

NORTHLEACH WITH EASTINGTON TOWN COUNCIL

Resolution	<p>115metre square.</p> <ul style="list-style-type: none"> Supervisor proposed, Cllr Hewer seconded and it was RESOLVED by a majority to proceed with the carpets at the lower estimated quote of £2,600 plus vat. Two councillors did not agree with the vote.
Action	<ul style="list-style-type: none"> Supervisor to ask the supplier chosen to come and measure to finalise the quote. (Initial quotes were based on measurements by the Supervisor) and to ask if the toilet corridor can be priced separately as this is in quite good condition
7.2	<ul style="list-style-type: none"> The 2019 – 2020 budget for flooring was agreed last year at an estimated cost of £1,500 and the quotes for carpeting are at least double this.
Action	<ul style="list-style-type: none"> Clerk to ask Finance Committee to agree a virement from a Westwoods cost centre to support the difference and enable the work to go ahead
7.3	<ul style="list-style-type: none"> The Committee received suggestions for future marketing of the Westwoods Centre, Cllr Sanders spoke about marketing ideas and trying to attract potential conferences and local businesses. Using an agent can be expensive as they take a cut so revenue is lost. Social Media including Facebook advertising can be useful.
7.4	<ul style="list-style-type: none"> The Committee received the two gutter and roofing quotes received to date. The Supervisor talked through the quotes and explained the work needed. At this point it looks like the work will be more than the Committee is allowed to authorise.
Action	<ul style="list-style-type: none"> Clerk to add this matter onto October's full Council agenda
Action	<ul style="list-style-type: none"> Supervisor to ask both companies to quote on repairing the low-level guttering for now
7.5	<ul style="list-style-type: none"> The Committee received an update on the Fire Safety Officer's recommendations. Cllr Andrew Wellman proposed, Cllr Sanders seconded and it was unanimously RESOLVED to go ahead with the electrical test quote as recommended by the Fire Safety Officer.
Resolution	<ul style="list-style-type: none"> Supervisor to engage the contractor
Action	<ul style="list-style-type: none"> Cllr Hewer proposed, Cllr Andrew Wellman seconded and it was unanimously RESOLVED to go ahead with the additional emergency lights as recommended
Resolution	<ul style="list-style-type: none"> Supervisor to engage the contractor
7.6	<ul style="list-style-type: none"> It was noted that the fire safety risk assessment is taking place on 22nd October along with fire extinguisher training
7.7	<ul style="list-style-type: none"> The hearing loop repair was discussed. Cllr Hewer proposed, Cllr Morley- Blackwell seconded and it was unanimously RESOLVED to go ahead with the repair.
Resolution	<ul style="list-style-type: none"> Supervisor to engage the contractor
Action	<ul style="list-style-type: none"> The Committee considered the request from a resident to install LED lights in the car park instead of the globe ones and the quote for £225 was discussed.
7.8	<ul style="list-style-type: none"> Cllr Hewer proposed, Cllr Alan Wellman seconded and it was unanimously RESOLVED not to go ahead with the work at this time
Resolution	<ul style="list-style-type: none"> The new troughs are looking good and Cllr Hewer is tending to them
7.9	
8.	<p>Supervisor's Issues</p> <p>The fire alarm went off yesterday and the engineer needed to come out. The panel needs replacing at a cost of £693 plus vat</p> <ul style="list-style-type: none"> Cllr Andrew Wellman proposed, Supervisor seconded and it was unanimously RESOLVED to go ahead with replacing this as soon as possible
Resolution	<ul style="list-style-type: none"> Supervisor to speak to the supplier
Action	
9.	Matters for future meetings - as detailed above
10.	Date and time of the next Meeting – Tuesday 4th February 2020 at 7pm

There being no other business the meeting closed at 21.14 pm