



NORTHLEACH WITH EASTINGTON TOWN COUNCIL

Council Office, The Westwoods Community Centre,
Bassett Road, Northleach, Cheltenham GL54 3QJ
Tel: 01451 861499, Email: clerk@northleach.gov.uk

All Members of the Council are hereby summoned to attend the
**Ordinary Meeting of Northleach with Eastington Town Council on
Wednesday 17 March 2021 at 7 pm.**

for the purpose of considering the business to be transacted as set out hereunder.
Members of the public are also invited to attend.

This meeting is being held remotely in accordance with regulations made under S.78 of the Coronavirus Act 2020. The public should be aware that the meeting may be recorded.

To join the meeting from your computer, visit: <https://us02web.zoom.us/j/87362192118>

To join by phone, dial **0203 901 7895** and enter meeting ID **873 6219 2118 #**.

Dated this day 11 March 2021
Ms Pauline Rigby, Town Clerk

AGENDA

1.	To receive apologies for absence
2.	To receive declarations of interest
PUBLIC PARTICIPATION	
3.	To receive County and District Council reports
4.	Public Questions: <i>In accordance with Standing Orders, the period designated for public participation shall not exceed 3 minutes per person and 20 minutes overall.</i>
MATTERS FOR DECISION	
5.	To confirm the minutes of the Ordinary Meeting held on 24 February 2021.
6.	To receive the Action Point Update.
7.	To consider applications for co-option to the Town Council, if any (5 vacancies). <i>Note: new members may participate in the meeting after they sign a declaration.</i>
8.	Planning matters: To consider the Town Council's response to planning consultations (schedule appended) and any applications received since publication of the agenda.
9.	Finance: a. To approve the bank reconciliation to 28 February 2021. b. To note payments received. c. To authorise the payment of accounts (schedule appended). d. To consider a grant request from Northleach Tennis Club
10.	Code of Conduct: To adopt the LGA model code as requested by Cotswold District Council.
11.	Polling Station: To note that the polling station will change to the Westwoods Centre for the May 2021 election and request a polling place review after the election.
12.	Coronavirus response: To consider any measures necessary to ensure that council business can continue if the regulations that permit remote meetings end on 7 May.

13. Cycle Racks in the Market Place: To receive an update and agree the way forward.
14. Forley Woods: To receive an update, if available.
15. Public Open Spaces: To consider adopting a policy for use of the council's parks and open spaces by small businesses and community groups.
16. To consider a request to change the name of the Open Spaces Committee back to Property, Premises and Maintenance Committee (PPMC).
MATTERS FOR INFORMATION
17. To receive a report after the recent Highways walkabout.
18. To receive a report from Carbon Neutral Northleach.
19. To receive items for future meetings (Pending: Men in Sheds lease, Toilet block).
20. To note that the Annual Town Assembly is scheduled to be held on 21 April 2021.
21. To note the date of the next meeting in May.

Planning application consultations

Application	Property	Details	Deadline
21/00716/FUL	Westwoods Community Centre Bassett Road Northleach GL54 3QJ	Siting of two portable buildings for community workshop and storage (retrospective)	Fri 19 Mar 2021

Payments schedule March 2021

Regular payments

Date	Supplier	Service	Method	Amount	Authority
22-Feb	Zen Internet	Broadband	DD	£ 32.40	LGA 1972 s133
22-Feb	BrightHR Ltd	HR support	DD	£ 24.30	LGA 1972 s111
22-Feb	Microsoft	O365 email subscription	Card	£ 10.57	LGA 1972 s111
28-Feb	Grundon	Commercial waste	DD	£ 44.77	Litter Act 1983 s5
03-Mar	Google Ireland	Gsuite subscription	DD	£ 4.60	LGA 1972 s111
08-Mar	EDF Energy	WW electricity	DD	£ 26.75	LGA 1972 s133
15-Mar	Zoom.us	Remote meetings software	Card	£ 9.59	LGA 1972 s111
28-Mar	Staff costs	March salaries, pension	Various	£ 1,869.46	LGA 1972 s112
	Subtotal			£ 2,022.44	

Invoices (method shown where payment has been made)

Date	Supplier	Service	Method*	Amount	Authority
15-Feb	Dave Payne Electricians	Emergency escape lighting	FP	£ 631.68	LGA 1972 s133
15-Feb	Dave Payne Electricians	Electricity sub-meter	FP	£ 120.00	LGA 1972 s133
24-Feb	Safe Tread	Grip strips for bridge	Card	£ 98.62	OSA 1906 s 9,10
25-Feb	TechTonic IT	Dell Optiplex Core i5	FP	£ 562.80	LGA 1972 s111
25-Feb	SLCC Enterprises Ltd	Regional Training Seminar		£ 54.00	LGA 1972 s111
26-Feb	LiGO	VOIP telephone handset	Card	£ 79.99	LGA 1972 s111
25-Feb	Starboard Systems	Scribe accounts licence		£ 561.60	AAR 2015 s4
28-Feb	Tim Dyson	Handyman Jan Feb 2021		£ 75.00	OSA 1906 s 9,10
28-Feb	McCracken & Son Ltd	Grounds Maintenance Feb		£1,345.20	OSA 1906 s 9,10
28-Feb	GAPTC	Annual subscription 21-22		£ 454.92	LGA 1972 s143
28-Feb	PW Commercial	Confidential waste		£ 42.00	DPA 2018 s56
09-Mar	TechTonic IT	Computer installation		£ 129.00	LGA 1972 s111
11-Mar	Central Tree Services	Tree works		£ 486.00	OSA 1906 s 9,10
	Subtotal			£ 4,154.81	

TOTAL PAYMENTS

£ 6,663.25