

# Minutes of the Ordinary Meeting of the Northleach with Eastington Town Council held in the Westwoods Centre on 16 November 2022, 7pm

**Members Present:** Cllrs Terry Morley-Blackwell (Chair), Gina Blackwell, Valerie Glynn, Sara Gorst, Brian Hulcup, Caroline Saunders, and Andrew Wellman

**In Attendance:** Ms Pauline Rigby (Town Clerk)

## **90. Apologies for Absence**

Apologies had been received from Cllrs Byron Hadley, Laura Kirkby, and Adam Tattersall.

## **91. Declarations of Interest**

There were no interests declared.

## **92. County and District Council Reports**

County Cllr Paul Hodgkinson reported as follows:

- Another reminder for anyone aged 50 and over to get their flu and Covid boosters.
- Residents can now book on the same day for Fosse Cross Household Recycling Centre.

Ward Cllr Tony Dale had sent his apologies and was not in attendance.

## **93. Public Questions**

There were no members of the public present.

## **94. Confirmation of Minutes**

Members raised the following amendments:

75 - Cllr Byron Hadley had been present, Cllr Brian Hulcup had been absent.

83 - Cllr Andrew Wellman had also been appointed to the Parking Strategy Steering Group.

77 - Phrase added for clarity: "It was noted that the licence had been refused due to the Highways objection."

Members also reviewed minute 86 in relation to the possibility of the Town Council giving financial support to the community café, but as no proposals had been voted upon this did not result in an amendment.

It was RESOLVED that subject to these amendments the minutes of the Ordinary Meeting of the Town Council held on 19 October 2022 be confirmed and signed as a true record.

## **95. Action Point Update**

Matters not covered elsewhere on the agenda:

- Members had been invited to the Evergreens' Christmas Party.
- Nomination of the Black Cat Café as an Asset of Community Value is being processed.
- There was no update on the transfer of Fortey Woods.

## **96. Planning Matters**

There were no planning applications out for consultation.

## **97. Highways Issues**

97.1 Cllrs Hulcup, Morley-Blackwell, Ward Cllr Tony Dale, and the Clerk had attended a meeting with the Local Highways Manager on 10 November. Matters discussed included:

- Market Place pavement extension
- Drainage works outside Orion Cottage
- Gullies are being emptied between Bettenson Road and the A429.
- A cultivation licence for wildflower verges (payment for which was included in the payments list).
- Lighting on West End, a disconnected lamp post needs further investigation.
- Gullies blocked with leaves.
- Back Lane, there are serious safety concerns over the potholes.

The Clerk was asked to raise the issue of Back Lane with the County Councillor.

97.2 Widening of the pavement on the Market Place: Following a visit with the contractor, the Local Highways Manager had supplied a plan of the scheme. It was noted that highways will be reusing the kerb stones so the final kerb will be the same height. Some members thought that the wider pavement should encompass the door into the chemist to improve access while others felt it was important to retain a parking space outside the chemist. Concerns were also raised about disabled parking, which was not marked on the plan.

It was RESOLVED that the plan be accepted on the basis that there at least one space marked out for disabled parking.

## **98. Parking Strategy Steering Group**

98.1 It was reported that Cotswold District Council has been allocated funding from the Government's Rural England Prosperity Fund (REPF) to support businesses and communities in its local area. The Town Clerk, working with Chris Hancock, had submitted an expression of interest in the fund to Cotswold District Council.

98.2 A number of residents and business owners had expressed an interest in joining the Group:

- Patrick McHugh
- Adrian Morley-Blackwell
- Tim Poole
- Andrea Richell
- Julie Russell

It was RESOLVED that they were all appointed to the group and the Terms of Reference would be amended to a maximum group size of 9 members.

## **99. Green Ring Working Group**

As there had been no update from the group in many months, it was RESOLVED that the Working Group be dissolved.

It was further RESOLVED that the Green Ring project be brought under the remit of the Property and Premises Management Committee (PPMC).

## **100. Market Place Toilet Block**

Cotswold District Council had asked to share the costs of the legal work to set up a deed of trust for joint ownership and first registration of the land.

It was RESOLVED that the item be deferred pending further advice.

**101. Grounds Maintenance Contract 2023-24**

Cllr Wellman felt that fortnightly cuts of the playing field would be insufficient. After a debate, it was agreed to specify a maximum of 22 cuts per year with weekly cuts from May through to first week of September. Cutting height was also discussed but not amended.

It was RESOLVED that subject to these amendments, the grounds maintenance invitation to tender documents be approved for publication.

**102. Community Survey**

The survey proposal had arisen in relation to specific requests for use of the Westwoods site. A broader survey of the council's objectives had been proposed; however, members also felt it was too soon after the survey on the community café to undertake another survey.

It was proposed that a response be given to the person asking to lease land for a plant nursery, the reason being the council cannot agree to their request because of the restrictive covenants on the Westwoods site.

It was RESOLVED that the above response be given, and to defer the survey.

**103. Civility and Respect Pledge**

It was RESOLVED that a resolution be passed to sign up to the civility and respect pledge.

**104. National Pay Award**

Details of the nationally agreed National Joint Council (NJC) salary scales for Local Government Services 2022-23 had been circulated. The Clerk reported that the new scales had been implemented and backpay processed through November's payroll.

**105. Finance**

105.1 The bank reconciliation of 31 October 2022 was received, showing balances of £155,209.86.

105.2 Council received the payments schedule, which is appended to these minutes.

It was RESOLVED that payments in the sum of £11,474.60 be approved.

**106. Committee Minutes**

Council received the minutes of Finance & General Resources Committee meeting on 25 October 2022.

**107. Future Agenda Items**

Already noted: Fortey Woods, business forum, Asset of Community Value nomination, fees and charges, budget and precept (Jan).

To be added: Coronation, wildflower seeds.

**108. Next Meeting**

The next meeting is scheduled for Wednesday 18 January 2023, 7pm.

There being no further business, the meeting closed at 9:10 pm.

Signature of the Chairman on approval of the minutes: \_\_\_\_\_

## Payment schedule

Date	Supplier	Description	Amount	Authority
28-Sep	Friends of the Cotswolds	Grant draw down	£ 600.00	LG(MP)A 1976 s19
30-Sep	Caroline Maxwell	Seated exercise class	£ 176.00	LGA 1972 s137
14-Oct	Budgens Northleach	Bar stock	£ 75.25	LGA 1972 s145
18-Oct	HM Land Registry	Title deeds	£ 6.00	LGA 1972 s111
18-Oct	EDF Energy	Westwoods electricity	£ 132.85	LGA 1972 s133
17-Oct	Spot On Supplies	Cleaning supplies	£ 16.46	LGA 1972 s133
21-Oct	ICCM	Training course x 2	£ 324.00	LGA 1972 s111
21-Oct	Zen Internet	Broadband	£ 32.40	LGA 1972 s133
22-Oct	BrightHR	HR service	£ 23.40	LGA 1972 s111
25-Oct	Amanda King	Westwoods cleaning	£ 128.00	LGA 1972 s133
28-Oct	Communicorp	Freedom scroll	£ 111.18	LGA 1972 s249
30-Oct	Caroline Maxwell	Seated exercise class	£ 136.00	LGA 1972 s137
31-Oct	Mainstream Digital	Telephone line	£ 49.50	LGA 1972 s133
31-Oct	Grundon	Waste collection	£ 101.10	Litter Act 1983 s5
31-Oct	Northleach Town Trustees	Court Leet	£ 92.00	LGA 1972 s15(5)
01-Nov	SumUp	Card fees	£ 7.76	LGA 1972 s111
02-Nov	Cellar Supplies	Bar stock	£ 516.71	LGA 1972 s145
04-Nov	McCracken and Son	Mowing October	£ 1,345.20	LG(MP)A 1976 s19
08-Nov	Oops A Daisy Flowers	Wreath	£ 30.00	LGA 1972 s137
09-Nov	Spot On Supplies	Cleaning supplies	£ 88.60	LGA 1972 s133
10-Nov	Davies Sports	Footballs	£ 28.10	LG(MP)A 1976 s19
16-Nov	Royal British Legion	Donation	£ 110.00	LGA 1972 s137
16-Nov	Gloucestershire County	Cultivation licence fee	£ 85.00	HA 1980 s96(4)
25-Nov	Staff costs	Nov salaries, backpay	£ 7,259.09	LGA 1972 s112
	<b>TOTAL PAYMENTS</b>		<b>£ 11,474.60</b>	