

# **NORTHLEACH KING GEORGE V PLAYING FIELD TRUST**



All Trustees are hereby summoned to attend the

## **MEETING of NORTHLEACH KING GEORGE V PLAYING FIELD TRUST,**

**On Wednesday 23<sup>rd</sup> September 2020 at 7pm via Zoom video conference.**

for the purpose of considering and resolving upon the business to be transacted as set out hereunder. Members of the public are also invited to attend.

Join Zoom Meeting online: <https://us02web.zoom.us/j/89881154509>.

To join from your phone dial **0203 481 5240** and enter Meeting ID: **898 8115 4509**

Dated: 17th September 2020 by Ms P Rigby, Clerk to the Trust

### **AGENDA**

1. Apologies for Absence
2. Declarations of Interest
3. Public Question Time
4. To approve the Minutes of the KGV Trust Meeting held on 24 June 2020
5. Action Point Update ([attached](#))
6. Finances –
  - a. To authorise bills for payment as per the schedule ([attached](#)).
  - b. To note receipt of £2,216 profit share for 19-20 from Northleach Club Ltd.
  - c. To receive bank balances and financial report ([report](#)).
7. Playing Field –
  - a. To review playing field conditions of hire and agree to adopt a 'covid declaration' for sports clubs hiring the field ([report](#)).
  - b. To discuss the fee schedule ([report](#)) for use of the playing field and consider request for fee reduction from Northleach Cricket Club.
8. Items for Future meetings – For information only (*Please note that no discussions or decisions can be taken under this item*).
  - a. Pavilion programme of works
  - b. Future maintenance of the Tennis courts
9. Date and Time of Next Meeting: **Wednesday 18th November** at 7pm.

*Confidential items in respect of which a resolution may be passed to exclude the public in accordance with the Public Bodies (Admission to Meetings) Act 1960.*

10. Pavilion –
  - a. To consider request for a rent reduction from Northleach Club Ltd.
  - b. To discuss renewal of lease of the bar area of the Pavilion to Northleach Club Limited and the implications (confidential report).

*Please play on the grass*



Registered Charity No: 1082778  
c/o The Westwoods Centre, Bassett Road  
Northleach, Cheltenham GL54 3QJ  
Email: [clerk@northleach.gov.uk](mailto:clerk@northleach.gov.uk)

## Action Point Update

Meeting	Action	Status
22 January 2020 – Item 9.2	Fit expansion vessel to heating system	Gary Yates booked for 23 September 2020
18 March 2020 – Item 7.2	Clerk to compile VAT figures for last 3 years.	Advice sought on VAT claims. Will table at a future meeting.
– Item 10.1	EPC assessment	Chased, but not yet booked.
– Item 10.3	Fire safety annual check.	Completed, log book returned.
– Item 11.1	Path extension on playing field	Postponed due to covid.
24 June 2020 – Item 6.1	Report end of year accounts and bills paid since April	On current agenda
Item 7.1	Lease with NCL	On current agenda
Item 8.1	Pavilion programme of works	In hand (Cllr Platts & Clerk)
Item 9.1	Redecoration of toilets/corridor	Understood to be complete
Item 9.2	Leaking roof in changing rooms	Repaired at cost of £192
Item 10	Layton Lane steps: Additional quotes for two sets of steps, guidance on steps requested.	Guidance received from GPFA, matter deferred until new quotes are available.
Item 11.1	'Road map' for Pavilion building upgrade	Update from Cllr Brady
Item 11.2	Damage to football pitch	Update from Cllr Andrew Wellman.
Item 11.3	Admin Officer to check guidance on re-opening.	Zip-wire re-opened

## Payments schedule

Date	Supplier	Description	Amount
23/04/20	Southern Electric	Electricity bill	£554.27
23/04/20	Castle Water	Water rates	£294.71
27/04/20	Southern Electric	Electricity bill (duplicate)	£554.27
07/05/20	Tim Dyson	Cleaning Dec-Feb	£150.00
21/05/20	Sweet Fuels	Heating oil	£154.88
28/05/20	Sweet Fuels	Heating oil	£345.63
10/07/20	Dave Payne Electricians	Fit heater in entrance hall, 2x outside sensor lights	£494.40
20/07/20	Southern Electric	Electricity bill <b>refund</b>	(£358.92)
21/08/20	JM Roofing	Repair to flat roof	£192.00
24/08/20	Mainpoint Fire & Security	Annual fire safety check	£109.56
15/09/20	Tim Dyson	Cleaning May-June	£75.00 *
15/09/20	Tim Dyson	Cleaning July-August	£103.13 *
07/09/20	Travis Perkins	2 x toilet seats	£71.83 *
<b>TOTAL</b>			<b>£1557.22</b>

Note: Most bills have been paid. Bills marked \* are awaiting payment.