

KING GEORGE V PLAYING FIELD NORTHLEACH TRUST

**MINUTES OF THE MEETING of KING GEORGE V PLAYING FIELD NORTHLEACH TRUST
Held at the Westwoods Centre on Wednesday 30 March 2022, 7pm.**

Trustees present: Cllrs Terry Morley-Blackwell (Chairman), Brian Hulcup, Gina Blackwell, Sara Gorst, Valerie Glynn, and Andrew Wellman.

In attendance: Pauline Rigby, Clerk to the Trust

1. Apologies for Absence

Apologies received from Cllrs Byron Hadley, Mark Ogden and Alan Wellman.

2. Declarations of Interest

There were no declarations of interest.

3. Public Question Time

There were no members of the public in attendance.

4. Confirmation of Minutes

It was RESOLVED that the minutes of the Trust meeting held on 29 September 2021 be confirmed and signed as an accurate record.

5. Action Point Update

The Clerk presented reported that:

- The cast iron roller has been disposed of.
- The contractor engaged to make the concrete base for the picnic bench has not scheduled in the work yet. The location was questioned, and it was agreed to bring the matter back for review at the next meeting.
- Most of the practical actions from the fire risk assessment have been implemented, but there is still more to do on policies and test procedures.

6. Finance

6.1 Trustees received the budget monitoring report and bank reconciliation.

6.2 It was RESOLVED that payment of accounts be approved in the sum of £4,516.77 as per the schedule appended to these minutes.

6.3 Trustees reviewed the fees and charges for the playing field in 2022-23.

It was RESOLVED that the seasonal charge for the junior football club be increased to £300 for a maximum of 3 sessions per week across all the teams.

Andrew Wellman declared an interest in the next motion as he maintains the cricket square. He remained in the room but did not vote.

After a discussion, it was RESOLVED that charges for cricket are increased to £35 per match including the use of all the facilities.

Adult football seasonal grounds fees were discussed with proposals to increase charges by inflation of around 8% since 2018, which would result in a charge of £567, or to keep the fee as £525.

It was RESOLVED that the charges for adult football increase by inflation.

The charges for the tea room were discussed. It was suggested the tea room alone is priced differently, offering a discount when rented with the field.

It was RESOLVED that charges for the use of the tea room remain as £10 per hour and £30 per session of up to 5 hours when hired without the field.

It was RESOLVED that the charge for the changing room and showers, where not covered by the seasonal fees, are £30 per session.

- 6.4 Trustees reviewed the draft budget for 2022-23. The Clerk explained that it is deficit budget. Utility and maintenance costs are expected to increase while income is expected to be lower and has not recovered since the pandemic.

It was RESOLVED that the budget for 2022-23 as presented be approved.

7. Playing Field

- 7.1 Trustees discussed the request from Northleach CofE Primary School to waive past licence fees owed since 2014. The Clerk reported that the invoice for the current year had not been paid yet; in total 7 years' fees are outstanding.

It was RESOLVED that the request be refused, and the school be allowed to pay for the backdated amount for use of the playing field over the next 3 years and the fee for the track within the 10-year period of the licence.

- 7.2 Gigaclear Network Access Request: The Clerk explained this was on the agenda again as the request relates to both Council land and Trust land. The Council is awaiting updated plans showing the correct location of the poles.

It was RESOLVED that the request be granted as long the cables are overhead using existing poles, and work done must be completed to a good standard with any reinstatement carried out as required.

8. Pavilion

- 8.1 Maintenance update: The clerk reported that the emergency lighting work had just been completed although the invoice has yet to arrive.

The Chairman invited the tenant to speak. They reported that the corridor has been painted and the boxing around the pipes is getting mouldy, which could be water getting in. This will need be investigated.

- 8.2 It was reported that, to avoid further price increases on the variable rate, the pavilion electricity contract had been switched to United Gas and Power in November 2021, on a fixed price for 3 years.

- 8.3 It was RESOLVED that authority be delegated to the Town Clerk to approve any requests from Northleach Club Limited for additional opening hours and the Trust will seek to remove that clause in the next review of the lease.

8.4 Trustees considered a request from Northleach Club Limited to lease the tea rooms. The tenant explained that they have a large bar area but no storage and, particularly in light of the recent fire review, items stored in the cellar need to be moved to a secure area. They would be happy to take over the lease of the tea room, although they don't need the whole room. They could create a separate storage section with a partition or lockable cupboards.

The Clerk explained that the Trustees would need to request permission from Fields in Trust for the change of use of the tea room.

The Trustees agreed to meet with the tenant to discuss the best way to move this forward. A date was arranged of 9:30am on Tuesday 5 April.

8.5 The Council had purchased a cycle rack several years ago which is unused.

It was RESOLVED to install the cycle rack in front of the tea room.

Clerk to sort out installation.

9. Car park

The licence for the fish and chip van expires at the end of April.

It was RESOLVED that the licence be renewed with a 10% increase on the fee.

10. Items for Future Meetings

The following items were noted: Review of lease to Northleach Club Limited; progress on pavilion roadmap; and options for the tennis club lease/licence.

The Clerk reported that she has found an old report with costings for various building upgrades that could provide a useful starting point for further discussion. The Clerk to circulate the document to all trustees.

11. Date and Time of Next Meeting

It was agreed that the next meeting is to be held on Weds 29 June 2022.

There being no further business, the meeting closed at 8:45 pm.

Signature of Chairman on approval of the minutes: _____

Payment schedule March 2022

Date	Supplier	Description	Amount
04-Oct	Castle Water	Water charges	£ 372.25
22-Oct	Bulb Energy	Budget payment	£ 125.79
31-Oct	McCracken & Sons Ltd	Pathway extension	£ 1,350.00
10-Nov	Wolseley	Plumbing trap	£ 18.52
17-Nov	Bulb Energy	Final payment	£ 690.22
15-Nov	Ramtech Energy Services	Boiler service	£ 167.94
15-Dec	United Gas & Power	Electricity charges	£ 323.28
12-Jan	United Gas & Power	Electricity charges	£ 45.81
12-Jan	United Gas & Power	Electricity charges	£ 278.43
21-Jan	Amazon UK	Padlock	£ 37.93
09-Feb	Sweetfuels	Heating oil	£ 692.48
15-Feb	United Gas & Power	Electricity charges	£ 61.51
24-Feb	Dave Payne Electrics	Replacement light	£ 68.40
08-Mar	United Gas & Power	Electricity charges	£ 284.21
	Subtotal		£ 4,516.77

Note: Already paid unless marked *.