



NORTHLEACH WITH EASTINGTON TOWN COUNCIL

Council Office, The Westwoods Community Centre,
Bassett Road, Northleach, Cheltenham GL54 3QJ
Tel: 01451 861499, Email: clerk@northleach.gov.uk

All Members of the Council are hereby summoned to attend the
**Ordinary Meeting of Northleach with Eastington Town Council on
Wednesday 20 January 2021 at 7 pm.**

for the purpose of considering the business to be transacted as set out hereunder.
Members of the public are also invited to attend.

This meeting is being held remotely in accordance with regulations made under S.78 of the Coronavirus Act 2020.

To join the meeting from your computer, visit: <https://us02web.zoom.us/j/84553055491>

To join by phone, dial **020 3956 0042** and enter meeting ID **845 5305 5491** followed by # #.

Dated this day 14 January 2020
Ms Pauline Rigby, Town Clerk

AGENDA

1. To receive apologies for absence
2. To receive declarations of interest
PUBLIC PARTICIPATION
3. To receive County and District Council reports
4. Public Questions: <i>In accordance with Standing Orders, the period designated for public participation shall not exceed 3 minutes per person and 20 minutes overall.</i>
MATTERS FOR DECISION
5. To confirm the minutes of the Ordinary Meeting held on 20 January 2020.
6. To receive the Action Point Update.
7. To consider applications for co-option to the Town Council, if any (4 vacancies). <i>Note: new members may participate in the meeting after they sign a declaration.</i>
8. To consider the Town Council's response to planning consultations (schedule appended) and any applications received since publication of the agenda.
9. Finance: a. To approve the bank reconciliation for period to 31 December 2020. b. To receive the budget monitoring report to 31 December 2020 c. To consider applying for online banking for the Nationwide savings account. d. To approve payment of BrightHR contract by direct debit. e. To renew membership of GRCC at a cost of £25. f. To authorise the payment of accounts (schedule appended).
10. a. To approve the budget for financial year 2021-2022 b. To set the precept for 2021-2022.
11. To agree plans for the Annual Town Meeting, scheduled for 20 April 2021.

12. Coronavirus: To receive an update from the Clerk about the Town Council's response to the pandemic, and agree any actions arising.
13. Fortey Woods: a. To receive an update on the process to adopt Fortey Woods from Cotswold DC. b. To consider engaging a surveyor to provide a valuation / advice on the above.
MATTERS FOR INFORMATION
14. To receive a list of correspondence
15. To receive items for future meetings (Already noted: Market Place Toilet Block)
16. To confirm date and time of next meeting: Wednesday 24 February 2021
CONFIDENTIAL SESSION
17. To resolve to exclude the press and public during consideration of the following items, pursuant to s.1(2) of the Public Bodies (Admission to Meetings) Act 1960 as disclosure of commercial information is not in the public interest.
18. Men in Sheds: a. To consider making an application for planning permission to site the Men in Sheds buildings at the Westwoods Community Centre. b. To review the draft lease and agree the next steps. c. To agree how electricity will be charged.

Planning application consultations

Application	Property	Details	Deadline
20/04640/TCONR	St Peter And St Paul Church Church Lane Northleach	Tree management works according to the submitted schedule.	15 January 2021
20/03797/LBC	Dover House High Street Northleach Cheltenham Gloucestershire GL54 3EW	Opening up works for structural investigation and to reveal features, and reinstatement of lime plaster	28 January 2021

Payments schedule January 2021

Regular payments

Date	Supplier	Service	Paid	Amount	Authority
21-Dec	Zen Internet	Broadband	DD	£ 32.40	LGA 1972 s133
22-Dec	Grundon	Commercial waste	DD	£ 56.53	Litter Act 1983 s5
23-Dec	Microsoft	Exchange email subscription	Card	£ 17.87	LGA 1972 s111
24-Dec	Cathedral Leasing	Sanitary bin quarterly charge	DD	£ 38.99	LGA 1972 s133
08-Jan	Google Ireland	Gsuite subscription	DD	£ 4.60	LGA 1972 s142
15-Jan	Zoom.us	Remote meetings software	Card	£ 9.59	LGA 1972 s111
23-Jan	Staff costs	January salaries, pension	SO	£ 1,862.59	LGA 1972 s112
	Subtotal			£ 2,022.57	

Invoices * Payment method shown where payment has been made.

Date	Supplier	Service	Paid *	Amount	Authority
03-Dec	Dave Payne Electricians	Replace MCBs in WW	BACS	£ 74.40	LGA 1972 s133
22-Dec	BrightHR Ltd	HR support, first payment	DD	£ 24.30	LGA 1972 s111
31-Dec	McCracken & Son Ltd	Grounds Maintenance Dec		£ 1,345.20	OSA 1906 s 9,10
12-Jan	BJ Unwin Forestry	Tree inventory		£ 1,080.00	OSA 1906 s 9,10
14-Jan	Bibury Landscapes	Xmas tree removal		£ 90.00	LGA 1972 s144
14-Jan	GRCC	Annual Membership		£ 25.00	LGA 1972 s111
	Subtotal			£ 2,638.90	

TOTAL PAYMENTS

£ 4,661.47