

NORTHLEACH WITH EASTINGTON TOWN COUNCIL

Property & Premises Management Committee

To: Members of the Property and Premises Management Committee
You are hereby summoned to attend a meeting of the above Committee which will be held on **20 November 2023** commencing at **7:00 pm in the Westwoods Centre** for the purpose of considering the business to be transacted as set out hereunder.
Members of the public and press are also invited to attend.

Pauline Rigby

Dated this day, 14 November 2023

Ms Pauline Rigby, Town Clerk

AGENDA

1. To receive apologies for absence.
2. To receive declarations of interest.
3. To confirm the minutes of the previous meeting held on 25 September 2023.

PART A: BURIAL AUTHORITY

4. Cemetery: To receive the officer report and consider any actions arising.
5. Cemetery fees and charges: To agree fees and charges for 2024-25.

PART B: PROPERTY & PREMISES

6. To receive the action point update.
7. To review committee expenditure versus budget to date.
8. Allotments: To receive and note officer report, and consider matters arising:
 - a. Men in Sheds offer to make plot markers so that plots can be identified;
 - b. Request to use a hosepipe as a reasonable adjustment.
9. Play Equipment: To receive routine inspection reports and consider actions arising:
King George V: (a) failed gate springs, (b) roundabout inspection, (c) boundary fence;
Ward Road: (c) bird spikes above swings, (d) rotted fence posts.
10. To consider Town Trustee request for a plaque to recognise their grant to the playground.
11. To confirm arrangements for this year's Christmas tree in the Market Place.
12. To receive the Tree Inspection Report and agree actions arising.
13. To consider quotations to repair the cricket shed door.
14. To discuss issues relating to repairs to churchyard pathway and agree next steps.
15. To consider items to recommend for inclusion in the budget for 2024-25.
16. To receive items for future meetings (note no discussion may take place under this item).
17. To confirm date of next meeting: scheduled for **Monday 29 January 2023**.