



Council Office, The Westwoods Community Centre,  
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All Members of the Council are hereby summoned to attend the  
**Ordinary Meeting of Northleach with Eastington Town Council on  
Wednesday 28 September 2022 at 7pm at the Westwoods Centre**  
for the purpose of considering the business to be transacted as set out hereunder.

Dated this day 22 September 2022  
Ms Pauline Rigby, Town Clerk

### AGENDA

1. Mayor will lead a one-minute silence as a mark of respect for HM Queen Elizabeth II.
2. To receive apologies for absence
3. To receive declarations of interest and deal with any requests for dispensations
PUBLIC PARTICIPATION
4. County and District Councillors to give reports on matters affecting the parish.
5. Public Questions: <i>In accordance with Standing Orders, the period designated for public participation shall not exceed 3 minutes per person and 15 minutes overall.</i>
MATTERS FOR DECISION
6. To confirm and sign the minutes of the council meeting held on 20 July 2022.
7. To receive the action point update.
<b>8. Casual Vacancies</b> a. To receive the resignation of Cllr Mark Ogden. b. To consider applications received and co-opt new councillors (two vacancies). c. To appoint new councillors to committees.
<b>9. Planning Matters:</b> as notified by Cotswold District Council as the Local Planning Authority. a. To note planning decisions at variance with the views of the Town Council, if any. b. To agree comments on planning applications ( <a href="#">schedule appended</a> ).
<b>10. Highways Issues:</b> a. To receive an update on the meeting with the Local Highways Manager. b. To consider a proposal to widen the pavement outside the Post Office and Wine Bar on the Market Place.
<b>11. Forley Woods:</b> To receive an update on the financial settlement offered by Cotswold District Council for transfer of the woodland, if available, and agree the way forward.
<b>12. Community Café:</b> To note that many residents have approached the council about the future of the Black Cat Café and discuss how the council could support the community in exploring options for keeping the building in community ownership.

13. <b>Community Survey:</b> To consider draft survey questions and agree the next steps.
14. <b>Conclusion of Audit for 2021-22:</b> a. To receive the external auditor report and certificate. b. To note that the notice of conclusion of audit has been published.
15. <b>Audit Arrangements for 2022-23:</b> a. To receive a letter from SAAA on the process for opting out of the local audit regime from 2022-2026 and confirm that the council will not opt out. b. To appoint an internal auditor for the year 2022-23.
16. <b>Finance:</b> a. To receive the bank reconciliation to 31 August 2022 b. To receive the budget monitoring report to date. c. To authorise the payment of accounts ( <a href="#">schedule appended</a> ).
17. <b>Review of civic protocols</b> a. To approve arrangements for Remembrance Ceremony on 13 Nov. b. To adopt a Protocol for Marking the Death of a Senior National Figure. c. To agree on invitations to civic events.
18. <b>Committee minutes:</b> To receive Minutes of the Property & Premises Management Committee on 26 Sept 2022 and consider any recommendations arising.
19. To receive future agenda items: Already noted: Market Place bus shelter/toilet block, Land at Westwoods (subject to resident survey), parking strategy
20. <b>Date of Next meeting:</b> scheduled for 19 October 2022, 7pm.

### Planning application consultations

Application	Property	Details	Deadline
<a href="#">22/03070/FUL</a>	3 Nostle Road Northleach Cheltenham GL54 3PF	Erection of single-storey rear extension and front porch extension (revised scheme following approved permission - 21/04153/FUL)	Fri 07 Oct 2022

Applications notified after agenda publication may also be considered at Council's discretion.