

# Minutes of the Ordinary Meeting of the Northleach with Eastington Town Council held in the Westwoods Centre on 15 June 2022, 7pm

**Members Present:** Cllrs Terry Morley-Blackwell (Chairman), Gina Blackwell, Valerie Glynn, Byron Hadley, Brian Hulcup, Mark Ogden, Caroline Saunders and Andrew Wellman.

**In Attendance:** Ms Pauline Rigby (Town Clerk), District Cllr Tony Dale and 4 members of the public

## **24. Apologies for Absence**

Apologies received from Cllr Sara Gorst.

## **25. Declarations of Interest**

There were no interests declared.

## **26. County and District Council Reports**

County Cllr Paul Hodgkinson had sent his apologies and was not in attendance.

District Cllr Tony Dale reported that the district has been progressing its strategic plan and is working behind the scenes to create better links with town and parish councils. He congratulated the Town Council on hosting the Jubilee Street Party.

Cllr Wellman asked about signing up to the district's town and parish councillor email list and District Cllr Dale advised contacting the Cabinet Support Officer.

## **27. Public Questions**

Representing the Northleach Charter Fair Organising Committee, Keith Messenger gave a summary of the preparations for the event this year. A question was raised about the wellie walk obstacle course and Keith promised to confirm the situation in writing to the Clerk. They have undertaken a risk assessment and will supply a copy to the Council.

## **28. Confirmation of Minutes**

It was RESOLVED that the minutes of the Annual Meeting of the Town Council held on 18 May 2022 be confirmed and signed as a true record.

## **29. Action Point Update**

The Town Clerk gave a short verbal update. It has been a busy period with the Platinum Jubilee Street Party. It was confirmed that the Council's insurance policy had been renewed.

## **30. Friends of the Cotswolds**

Trustee of Friends of the Cotswolds Louise Chandler-Mullins presented information about the 'Rooted in the Community' project at The Old Prison. They are preparing a grant application to the Nationally Lottery Fund and are seeking match funding and evidence of community support. A key part of the bid is replacing the sewage system. Also in the proposal are a community wellbeing garden, employing a new education and outreach officer to reach people who otherwise wouldn't normally access heritage, and a rural history project working with Gloucestershire Archives, to capture memories of the building.

It was RESOLVED to write a letter of support for the Friends of the Cotswolds funding bid.

### **31. Green Ring**

Working Group lead Rob Platts presented a report, which had been circulated in advance of the meeting. They have agreement in principle from landowners, he said, and have prepared an outline budget for gates, bridge, and signs or information boards around the route. Their ambition is to open the route in one go rather than piecemeal.

The Working Group had requested support with landowner agreements, approval of signage, funding for the installation of gates, bridge and signs, publicity, and meeting space. Concern was raised about who would be responsible for the future maintenance of gates on land not owned by the council. Members asked for the date of the next working group meeting. Topic to be brought back to Council when more information is available.

### **32. Planning Matters**

Note: Cotswold District Council is the Local Planning Authority.

32.1 There were no planning decisions to report at variance with the views of the Council.

32.2 There were no planning applications out for consultation.

### **33. Highways**

33.1 The Town Clerk presented a summary of issues discussed with the Local Highways Manager:

- Tactile paving added to the build out on the Market Place, which has been completed in advance of planned footway resurfacing along West End / High Street.
- Tickets have been raised:
  - to replace the war memorial bollard,
  - a pavement with drop kerb outside Fawley House/Old Timbers;
  - a new gully on Bettenson Rise;
  - gully jetting on Town Row and College Row, and
  - a new directional fingerpost pointing to the church.
- A scheme to repair Guggle Lane/Back Lane has been costed.
- Safety concerns at the A40 Old London Road junction will be examined
- Extending the 30mph speed limit further east
- A429 resurfacing is programmed for later in the year
- Repainting of the yellow lines outside the Wheatsheaf.

33.2 Update on County Council ash dieback replanting scheme in 2022-23. Not covered.

### **34. Finance**

34.1 The bank reconciliation was received, showing balances of £170,406.38 on 31 May 2022.

34.2 The Clerk presented the updated payments schedule, which is appended to these minutes, and advised that payments to the AA, Aventis and Just Memorials had been added.

It was RESOLVED that payments in the sum of £17,693.54 be approved.

### **35. Appointment of Committees**

Terms of reference for the new Westwoods Committee had been circulated, which would be added to the Council's Scheme of Delegation, and a draft meeting schedule had been issued.

It was RESOLVED that the Terms of Reference for the Westwoods Committee be adopted.

It was RESOLVED that the draft meeting schedule be approved with the first meeting of the Westwoods Committee to be held on Monday 4 July, 7pm.

**36. Sherborne Arms**

Motion from Cllr Byron Hadley regarding the Sherborne Arms: To consider writing a letter requesting that the historic coat of arms is reinstated. Cllr Hadley was asked to present the motion. He explained that Sherborne Arms had recently been refurbished, which was good to see, but the original coat of arms had been replaced with a generic one. He felt the Sherborne coat of arms was important to the town's heritage when the Sherborne Estate owned most of the local area, including five pubs of which only two are left.

It was RESOLVED that the Council write a letter encouraging the party responsible for the renovations to reinstate the original coat of arms on the pub signage.

**37. Committee Minutes**

Council received the minutes of the Property and Premises Management Committee (PPMC) meeting on 23 May 2022.

**38. Future Agenda Items**

Already noted: speed limit TRO; resilience plan, Fortey Woods, Men in Sheds lease.

**39. Next Meeting**

The next meeting is scheduled for Wednesday 20 July 2022, 7pm.

There being no further business, the meeting closed at 8:05 pm.

Signature of the Chairman on approval of the minutes: \_\_\_\_\_

## Payment schedule

Date	Supplier	Service	Amount	Authority
15-May	Amazon UK	Laminating pouches	£ 9.55	LGA 1972 s145
15-May	Amazon UK	Batteries	£ 13.77	LGA 1972 s144
16-May	Post Office	Stamps	£ 13.04	LGA 1972 s111
17-May	Grist Environmental	Event wheelie bins	£ 834.60	Litter Act 1983 s5
18-May	Running Imp	Jubilee medals	£ 45.25	LGA 1972 s145
18-May	Nisbets	Tableware/bar supplies	£ 16.68	LGA 1972 s133
18-May	Amazon UK	Office items	£ 41.61	LGA 1972 s111
18-May	Cellar Supplies	Bar stock	£ 142.39	LGA 1972 s145
19-May	Rock Awnings	Gazebo	£ 233.99	LGA 1972 s145
20-May	Andy Chapple	Wall repairs	£ 125.00	SHAA 1908 s26
20-May	Solopress	Flyer printing	£ 89.80	LGA 1972 s145
20-May	Sweetfuels	Heating oil	£ 519.49	LGA 1972 s133
22-May	BrightHR	HR service	£ 24.30	LGA 1972 s111
22-May	Microsoft	Exchange Online Plan 1	£ 72.00	LGA 1972 s111
23-May	Amazon UK	Jubilee balloons	£ 20.45	LGA 1972 s145
23-May	EDF Energy	Westwoods electricity	£ 138.59	LGA 1972 s133
23-May	Zen Internet	Broadband	£ 32.40	LGA 1972 s133
24-May	A&E Fire & Security	Fire safety inspections	£ 388.44	LGA 1972 s133
24-May	Hailey Wood Sawmill	Wood for allotments	£ 177.60	SHAA 1908 s26
26-May	McCracken and Son Ltd	Grounds maintenance	£ 1,345.20	LG(MP)A 1976 s19
29-May	Chrissies Corner	Jubilee tableware	£ 411.00	LGA 1972 s145
30-May	CartridgeSave	Printer ink	£ 50.04	LGA 1972 s111
30-May	Solopress	Correx signs	£ 59.90	LGA 1972 s145
31-May	Amanda King	Westwoods cleaning	£ 160.00	LGA 1972 s133
31-May	Stephen Chilton	Handyman services	£ 157.00	Various
31-May	Grundon	Waste collection	£ 85.09	Litter Act 1983 s5
31-May	Mainstream Digital	Telephone charges	£ 0.84	LGA 1972 s133
03-Jun	Jules Russell Design	Jubilee graphics	£ 100.00	LGA 1972 s145
06-Jun	Fruitcakes	Jubilee cold buffet	£ 2,000.00	LGA 1972 s145
06-Jun	RapidAid Training	Jubilee first aid cover	£ 136.00	LGA 1972 s145
07-Jun	Midnight Storytellers	Jubilee entertainer	£ 105.00	LGA 1972 s145
13-Jun	Automobile Association	Signs for road closure	£ 1,034.40	LGA 1972 s145
13-Jun	Gallagher	Insurance	£ 3,489.73	LGA 1972 s111
13-Jun	Aventis	Dishwasher service	£ 234.00	LGA 1972 s133
15-Jun	Just Memorials Ltd	Restoration of crosses	£ 750.00	LACO 1977 s16
25-Jun	Staff costs	June salaries, pension	£ 4,659.71	LGA 1972 s112
	<b>TOTAL PAYMENTS</b>		<b>£ 17,693.54</b>	