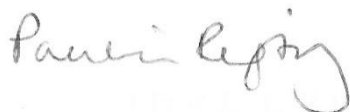


# NORTHLEACH WITH EASTINGTON TOWN COUNCIL

## Property & Premises Management Committee

To: Committee Members: Cllrs Andrew Wellman (Chairman) Gina Blackwell, Byron Hadley, Brian Hulcup, Terry Morley-Blackwell, and Mr T Barter.  
You are hereby summoned to attend a meeting of the above Committee which will be held on **28 November 2022** commencing at **7:00 pm in the Westwoods Centre** for the purpose of considering the business to be transacted as set out hereunder.  
Members of the public and press are also invited to attend.



Dated this day 22 November 2022  
Ms Pauline Rigby, Town Clerk

### AGENDA

1. To receive apologies for absence.
2. To receive declarations of interest.
3. To confirm the minutes of the previous committee meeting held on 26 Sept 2022.
4. To receive the action point update.
5. Finance: To review committee expenditure versus budget to date.
6. Allotments: To receive and note officer report.
7. Cemetery and Churchyard:
  - a. To receive and note officer report
  - b. To receive an update on process and charges for transferring burial rights.
8. Play equipment:
  - a. To receive routine inspection reports and consider any actions arising, including replacing springs on the self-closing gates.
  - b. To discuss and agree management of the junior goals on the playing field.
9. Around Town:
  - a. To receive biannual asset inspection reports.
  - b. To consider purchase of hiViz vests with council logo on back at £6.95 each.
  - c. To consider request for a memorial bench.
10. Grounds maintenance:
  - a. To note that a cultivation licence has been applied for.
  - b. To note that the grounds maintenance tender 2023-24 has been advertised.
11. Meadow:
  - a. To review draft Meadow Management Plan.
  - b. To consider request for a bench on the meadow.
12. Budget: To agree budget proposals for 2022-23 for recommendation to full council.
13. To receive items for future meetings:  
Already noted: long-term vision for cemetery (Cllr Hadley), churchyard wall, tree survey, licences for bridges and gates onto the meadow.
14. To confirm date of next meeting: scheduled for Monday 23 January 2023.