



NORTHLEACH WITH EASTINGTON TOWN COUNCIL

The Westwoods Centre, Bassett Road, Northleach, Gloucestershire
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**Minutes of the Extraordinary Meeting called by the Chairman
 Northleach with Eastington Town Council on
 Tuesday 2nd June 2020 at 7.00 pm by Zoom video.
 The meeting was recorded.**

Pursuant to section 1(2) of the Public Bodies (Admission to Meetings) Act 1960, the public and members of the press were excluded because of the sensitive and confidential nature of business to be transacted and resolved.

Present: Cllr Platts (Chairman and minutes), Cllr Hulcup, Cllr Brady, (Chairman of Staffing Subcommittee), Cllr Andrew Wellman, Cllr Caroline Sanders

1.	Absences were recorded for Cllr Larner, Cllr Abbots, Cllr Morley-Blackwell and Cllr Alan Wellman
2.	No interests were declared
3.	<p>Cllr Brady shared a paper on behalf of the Staffing Subcommittee proposing a Motion for Approval to appoint Sharon Henley as Clerk and Responsible Financial Officer to Northleach with Eastington Town Council, effective start date 29th June 2020.</p> <p>Cllr Brady reviewed the process undertaken from initial authorisation to proceed with the job advert through to the detailed results from the interviews held with four candidates.</p> <p>Cllr Brady reviewed and compared each of the four candidates considered.</p> <p>The meeting discussed the requirement to make the office in the Westwoods Centre Covid-safe which could include using the Tayler Room as the admin office as the current office is too small for social distancing or for three people.</p> <p>Resolved It was resolved to offer the position to Sharon Henley – Proposed by Cllr Sanders, seconded by Cllr Hulcup and all councillors were in favour.</p> <p>Action Cllr Platts to make telephone offer 3rd June 2020. Cllr Brady as Chair of the Staffing Subcommittee will send a formal offer to the preferred candidate Sharon Henley on behalf of the council.</p>
4. Other issues	Cllr Platts informed the Council that Cllr Rigby resigned from the Council in writing on Monday 1 st June 2020. In accordance with Standing Orders, this takes effect immediately.

There being no further business, the meeting closed at 8.15 pm.