

KING GEORGE V PLAYING FIELD NORTHLEACH TRUST

MINUTES OF THE MEETING of

KING GEORGE V PLAYING FIELD NORTHLEACH TRUST

Held at the Westwoods Centre on Wednesday 29 May 2024, 7pm.

Present: Cllrs Andrew Wellman (Vice-Chairman, in the chair for items 1-4), Cllr Terry Morley-Blackwell (Chair, from item 5), Patsi Rainey, Jules Russell, and Caroline Saunders

In attendance: Pauline Rigby, Clerk to the Trust

1. Apologies for Absence

As the Chairman was absent at the start of the meeting, the Vice Chairman opened the meeting.

Apologies received from Cllrs Brian Hulcup, Byron Hadley, Laura Kirkby, Matt Jackson, Mark Tennant, and Guy Woolley.

Cllr Terry Morley-Blackwell had been delayed and arrived during item 5.

2. Declarations of Interest

Cllr Wellman declared a personal interest in item 8 as he volunteered at Charter Fair, but was not part of the organising committee.

3. Public Participation

There were no members of the public present.

4. Confirmation of Minutes

To confirm the Minutes of the Trust Meeting held on 24 February 2024.

It was RESOLVED that the minutes of the meeting held on 24 February 2024 be confirmed and signed as an accurate record.

5. Action Point Update

To receive the Action Point Update

World Jungle had requested use of the playing field free of charge. It was agreed that it was worth further debate, and would be revisited.

6. Finance

(a) To approve the annual accounts for financial year 2023-24.

It was RESOLVED that annual accounts for 2023-24 be approved, subject to the date being amended on the receipts and payments report.

(b) To receive the budget monitoring report.

The Clerk introduced the report, which covered the year 2023-24. She explained that income included services in kind provided by the council.

(c) To approve the bank reconciliation to 31 March 2024.

Cllr Rainey requested sight of the bank statement. The meeting was briefly adjourned while the Clerk retrieved the bank statements.

The meeting was resumed at 7:21pm.

It was RESOLVED that the bank reconciliation to 31 March 2024 be approved.

(d) To report payments made since the last meeting (schedule appended).

It was RESOLVED that payments be approved in the sum of.

It was further RESOLVED that the payment to Cotswold Building Contractors Limited for £301.20 be approved.

7. Profit Share

To note profit share received from Northleach Club.

The amount of the profit share was noted.

Members extended a vote of thanks to Northleach Club for their work.

8. Event Applications:

To consider the event application for Northleach Charter Fair & Music Festival.

It was RESOLVED that the application be approved.

Cllr Wellman had declared a personal interest, and asked for it to be recorded that he abstained.

9. Pavilion Roof

To receive an update on the pavilion roof and consider actions arising.

The Chairman explained the situation for information only. Tenders were being refreshed and quotations for internal decoration being obtained.

10. Items for Future Meetings

To receive items for future meetings (note: no decisions under this item).

11. Next Meeting

The next meeting was scheduled for 19 June 2024, or earlier if required.

12. Closed Session

To resolve to exclude press and public by virtue of the confidential nature of the business to be transacted.

It was RESOLVED that press and public be excluded.

13. Pavilion Lease

To review and approve the draft lease with Northleach Club.

Some members were dissatisfied with the wording which was not in plain English, and felt absent councillors may have a better understanding.

Following a discussion, it was deemed sensible to continue with the tenancy at will until the roof issues are resolved, particularly given the clauses concerning the tenant's internal decoration responsibilities.

It was RESOLVED that to continue with the tenancy at will until the issues with the roof have been resolved and the new lease has been finalised.

It was RESOLVED that the Regulations be deleted from the new lease.

It had been noticed that a marquee had been erected on the field without notification. Members felt that it needed to be clear when to request permission. It was pointed out that this is covered by clause 2(t).

It was RESOLVED that the lease plan be amended to show shared space on the tarmac and the ancillary storage space.

As the draft lease would need to be reviewed again, it was decided to end the discussion there.

The profit share calculation was discussed. Members would like to meet with the directors to understand what their accountant had advised. It was agreed that Cllrs Morley-Blackwell, Rainey, and Woolley take the meeting.

There being no further business, the meeting closed at 8:10pm.

Signature of Chairman on approval of the minutes: _____

Payment schedule

Date	Supplier	Service	Amount
21-Feb-24	Cotswold Building *	Roof and ceiling patching	£ 301.20
22-Feb-24	Castle Water	Water rates	£ 18.04
01-Mar-24	Cotswold District Council	Non-domestic rates	£ 146.97
05-Mar-24	United Gas and Power	Electricity	£ 223.09
08-Mar-24	Castle Water	Water rates	£ 74.00
11-Mar-24	Dynorod	Unblocking drains	£ 247.00
12-Mar-24	Timpsons (Flam Wellman)	Changing room keys	£ 20.00
05-Apr-24	United Gas and Power	Electricity	£ 256.70
08-Apr-24	Castle Water	Water rates	£ 59.87
07-May-24	United Gas and Power	Electricity	£ 254.95
07-May-24	Freeths *	Pavilion lease	£ 925.20
17-May-24	Castle Water	Water rates	£ 19.93
	TOTAL PAYMENTS		£ 2,546.95

Note: Already paid unless marked *.