

## Westwoods Hirer Covid declaration

[Insert organisation name] .....

1. We confirm that when hiring facilities at the Westwoods Community Centre, we will operate our session in line with the Government and the relevant organisations' National Governing Body guidelines and in particular:
  - A. COVID-19 Guidance for the safe use of multi-purpose community facilities in England - [HM Government](#)
  - B. COVID-19 guidance for voluntary, community and social enterprise organisations - [HM Government](#)
  - C. [Insert relevant National Governing Body guidelines].
2. We confirm that we have conducted a risk assessment and put the necessary safety procedures in place to comply with the above guidance. We accept our responsibility as hirer to ensure our activity and supporting documentation is Covid-19 compliant and secure in line with the above guidance.
3. We undertake to provide documented evidence of compliance on request to representatives of Northleach with Eastington Town Council.
4. We undertake to comply with the Covid-19 rules as laid down by Northleach with Eastington Town Council when at the premises.
5. We undertake to keep a record of all persons attending the premises, including their name and contact information, for a period of 21 days after the hire takes place, to facilitate contacting by NHS Test and Trace if required.
6. We accept that the booking can immediately be terminated if, in the opinion of the representatives of Northleach with Eastington Town Council, that the session is not being run in compliance with Government, National Governing Body protocols or the Council's procedures on Covid-19.

Signed ..... Dated.....

Print name.....

Name of club/lead hirer.....