

NORTHLEACH WITH EASTINGTON TOWN COUNCIL

Finance & General Resources Committee

To: Committee Members: Cllrs Hulcup, Jackson, Kirkby, Rainey, Woolley, Wellman.
You are hereby summoned to attend a meeting of the above Committee which will be held in the **Westwoods Centre** on **Mon 5 February 2024** commencing at **6pm** for the purpose of considering the business to be transacted as set out hereunder.
Members of the public and press are also invited to attend.

Pauline Rigby

Dated this day 1 February 2024

Ms Pauline Rigby, Town Clerk

AGENDA

1. To receive apologies for absence
2. To receive declarations of interest
3. To confirm the minutes of the committee meeting held on 15 January 2024.
4. To receive the action point update.
5. To resolve that the press and public be excluded under s1(2) of the Public Bodies (Admissions to Meetings Act) 1960 due to the confidential nature of the business.
6. Staff Matters:
 - a. To agree to offer the Assistant Clerk position to the preferred candidate.
 - b. Subject to the above, to review clerk's working hours and make any recommendations to full council.
 - c. Update to staff structure review.
7. Items for future meetings (for information only): employment policies.
8. Date and time of next meeting: Tuesday 9 April 2024, 7pm.