

# Minutes of the Ordinary Meeting of the Northleach with Eastington Town Council held in the Westwoods Centre on 18 August 2021, 7pm

**Members Present:** Cllrs Rob Platts (Chairman), Gina Blackwell, Brian Hulcup, Mark Ogden, and Alan Wellman.

**In Attendance:** District Councillor Tony Dale and Ms Pauline Rigby (Town Clerk)

## **73. Apologies for Absence**

Apologies were received from Cllrs Sara Gorst, Terry Morley-Blackwell and Andrew Wellman.

## **74. Declarations of Interest**

Cllr Platts declared an interest in item 80, Men in Sheds, on the basis he had submitted the request on their behalf.

## **75. Public Questions**

There were no members of the public present.

## **76. Confirmation of Minutes**

It was RESOLVED that the minutes of the previous meeting of the Town Council held on 21 July 2021 be confirmed and signed as a true record, subject to correction of a misspelling.

## **77. Planning Matters**

### **77.1 Application Ref: 21/02628/FUL**

Address: 8 Crail View Northleach Cheltenham GL54 3QH

Details: Loft conversion and rear extension

Comment: No objection

### **77.2 Application Ref: 21/02811/TCONR**

Address: Northleach Court High Street Northleach Cheltenham GL54 3PQ

Details: Thinning and taking some height off field maple hedging and ash tree due to overgrowth into our property ... [*original details*]

Comment: No objection

### **77.3 Application Ref: 21/02966/LBC**

Address: Eastington Manor Eastington Cheltenham GL54 3PJ

Details: Insertion of 3no. Rooflights to West Elevation of Barn

Comment: No objection

### **77.4 Application Ref: 21/02959/FUL**

Address: 1 Graveney Road Northleach Cheltenham GL54 3RN

Details: Two storey side extension and garage conversion

Comment: No objection

77.5 Decisions at variance with the views of the Town Council:

None to report.

**78. Welcome Back Fund**

District Cllr Tony Dale reported that every application to the Welcome Back Fund has been approved, which means there is money available to spend on planters to create an alfresco pavement dining area for local businesses in the top 3 parking places in the Market Place. This would provide better protection and improve the visual appearance of the area. Businesses are supportive of the proposal and ready to apply for a second pavement licence, he said, although they are aware that not everyone wants to lose another parking space.

It was RESOLVED to support the proposal to purchase planters at a cost of up to £5,000 which would be paid for by the grant.

The Clerk was asked to investigate options for planters and the likely maintenance costs.

**79. Fortey Woods**

District Cllr Tony Dale reviewed the situation with regards to the proposed transfer of Fortey Woods. The original proposal had been for Cotswold District Council to transfer the woods to the Town Council with a dowry of £10,000. Meanwhile, the conservation department, acting independently, had undertaken felling to strip out the larch and thin the remaining beech trees, and when the draft Heads of Terms was received, the dowry had been reduced to £2,000 to take the cost of these works into account. Cllr Dale suggested giving a reasonable mandate to the Chairman and Clerk to meet with district council offers to negotiate, either for the woods to be tidied up or for the dowry to be increased. Although it is acceptable to leave some brash, the woods should be clear of timber which is not going to rot down and is blocking pathways. Members also discussed the need for a fence along the northern boundary and concerns about possible encroachment on the southern boundary, as they felt these issues should be part of the discussions.

Under this item, District Cllr Dale also summarised the background to Cotswold District Council's expectation that the Town Council should contribute to the maintenance of the Market Place public conveniences and bus shelter.

It was RESOLVED that Cllr Platts and the Town Clerk be authorised to attend a meeting with Cotswold DC officers to discuss the adoption of Fortey Woods and proposals for maintenance of the Market Place public conveniences and bus shelter.

**80. Men in Sheds**

It was RESOLVED that permission be granted to Men in Sheds to create a garden area with flowers in front of the tea shed.

**81. Finance**

It was agreed to add a second window cleaning invoice to the payments list and RESOLVED that the payment of accounts be approved in the sum of £7,431.20, as per the schedule appended to these minutes.

**82. Date and Time of Next Meeting**

The next meeting is scheduled for Wednesday 15 September 2021, 7pm.

There being no further business, the meeting closed at 8:05 pm.

## Schedule of payments

### Regular payments

Date	Supplier	Service	Method	Amount	Authority
19-Jul	EDF Energy	WW electricity	DD	£ 83.78	LGA 1972 s133
21-Jul	Zen Internet	Broadband	DD	£ 32.40	LGA 1972 s133
22-Jul	Microsoft UK	365 Business Standard	Card	£ 9.40	LGA 1972 s111
22-Jul	Microsoft UK	Exchange Kiosk	Card	£ 10.57	LGA 1972 s111
31-Jul	Mainstream Digital	Telephone line rental	DD	£ 43.56	LGA 1972 s133
31-Jul	Grundon	Commercial waste	DD	£ 92.26	Litter Act 1983 s5
22-Aug	BrightHR Ltd	HR support	DD	£ 24.30	LGA 1972 s111
25-Aug	Staff costs	August salaries, pension	SO	£ 4,418.87	LGA 1972 s112
	<b>Subtotal</b>			<b>£ 4,715.14</b>	

### Invoices

Date	Supplier	Service	Method	Amount	Authority
20-Jul	Surrey Hills Solicitors	Men in Sheds lease		£ 1,809.00	LGA 1972 s111
20-Jul	Garry Evans	WW window cleaning	FP	£ 20.00	LGA 1972 s 133
27-Jul	Amanda King	WW cleaning	FP	£ 128.00	LGA 1972 s 133
28-Jul	Flagmakers	2 x hand-sewn flags	Card	£ 111.28	LGA 1972 s111
29-Jul	Amazon UK	Projector screen		£ 102.99	LGA 1972 s 133
29-Jul	McCracken and Son Ltd	Grounds maintenance July		£ 1,345.20	LG(MP)A 1976 s19
01-Aug	Pauline Rigby	SLCC Membership		£ 289.00	LGA 1972 s 143
03-Aug	GeoXphere Ltd	Parish Online subscription		£ 120.00	LGA 1972 s111
10-Aug	TT Pumps	Sewage pump service		£ 321.67	LGA 1972 s 133
10-Aug	Garry Evans	WW window cleaning	FP	£ 20.00	LGA 1972 s 133
11-Aug	Citizens Advice	Donation		£ 250.00	LGA 1972 s142(2A)
12-Aug	Post Office Ltd	Postage	Card	£ 7.92	LGA 1972 s111
20-Jul	Surrey Hills Solicitors	Men in Sheds lease		£ 1,809.00	LGA 1972 s111
20-Jul	Garry Evans	WW window cleaning	FP	£ 20.00	LGA 1972 s 133
	<b>Subtotal</b>			<b>£ 2,716.06</b>	

	<b>TOTAL</b>			<b>£ 7,431.20</b>	
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Signature of the Chairman on approval of the minutes: \_\_\_\_\_