agreed scope of works.

The options were reviewed including closing off access to the playing field or installing gates across the car park entrance. Councillor expressed a preference for installing a gate or gates between the existing pillars at the front of the car park. This would prevent vehicles from accessing the car park when it was not in use and enable the car park to be secured in the event of a potential incursion. Pedestrian and emergency access would need to be maintained. Others had suggested the installation of bollards. It was agreed that bollards may not be necessary if suitable gates were installed.

It was noted that the existing fencing would still need to be replaced as the posts were rotten and horizontal bars were missing.

The Clerk was asked to obtain quotations for both options - gates and bollards – to be positioned between the existing pillars at the car park entrance, for consideration by the Trust.

12. To consider erecting car park signs prohibiting overnight camping/campervans.

Cllr Glynn introduced this item. Campervans had been noticed staying overnight in the car park and concern was raised about the potential for future problems. The car park has limited spaces, but a lot of users.

It was proposed to erect a sign prohibiting overnight camping, but the motion failed to carry. It was agreed to revisit the issue if it becomes a problem.

13. To consider the installation of an automatic gate system at the tennis courts to improve public access, noting the Tennis Club's support for the project, and the grant application submitted, and consider any further actions arising

Northleach Tennis Club had put forward a proposal for an automatic gate system to increase public access to tennis and ease administration.

The Clerk reported that a grant had been applied for towards the project from the Gloucestershire Playing Fields Association (GPFA).

It was RESOLVED to support and proceed with the project to install an automatic gate system at the tennis courts.

Once grant decisions had been made, the matter would be brought back to a meeting before an order is placed.

14. To receive items for future meetings: (note: no decisions under this item).

To be added: Replanting the elder (PPMC), Layton Lane steps.

15. Next Meeting

The next scheduled meeting is Weds 14 October 2026.

There being no further business, the meeting closed at 9:10pm.

Signature of Chairman on approval of the minutes: _____