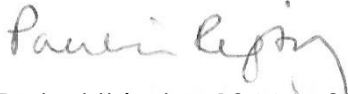


NORTHLEACH WITH EASTINGTON TOWN COUNCIL

Property & Premises Management Committee

To: Members of the Property and Premises Management Committee
You are hereby summoned to attend a meeting of the above Committee which will be held on **22 May 2023** commencing at **7:00 pm in the Westwoods Centre** for the purpose of considering the business to be transacted as set out hereunder.
Members of the public and press are also invited to attend.



Dated this day 18 May 2023
Ms Pauline Rigby, Town Clerk

AGENDA

1. To receive apologies for absence.
2. To receive declarations of interest.
3. To confirm the minutes of the previous meeting held on 27 March 2023.

PART A: BURIAL AUTHORITY

4. Cemetery: To receive and note the officer report.
5. Churchyard: To note partial collapse of the wall with Glebe House, receive details of correspondence with the diocese and with the Glebe House Management Company, and determine further actions.
6. To receive the bi-annual Cemetery and Churchyard asset inspection report and consider any actions arising.

PART B: PROPERTY & PREMISES

7. Finance: To review committee expenditure versus budget to date.
8. Allotments: To receive and note officer report.
9. Play Equipment:
 - a. To receive annual playground inspection report and consider actions arising.
 - b. To receive routine inspection reports and consider actions arising.
 - c. To review quotations to replace the fencing at Ward Road playground.
 - d. To review management of the junior goals on the playing field
 - e. To consider request to purchase a new activities chest.
 - f. To consider repair of the cricket shed door.
10. To receive bi-annual Town asset inspection report and consider actions arising.
11. To receive items for future meetings: Already noted: Meadow Management Plan, tree survey, bridge licences, wildflower planting, Garden of Remembrance.
12. To confirm date of next meeting: scheduled for **Monday 24 July 2023**.