

NORTHLEACH WITH EASTINGTON TOWN COUNCIL

Finance & General Resources Committee

To: Committee Members: Cllrs Hulcup, Jackson, Kirkby, Rainey, Woolley, Wellman.
You are hereby summoned to attend a meeting of the above Committee which will be held in the **Westwoods Centre** on **Tues 10 October 2023** commencing at **7pm** for the purpose of considering the business to be transacted as set out hereunder.
Members of the public and press are also invited to attend.

Pauline Rigby

Dated this day 4 October 2023

Ms Pauline Rigby, Town Clerk

AGENDA

1. Election of Committee Chairman (if required)
2. To receive apologies for absence
3. To receive declarations of interest
4. To confirm the minutes of the committee meeting held on 11 July 2023.
5. To receive the action point update.
6. To consider applications to the Town Council's Community Grants Scheme (note none received at time of issuing the agenda).
7. Financial reporting:
 - a. To approve and sign the bank reconciliation to 30 September 2023.
 - b. To review quarterly receipts and payments detail to 30 September 2023.
 - c. To review the budget monitoring report.
 - d. To note submission of the quarterly VAT return.
8. To report transfers to/from savings and investments, and agree any further transfers.
9. To report on internal control checks and agree date of next check.
10. To agree use of external IT support to resolve issues with council MS365 accounts.
11. To consider a response to NALC consultation on a review of Model Financial Regulations.
12. To discuss adopting a Pension Admissions Policy, and agree the next steps.
13. To resolve that the press and public be excluded under s1(2) of the Public Bodies (Admissions to Meetings Act) 1960 due to the confidential nature of the business.
14. To review increase in Clerk's working hours while the Administration Officer post is vacant.
15. Items for future meetings (for information only): employment policies, recruitment, budget and precept (January 2023).
16. Date and time of next meeting: 9 January 2023.