

Minutes of the Ordinary Meeting of the Northleach with Eastington Town Council held in the Westwoods Centre on 19 April 2023, 7pm

Members Present: Cllrs Terry Morley-Blackwell, (Chair), Gina Blackwell, Sara Gorst (arrived during public questions), Caroline Saunders, Adam Tattersall, and Andrew Wellman.

In Attendance: Pauline Rigby (Town Clerk) and six members of the public

167. Apologies for Absence

Apologies had been received from Cllrs Valerie Glynn, Byron Hadley, Brian Hulcup, and Laura Kirkby.

168. Declarations of Interest

No interests were declared.

169. Public Questions

Questions were raised about progress on implementing a 20mph speed limit in town, which had been discussed a year ago. Cllr Morley-Blackwell reported that the County Councillor had agreed to fund speed surveys to check the viability of a speed reduction, and the Town Council had launched a Community Speedwatch group and had been investigating traffic calming measures, including wildflower planting, and moving the gateway signs.

170. Confirmation of Minutes

It was RESOLVED that the minutes of the Ordinary Meeting of the Town Council held on 15 March 2023 be confirmed and signed as a true record.

171. Action Point Update

The Town Clerk gave a verbal update:

- There will be a contested election on Thursday 4 May 2023 with 17 nominations for 11 seats. Existing councillors will retire and new councillors take office on 9 May.
- Cotswold District Council had written to advise that The Old Woolhouse, Northleach (Black Cat Café) will be placed on the council's Register of Assets of Community Value and would remain on the register until 28 March 2028 subject to any review or appeal.
- Cotswold District Council's response to the formal complaint over the time taken to deal with the nomination had been received and circulated to members.

172. Planning Matters

172.1 Application Ref: 23/01049/FUL

Address: The Island House Market Place Northleach Gloucestershire GL54 3EE

Proposal: Re-decorate both north and east facing window frames and door from existing Farrow & Ball lichen to Dulux 'Bowler hat' (Pantone 11C). Replace existing signage on north and east elevations with 'like for like' sizing in Lynwood corporate logos. Remove most of the painted concealed windows and restore to clear window panes.

It was RESOLVED to submit a comment of no objection.

172.1 Application Ref: 23/01050/ADV

Address: The Island House Market Place Northleach Gloucestershire GL54 3EE

Proposal: Replace existing signage on north and eastern elevation with 'like for like' size Facia signage (non-illuminated) using the same Lynwood corporate colour (Dulux 'bowler hat') with white font

It was RESOLVED to submit a comment of no objection.

172.3 Application Ref: 23/00993/FUL

Address: Pendil Grove Market Place Northleach Cheltenham Gloucestershire GL54 3EJ

Proposal: Replacement of rear extension

It was RESOLVED to submit a comment of no objection.

172.4 Application Ref: 23/01092/FUL

Address: Pendil Grove Market Place Northleach Cheltenham Gloucestershire GL54 3EJ

Proposal: Replacement of commercial kennel building with storage building for use by Northleach Post Office & Stores with associated change of use

It was RESOLVED to submit a comment of no objection.

173. Financial Reports:

174.1 The bank reconciliation of 31 March 2023 was received.

174.2 To review earmarked reserves at year end and agree any new allocations.

It was RESOLVED that an earmarked reserve be created of £1,500 as a carry forward of expenditure for the wider pavement on the Market Place.

174.3 To review the committee budgets for 2023-24 and agree virements as required.

It was RESOLVED that budget code "Town" be increased to £2,000, and

It was further RESOLVED that the code "Grounds Maintenance" be increased to £15,454.

174.4 The Clerk advised that four payments had been omitted from the schedule during the changeover from one financial year to the next. It was agreed that the following payments be added to the schedule:

- Business rates for the Westwoods Centre of £600 due in instalments.
- RJ Dorey: £276 for installation of floodlights,
- Forest of Dean District Council: £276 for Careline lone working monitoring, and
- HM Land Registry: £6 for copies of title deeds.

It was RESOLVED that payments in the sum of £10,344.21 be approved as per the schedule appended to these minutes.

174. Bus Shelters

The timber bus shelter on East End had been damaged in the early hours of Sunday 20 March. The timber bus shelter by the Fire Station also required repair and reinstallation as the anchors were starting to fail. Quotations had been received to replace or repair the bus shelters. Gloucestershire County Council had agreed to contribute half of the cost.

It was RESOLVED that the quotation from P40 to repair the bus shelters be accepted at a cost of £2,613.50 ex VAT.

175. Market Place Toilet Block

To receive response from Cotswold District Council on sharing legal costs of first registration of the land and determine further actions. Cotswold District Council had responded that, although they could do legal work in house, they would still charge, and it would take longer.

It was RESOLVED that the proposal to share the legal costs of first registration with Cotswold District Council, with an expected financial contribution of £250.

176. Pavilion Roof

To consider appointing a professional to assist with specifications, buildings regulations approval, tender analysis, and project management. Three fee proposals had been received.

It was RESOLVED that the fee proposal from Company B [Easton Bevins] be accepted.

177. Kings Coronation

To receive an update from the working group on plans to celebrate the Kings Coronation on 6 May 2023 and agree any actions arising. The technical set-up has been tested, Fruitcakes would be supplying cream teas, and the event has been advertised. It was agreed to order a life-size cardboard cut-out of King Charles at a cost of £39.99 inclusive of VAT.

178. Correspondence

178.1 Boundary Commission review of Gloucestershire County electoral boundaries. A first stage consultation was in progress with a deadline of 5 June. It was agreed no action required.

178.2 Invitation to CPRE AGM & Annual Lecture on 23 May 2023. It was being held at the RAU in Cirencester, with a lecture on the topic of flood risk management. It was noted that this takes place after the elections. Open to any councillor who is interested.

178.3 Community Governance Student survey on neighbourhood planning in England. It was agreed that the Clerk could respond on behalf of the Council.

179. Committees & Working Parties

To receive minutes of Property & Premises Management Committee on 27 March.

To receive minutes of the Westwoods Committee meeting on 3 April.

Minutes would be circulated when available.

180. Future Agenda Items

Already noted: Glorious Cotswold Grasslands, Market Place toilet block, pavement, Fortey Woods, offer for The Old Woolhouse, events committee, potholes.

181. Next Meeting

The Annual Town Meeting is due to take place on 26 April 2023, 6:30pm for a 7pm start.

The next council meeting is the Annual Meeting on Wednesday 17 May 2023, 7pm.

There being no further business, the meeting closed at 7.40 pm.

Signature of the Chairman on approval of the minutes: _____

Payment schedule (minute 174)

Date	Supplier	Service	Amount	Authority
14-Mar	Cotswold District Council	NDR Westwoods	£ 600.00	LGA 1972 s133
16-Mar	RJ Dorey	Floodlights	£ 276.00	LGA 1972 s133
16-Mar	Everflow	Westwoods water	£ 28.18	LGA 1972 s133
18-Mar	Forest of Dean DC	Careline monitor	£ 276.00	LGA 1972 s142
20-Mar	EDF Energy	Westwoods electricity	£ 469.59	LGA 1972 s133
22-Mar	Sweetfuels	Heating oil	£ 1,577.48	LGA 1972 s111
27-Mar	Spot On Supplies	Cleaning supplies	£ 22.32	LGA 1972 s133
28-Mar	Amanda King	Westwoods cleaning	£ 128.00	LGA 1972 s133
28-Mar	Screwfix	Batteries and lights	£ 29.74	LGA 1972 s133
29-Mar	HM Land Registry	Title deeds	£ 6.00	LGA 1972 s111
31-Mar	Mainstream Digital	Telephone line	£ 0.32	LGA 1972 s133
31-Mar	Grundon	Waste collection	£ 132.17	Litter Act 1983 s5
03-Apr	McCracken and Sons	Grounds maintenance	£ 1,345.20	LG(MP)A 1976 s19
01-Apr	GAPTC	Annual membership	£ 474.24	LAG 1972 s143
01-Apr	ICCM	Annual membership	£ 95.00	LACO 1977 s3
12-Apr	Fuel Tank Shop	Watchman gauge	£ 79.99	LGA 1972 s133
25-Apr	Staff costs	April salaries, pension	£ 4,803.98	LGA 1972 s112
	TOTAL PAYMENTS		£ 10,344.21	