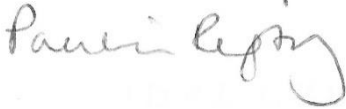


# NORTHLEACH WITH EASTINGTON TOWN COUNCIL

## Property & Premises Management Committee

To: Committee Members: Cllrs Andrew Wellman (Chairman) Gina Blackwell, Byron Hadley, Brian Hulcup, Terry Morley-Blackwell, and Mr T Barter.  
You are hereby summoned to attend a meeting of the above Committee which will be held on **30 January 2023** commencing at **7:00 pm in the Westwoods Centre** for the purpose of considering the business to be transacted as set out hereunder.  
Members of the public and press are also invited to attend.



Dated this day 23 January 2023  
Ms Pauline Rigby, Town Clerk

### AGENDA

1. To receive apologies for absence.
2. To receive declarations of interest.
3. To confirm the minutes of the previous meeting held on 28 November 2022.
4. To receive the action point update:
5. Finance: To review committee expenditure versus budget to date.
6. Allotments:
  - a. To receive and note officer report.
  - b. To review and agree allotment fees effective September 2024.
7. Cemetery and Churchyard:
  - a. To receive and note officer report.
  - b. To review and agree cemetery fees and charges from April 2023.
  - c. To discuss proposal from Cllr Hadley to create a Northleach Burial Board.
  - d. To receive an update from Cllr Hadley and quotation, if available, on plans to create a Garden of Remembrance and consider the way forward.
  - e. To consider proposal from Glebe House management company to share costs of obtaining a legal opinion on responsibilities for the wall.
8. Play equipment:
  - a. To receive routine inspection reports and consider any actions arising.
  - b. To review management of the junior goals on the playing field.
9. Around Town:
  - a. To note the date of the Northleach Lions Litter Pick.
  - b. To review and update the Council's Winter Action Plan (role of Snow Warden, local storage of bagged salt and process for topping up grit bins.)
10. Grounds maintenance:
  - a. To confirm areas to be managed for wildflowers and agree signage.
  - b. To consider request from residents of Rixon Road and Bradley Drive management companies to include mowing and hedge cutting of their estate areas in the council's grounds maintenance contract.
11. To receive items for future meetings: Already noted: Meadow Management Plan, process for transferring burial rights, tree survey, bridge licences.
12. To confirm date of next meeting: scheduled for **Monday 27 March 2023**.