

**Minutes of the Extraordinary Meeting of  
Northleach with Eastington Town Council on Wednesday  
18th March 2020 at 6.30 pm**

**Present: Cllr Rigby (Acting Chair), Cllr Brady, Cllr Andrew Wellman, Cllr Steve Abbotts and Mrs Cat Crompton (Clerk)**

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| <b>1.</b>                                | Apologies were received from Cllr Platts, Cllr Alan Wellman, Cllr Hulcup, Cllr Sanders, Cllr Morley-Blackwell, Cllr Lerner and Cllr Hewer  |
| <b>2.<br/>Resolution</b>                 | The Chair and Vice Chair were unavailable to Chair the meeting<br>Cllr Brady proposed, Cllr Andrew Wellman seconded and it was unanimously <b>RESOLVED</b> to nominate Cllr Rigby to chair the Extraordinary Meeting.  |
| <b>3.</b>                                | There were no Declarations of Interest   |
| <b>4.</b>                                | There were no Public Questions   |
| <b>5.<br/>Resolution<br/><br/>Action</b> | Cllr Andrew Wellman proposed, Cllr Rigby seconded and it was unanimously <b>RESOLVED</b> to empower the Staffing Subcommittee to procure locum Town Clerk services from 1st April 2020 to cover the handover from the current Town Clerk through to the handover to the successor Town Clerk <ul style="list-style-type: none"> <li>• Members of the Staffing Subcommittee to action this</li> </ul>   |
| <b>6.<br/>Resolution<br/><br/>Action</b> | Cllr Andrew Wellman proposed, Cllr Brady seconded and it was unanimously <b>RESOLVED</b> to proceed with advertising the position of, and recruiting, a Town Clerk based on the latest terms and conditions approved by the full Town Council on 22 <sup>nd</sup> January 2020. This includes: contracted hours of 23 hours per week; starting salary in the range SCP 25-27 dependent on qualifications and experience; and membership of the Local Government Pension Scheme (LGPS). It was noted that a probationary period will be included as well. <ul style="list-style-type: none"> <li>• Staffing Subcommittee to proceed with the recruitment</li> </ul> |

There being no further business, the meeting closed at 6.50 pm