

KING GEORGE V PLAYING FIELD NORTHLEACH TRUST

MINUTES OF THE MEETING of KING GEORGE V PLAYING FIELD NORTHLEACH TRUST Held at the Westwoods Centre on Wednesday 30 June 2021, 7 pm.

Trustees present: Cllrs Rob Platts (Chairman), Gina Blackwell, Terry Morley-Blackwell, Alan Wellman and Andrew Wellman.

In attendance: Pauline Rigby, Clerk to the Trust

1. Apologies for Absence

Apologies had been received from Cllrs Brian Hulcup and Mark Ogden.

2. Declarations of Interest

There were no declarations of interest.

3. Public Question Time

There were no members of the public in attendance.

4. Confirmation of Minutes

It was RESOLVED that the minutes of the Trust meeting held on 24th March 2021 be confirmed and signed as an accurate record.

5. Action Point Update

The trustees received the update and considered matters arising:

- 5.1 Lions agreement to paint the tea room: Cllr Andrew Wellman agreed to liaise with the Lions to determine the materials required.
- 5.2 The contractor had not started work on the path extension near the playground and the Clerk was asked to follow up.
- 5.3 The Cotswold Chippy had entered into an agreement with the Trust to trade from the playing field car park but had not yet switched their trading licence.

6. Finance

- 6.1 The trustees received the budget monitoring report and bank reconciliation which showed a balance of £15,903.16 on 25 June 2021.
- 6.2 It was RESOLVED that payment of accounts be approved in the sum of £1,142.39 as per the schedule appended to these minutes.
- 6.3 It was RESOLVED that the Annual Accounts for the year ending 31 March 2021 be approved for submission to the Charities Commission.

7. Playing Field

- 7.1 It was noted that Northleach Juniors plan to buy new fixed goal posts which must be stored locked together clam-shell style. They have been asked not to store them in the same location every week, so that the grass can still be cut.

- 7.2 Trustees discussed concerns over the overuse of the pitch in the winter. It was agreed to ask both football clubs to attend a meeting before the next season gets underway to discuss and agree the way forward. Cllrs Andrew Wellman and Terry Morely-Blackwell and the Clerk to attend on behalf of the Trust.
- 7.3 Trustees received information about the Football Foundation 'Pitchpower' pitch assessment app, which is a pre-requisite for grant funding. Additionally, it was noted that the plantains on the pitch will need treatment in the autumn as this has not been done for several years. Aeration was also suggested.
- It was RESOLVED that authority be granted to the Clerk to commission a groundsman to aerate the pitch at a cost of up to £250.
- 7.4 Men in Sheds had offered to build a compost bin for grass cuttings, to be located on the concrete in front of the cricket store or on the verge adjacent.
- 7.5 Several requests for parking on the playing field have been received. It was agreed that such requests could be accommodated from May to September, providing the ground is dry, in return for a donation. A suggested donation is £25. If it is raining on the day, cars could be redirected to the Westwoods Centre car park instead.

8. Tennis Courts

- 8.1 It was noted that the tennis courts have been cleaned and repainted, and that public access is available once more. Bookings can be made online and the key collected from Fruitcakes or The Cotswold Stores.
- 8.2 Tennis court licence: The LTA have said they would be able to offer legal advice to the Trust as the tennis courts are a registered venue.
- 8.3 The Tennis Club have requested installation of a finger post sign pointing to the courts from the High Street. It was agreed that the council would look at this in a holistic manner, considering the request along with other signs.

9. Pavilion

- 9.1 The Clerk gave an update on maintenance issues, including the roof repair over the ladies changing room, mice in the roof space and bar, and the leak in urinal toilet cistern. These have been fixed. McCracken have cut back the self-seeded sycamore behind the building.
- 9.2 The electricity supply is on a variable rate, which has increased by 35% since December 2020. It was agreed to review the situation again in 2 months.
- 9.3 It was RESOLVED that a fire risk assessment be commissioned from Turner Fire Safety at a cost of £390 (no VAT).
- 9.4 It was RESOLVED that a 5-year electrical inspection be commissioned from NKS Contracts Ltd at a cost of £272.65 including VAT.
- 9.5 Trustees discussed whether to open the changing rooms and agreed they would remain closed but aim to reopen when restrictions are lifted.

10. Pavilion Lease

It was RESOLVED that the press and public be excluded, under the Public Bodies (Admissions to Meetings Act 1960) s4, as disclosure of commercially sensitive information is not in the public interest.

Trustees received information about the profit share rent.

11. Items for Future Meetings

The following items were noted; review of lease to Northleach Club Limited in one year from now; progress on pavilion roadmap; and options for the tennis club lease/licence. To add to this list: school licence.

12. Date and Time of Next Meeting

The next meeting is scheduled to be held on Wednesday 29 September 2021.

There being no further business, the meeting closed at 9:05 pm.

Signature of Chairman on approval of the minutes: _____

Payment schedule June 2021

| Date | Supplier | Description | Amount |
|--------------|-----------------------|---------------------------------|------------------|
| 23-Mar-2021 | Bulb Energy | Electricity budget payment | £99.39 |
| 22-Apr-2021 | Bulb Energy | Electricity budget payment | £99.39 |
| 26-Apr-2021 | Castle Water | Water charges | £236.90 |
| 06-Jun-2021 | JM Roofing | *Roof repair over changing room | £336.00 |
| 24-May-2021 | Bulb Energy | Electricity budget payment | £64.71 |
| 15-Jun-2021 | Bulb Energy | Electricity budget payment | £64.71 |
| 16-Jun-2021 | Cotswold DC | *Non-domestic rates (see below) | £133.29 |
| 21-Jun-2021 | Eastwood Pest Control | *Treatment for mice | £108.00 |
| TOTAL | | | £1,142.39 |

Note: Already paid unless marked *.

NDR: First instalment of £13.29 due on 03/07/21 and 8 further instalments of £15 due monthly from 03/08/21.