



NORTHLEACH WITH EASTINGTON TOWN COUNCIL

Council Office, The Westwoods Community Centre,
Bassett Road, Northleach, Cheltenham GL54 3QJ
Tel: 01451 861499, Email: clerk@northleach.gov.uk

All Members of the Council are hereby summoned to attend the
**Annual Meeting of Northleach with Eastington Town Council on
Wednesday 18 May 2022 at 7pm at the Westwoods Centre**
for the purpose of considering the business to be transacted as set out hereunder.

Dated this day 12 May 2022
Ms Pauline Rigby, Town Clerk

AGENDA

1. Election of Chairman / Mayor: To elect by resolution the Chairman to hold office until the next Annual Meeting of the Council and receive the Chairman's declaration of acceptance of office.
2. Election of Vice-Chairman / Deputy Mayor.
3. To receive apologies for absence
4. To receive declarations of interest and deal with any requests for dispensations
PUBLIC PARTICIPATION
5. County and District Councillors to give reports on matters affecting the parish.
6. Public Questions: <i>In accordance with Standing Orders, the period designated for public participation shall not exceed 3 minutes per person and 15 minutes overall.</i>
MATTERS FOR DECISION
7. To confirm and sign the minutes of the ordinary meeting held on 16 March 2022.
8. To receive the action point update.
9. Casual Vacancies: a. To note that there was no request to hold an election in connection with the resignation of Alan Wellman and the vacancy may be filled by co-option. b. To consider and agree the casual vacancy application process.
10. Planning Matters: (schedule appended) a. To note planning decisions at variance with the views of the Council b. To agree comments on planning applications/appeals. c. To agree comments on licensing applications. <i>Please note: Applications notified after publication of the agenda may also be considered at the Council's discretion or deferred to a future meeting.</i>
11. Finance: a. To receive the bank reconciliation to 30 April 2022. b. To authorise the payment of accounts. c. To review the bank mandate and list of signatories on the current account.

12. Appointment of Committees:
<ul style="list-style-type: none"> a. To review delegation arrangements to committees and officers. b. To appoint members to committees and working parties. c. To appoint the chairman and vice-chairman as substitute committee members. d. To appoint representatives on or to work with outside bodies.
13. Annual Review of Policies:
<ul style="list-style-type: none"> a. To review and re-adopt Standing Orders b. To review and re-adopt Financial Regulations c. To review the complaints handling procedure d. To review policies and procedures under data protection legislation e. To review policy for dealing with the press and media f. To delegate review of employment policies to the Finance Committee.
14. To review the inventory of land and other assets (asset register)
15. To confirm arrangements for insurance cover in respect of all insured risks and delegate discharge of this decision to the Clerk. Note renewal date of 15 June 2022.
16. To review council and staff subscriptions to other bodies
17. To review expenditure incurred under S137 of the Local Government Act 1972.
18. Schedule of Meetings: To determine the time and place of ordinary meetings of the Council and committees up to and including the next Annual Meeting of Council.
19. Annual Governance and Accountability Return:
<ul style="list-style-type: none"> a. To receive the Annual Internal Audit Report for 2021-22. b. To approve for signing the Annual Governance Statement for 2021-22 c. To approve for signing the Accounting Statement for 2021-22. d. To approve the period for the exercise of public rights.
20. Platinum Jubilee Street Party: To receive an update from the lead councillor on preparations for the street party and consider any matters arising.
21. Correspondence:
<ul style="list-style-type: none"> a. Invitation to Cirencester Food Bank event on 21 June. b. Cotswold District Council enquiry about polling stations.
22. To receive minutes of the recent Finance and PPMC committee meetings.
23. To receive future agenda items. Already noted: speed limit TRO, Resilience Plan, Fortey Woods, Men in Sheds lease
24. Next meeting: To note date of next Council meeting as agreed at item 18.

Planning and licensing applications

Application	Property	Details	Deadline
22/00426/FUL	Narbonne House The Green Northleach Cheltenham GL54 3EX	Erection of single storey rear extension	Extended to Thurs 19 May
22/01304/CLOPUD	8 Fallows Road Northleach Cheltenham GL54 3QQ	Certificate of Lawful Proposed Use or Development [...] for the erection of single storey rear extension	Fri 20 May 2022
C/22/00536/PRMV	Wheatsheaf Inn High Street Northleach Cheltenham GL54 3EZ	Variation of Premises Licence	Mon 23 May 2022
22/00010/REFUSE	Antelope Corner West End Northleach Cheltenham GL54 3HG	Appeal of 21/03112/LBC: Replacement of wooden attic windows and one ground floor window with similar UPVC windows	1 June 2022