

KING GEORGE V PLAYING FIELD NORTHLEACH TRUST

MINUTES OF THE MEETING of

KING GEORGE V PLAYING FIELD NORTHLEACH TRUST

Held at the Westwoods Centre on Wednesday 16 October 2024, 8pm.

Present: Cllrs Terry Morley-Blackwell (Chairman), Byron Hadley, Matt Jackson, Jules Russell, Caroline Saunders, Mark Tennant, and Andrew Wellman

In attendance: Pauline Rigby, Clerk to the Trust, 2 directors of Northleach Club, and 2 members of Northleach Entertainment Group.

1. Apologies for Absence

Apologies received from Cllrs Brian Hulcup, Laura Kirkby, and Guy Woolley.

2. Declarations of Interest

No interests were declared.

3. Public Participation

The Chairman proposed that members of the public would be given the opportunity to contribute during the relevant point in the debate.

A director of Northleach Club asked about a ramp for wheelchair access.

4. Confirmation of Minutes

To confirm the Minutes of the Trust Meeting held on 19 June 2024.

It was RESOLVED that the minutes of the meeting held on 19 June 2024 be confirmed and signed as an accurate record.

5. Finances: –

(a) To approve the bank reconciliation to 30 September 2024.

It was RESOLVED that Cllr Jackson would verify the bank reconciliation and report back to the Trust if any issues are found.

(b) To receive the budget monitoring report for the year to date.

The report was received, there were no questions.

(c) To report payments made (schedule appended).

The payments list had been circulated.

Northleach Club asked when their next utilities invoice was due. The Clerk explained that she was aiming to invoice quarterly.

A question was raised about why electricity bills are so high. Northleach Club explained that the chiller unit in the cellar runs 24/7.

6. To consider request from Northleach Entertainments Group to retain the beacon brazier on the playing field.

Matt Backhouse introduced this item on behalf of the Group. The beacon had been acquired for the D-Day Remembrance event in the churchyard, but that was not intended to be its permanent home. Hence it had been moved to the playing field and pole replaced with steel post sat in a metal boot that is concreted into the ground. They could not think of a better location in the Town. The beacon could be moved and stored, but not on a regular basis because it takes six strong people to move it.

The Chairman explained that the Trust would like reassurance about the structure of the Group and what happens to the beacon in the event the Group dissolves, and asked if the Group would be willing to write up the operating procedure for lighting the beacon.

Questions were raised about fire risk and sources of fire safety advice. Various risk mitigation measures were discussed such as having a member of the fire service in attendance when the beacon was lit. It was emphasized that the Group would need a robust risk assessment for lighting the beacon, and the Trust would need to confirm that granting permission for the beacon does not compromise its own insurance.

The Clerk advised that the Town Council does not grant planning permission, and suggested checking with the planning dept at Cotswold District Council.

It was RESOLVED to grant permission to retain the beacon subject to the Northleach Entertainment Group obtaining suitable public liability insurance, providing a written constitution, operating procedures and risk assessment for lighting the beacon that are satisfactory to the Trust, and confirmation that granting permission would not compromise the Trust's own insurance policy.

The Chairman offered help with producing the required documentation.

7. To discuss renewal of the 10-year licences with Northleach Primary School for use of the playing field and access track, and agree actions arising.

Cllr Tennant introduced this item and explained its history.

It was proposed that, given the school is paying £400 per year, to look to keep payments at this level, and it was agreed that Cllr Tennant would take this proposal to the meeting with the Chair of Governors.

8. To agree process for issuing a new Pavilion lease to Northleach Club Ltd.

It was agreed to share lease wording with the Directors, including sample clauses about condition, and an example of the profit share calculation.

9. To consider quotations for internal redecoration at the pavilion

Quotations were still being sought for the necessary work. The Chairman proposed and it was agreed that the decision be held over.

10. To report that the electricity contract has been renewed with United Gas and Power at a rate of 23.954p kWh until 31 March 2028.

This was noted.

11. Items for Future Meetings

To receive items for future meetings (note: no decisions under this item).

12. Next Meeting

The next scheduled was Weds 19 February 2025

An extra meeting was requested for 30th October 2024.

There being no further business, the meeting closed at 9:10pm.

Signature of Chairman on approval of the minutes: _____

Payment list

Date	Supplier	Service	Amount
05-Jun-24	United Gas and Power	Electricity	£ 289.92
06-Jun-24	Castle Water	Water rates	£ 53.61
11-Jun-24	Yates Plumbing	Repair leak	£ 60.00
	TOTAL PAYMENTS		£ 403.53

Note: Already paid unless marked *.