

## Northleach with Eastington Town Council

### MINUTES OF THE TOWN COUNCIL MEETING HELD ON Wednesday 25<sup>th</sup> July 2018

PRESENT: Cllr Alan Wellman (Chair), Cllr Rigby (Vice Chair), Cllr Andrew Wellman, Cllr Hewer, Cllr Morley Blackwell, Cllr Brady, Cllr Hadley (left at 8.10pm after Point 13) Cllr Hodgkinson, Mrs Cat Crompton (Clerk) and 4 members of the public

38.	Cllr Hulcup and Cllr Hancock were unavailable and sent apologies
39.	There were no interests declared
	<b>PUBLIC PARTICIPATION.</b>
40.	There were no Public Questions
41.	The Police Report for April, May and June 2018 was received. The number of incidents recorded for this period compared to the same period last year have dropped from 17 to 10. Most of this decrease can be contributed to a drop of thefts from motor vehicles. It was noted that there has been more car theft incidents this week.
42.	County Councillor Paul Hodgkinson gave a report
42.1	<ul style="list-style-type: none"> <li>• The Old A40 road was closed almost 3 years ago due to safety concerns and little had happened until the County Council applied to get the road shut. There was a site visit last Autumn and we were able to see what is physically happening. GCC have been monitoring the movement. They have looked at a complete solution and the estimated cost was £500k. They have also investigated a quick fix which would be a partial single-track opening which would cost around £55k. If this route is taken they are looking for a Community Match funding contribution from The Town Council.</li> </ul>
42.2	<ul style="list-style-type: none"> <li>• Local Area Highways Representative Danny Taylor will come and speak to the Council and explain the scheme proposed. Cllr Paul Hodgkinson could help fund around £12k over the next 2 years with his Highways Local fund. This leaves around £43k. Highways are asking the Town Council or neighbouring parishes to split the cost with them so around £20k is being sought from the Town Council. The County Council have said they do not have the money to fund all of this and it is not considered a major or busy road.</li> </ul>
42.3	<ul style="list-style-type: none"> <li>• Cllr Paul has asked about the likelihood of the main scheme happening soon and the reply was that it would cost £500k and is "many years away" and more towards 10 years than 5 years. Therefore, Cllr Paul's opinion is that the full-blown traffic 2 lane solution will be a very long time away.</li> </ul>
42.4	<ul style="list-style-type: none"> <li>• Cllr Paul has put a survey out asking for people's opinions. So far 148 people have responded of which 26 wanted it to remain closed and 122 wanted it reopened,</li> </ul>
42.5	<ul style="list-style-type: none"> <li>• It was stated that it is not actually on our parish area. Cllr Paul has spoken to several of the other neighbouring parishes but some are parish meetings only and do not have any money. If we are prepared to put something financial in then he will look at other fundraising options.</li> </ul>
42.6	<ul style="list-style-type: none"> <li>• Cllr Rigby feels that the level of contribution being requested is unrealistic but wants to know more about the scheme. We need Danny Taylor to explain it to us</li> </ul>
Action 42.7	<ul style="list-style-type: none"> <li>• Clerk to ask Danny Taylor to come to the next meeting and communicate this out</li> <li>• Cllr Hodgkinson has a Community Funding pot of £10k each year over the next 3 years. Northleach parish is 18% of his whole area so we could be looking at £1500 -£2000 a year. This was discussed later at point 49.</li> </ul>
43.	Cllr Hancock was unavailable and had sent a letter regards the Neighbourhood Development Plan to Councillors who are discussing the final documents later.
	<b>MATTERS FOR DECISION</b>
44.	Cllr Rigby proposed, Cllr Morley Blackwell seconded and it was unanimously <b>RESOLVED</b> to confirm the minutes of the Council Meeting held on 20 <sup>th</sup> June 2018 as a true and accurate reflection on of the meeting. These will be signed once the following amendment is done
44.1 Action	<ul style="list-style-type: none"> <li>• At point 28.1 "Cllr Hewer objected to £110k being on the current account"</li> <li>• Clerk to amend the point and get the minutes signed</li> </ul>
45.	The Action Point Update and Clerk's Report from 20 <sup>th</sup> June 2018 was reviewed
46.	Governance and policy:
46.1	<ul style="list-style-type: none"> <li>• Councillors considered adopting the amended Financial Regulations following the introduction of debit card information</li> </ul>

<b>Resolution</b>	<ul style="list-style-type: none"> <li>Cllr Hewer proposed, Cllr Rigby seconded and it was unanimously <b>RESOLVED</b> to adopt the new Financial Regulations</li> </ul>
<b>Action</b> <b>46.2</b>	<ul style="list-style-type: none"> <li>Clerk to forward final copy to Cllr Rigby for the website</li> <li>Cllr Hewer asked about the transfer of funds between accounts. The Clerk is looking at sweeping arrangements with the bank which will help when the Precept comes in</li> </ul>
<b>47.</b>	<b>Financial Decisions:</b>
<b>47.1</b>	<ul style="list-style-type: none"> <li>Clerk gave details of the bank balances and explained that these include the earmarked funds for the Play Area and first part of the Precept.</li> </ul>
<b>47.2</b>	<ul style="list-style-type: none"> <li>Cllr Hewer asked that the current account amount is reviewed as she is against a large amount being held in Current and not Deposit</li> </ul>
<b>Action</b> <b>47.2</b>	<ul style="list-style-type: none"> <li>Clerk to review the Financial Regulations and check with the Auditor</li> </ul>
<b>47.3</b>	<ul style="list-style-type: none"> <li>Councillors noted the bills paid since the last meeting.</li> </ul>
<b>Resolution</b> <b>47.4</b>	<ul style="list-style-type: none"> <li>The Playdale Playground deposit invoice was discussed. They have worked with us and reduced the initial deposit amount to £20, 341.52. Cllr Morley Blackwell proposed, Cllr Hewer seconded and it was unanimously <b>RESOLVED</b> to pay the revised invoice</li> </ul>
<b>Action</b> <b>Action</b> <b>47.5</b>	<ul style="list-style-type: none"> <li>The other bills for payment were discussed. Cllr Andrew Wellman proposed, Cllr Hadley seconded and it was unanimously <b>RESOLVED</b> to pay the bills for payment</li> <li>Clerk to pay all the bills</li> <li>Mary to check prices and terms of other fuel providers</li> <li>Councillors considered purchasing a subscription to Parish Online of £120 (includes VAT) to enable more efficient plotting of parish assets, contracts and resources.</li> </ul>
<b>Resolution</b> <b>Action</b> <b>47.6</b>	<ul style="list-style-type: none"> <li>Cllr Morley Blackwell proposed, Cllr Rigby seconded and it was unanimously <b>RESOLVED</b> to go ahead with this</li> <li>Clerk to order this and look to local training for her and Mary</li> <li>The Council considered an appropriate thank you for the Judge of the Floral Display Competition and Cllr Alan Wellman will arrange this</li> </ul>
<b>Action</b>	<ul style="list-style-type: none"> <li>Cllr Hewer and Cllr Alan Wellman will meet the judge on the 4<sup>th</sup> August</li> </ul>
<b>48.</b>	<b>Planning and tree works:</b>
<b>48.1</b>	<ul style="list-style-type: none"> <li>The Council's no objection to 18/02148/FUL, Burgess House, Market Place was noted</li> </ul>
<b>48.2</b>	<ul style="list-style-type: none"> <li>There were no urgent planning applications since the publication of the Agenda</li> </ul>
<b>49.</b>	Councillors discussed items to be considered for Cllr Paul Hodgkinson's Community Funding 2018 - 2019
<b>49.1</b>	<ul style="list-style-type: none"> <li>There were several suggestions raised including supporting the Stay Strong and Sturdy Activity class and new adult exercise equipment</li> </ul>
<b>Action</b>	<ul style="list-style-type: none"> <li>Clerk to add Community Funding pot to the September agenda and look at cost of running the exercise class for 6 months</li> </ul>
<b>Action</b>	<ul style="list-style-type: none"> <li>Clerk to forward this funding pot out to the Community email list as there may be other groups wishing to apply</li> </ul>
<b>50.</b>	The Council has 3 vacancies and can co-opt 2 people at the moment. Councillors heard from the candidates at the meeting and were pleased to see younger members of the community coming forward.
<b>50.1</b>	<ul style="list-style-type: none"> <li>Rob Platts was voted onto the Town Council</li> </ul>
<b>50.2</b>	<ul style="list-style-type: none"> <li>Emma Nevins was voted onto the Town Council</li> </ul>
<b>Action</b>	<ul style="list-style-type: none"> <li>Mary to provide them with the information packs</li> </ul>
<b>Action</b>	<ul style="list-style-type: none"> <li>Clerk to communicate the other vacancy once the notice has arrived</li> </ul>
<b>51.</b>	Cllr Andrew Wellman proposed, Cllr Brady seconded and it was unanimously <b>RESOLVED</b> to create a working group to look at providing adult exercise equipment in the Town.
<b>51.1</b>	<ul style="list-style-type: none"> <li>Cllr Brady, Cllr Morley Blackwell, Cllr Emma Nevins, Cllr Andrew Wellman and some members of the existing play area group will be involved</li> </ul>
<b>Action</b>	<ul style="list-style-type: none"> <li>Clerk to see if a member of the Fosse Lions would like to be involved as well as they are offering fundraising assistance</li> </ul>
<b>Action</b>	<ul style="list-style-type: none"> <li>Clerk to organise a meeting in early Autumn</li> </ul>
<b>52.</b>	Attendees to Northleach and Fosse meeting on 14 <sup>th</sup> August or 11 <sup>th</sup> September were agreed
<b>Action</b>	<ul style="list-style-type: none"> <li>Cllr Hadley will attend the Fosse Lions meeting on 14<sup>th</sup> August and Cllr Rigby will attend the September 11<sup>th</sup> one.</li> </ul>
<b>Action</b>	<ul style="list-style-type: none"> <li>Clerk to communicate this to the Fosse Lions</li> </ul>
<b>53.</b>	<b>Traffic and transport:</b>
<b>53.1</b>	<ul style="list-style-type: none"> <li>The Old A40 proposed repair was discussed at Point 42</li> </ul>
<b>53.2</b>	<ul style="list-style-type: none"> <li>Cllr Andrew Wellman gave an update on Community Speed Watch. The Clerk thanked all the</li> </ul>

	volunteers who have been helping
<b>54.</b>	Councillors considered the submission Neighbourhood Plan documents and resolved to submit them for formal inspection subject to any necessary non-material minor amendments that may be required.
<b>54.1</b>	<ul style="list-style-type: none"> <li>The Pre-Submission plan has already been approved. The necessary changes have been made and Cotswold District Council (CDC) are satisfied that the policies in the documents are in line with theirs. CDC are wanting to use our plans and policies as an example to others drawing up a Neighbourhood Development Plan.</li> </ul>
<b>54.2</b>	<ul style="list-style-type: none"> <li>The Town Council commissioned a Steering Group almost 4 years ago to look at this Plan. The Steering Group recommend that you accept the reports.</li> </ul>
<b>54.3</b>	<ul style="list-style-type: none"> <li>Firstly, the Submission plan will be reviewed by an Examiner and then it may come back to the Group and Council to be discussed further.</li> </ul>
<b>54.4</b>	<ul style="list-style-type: none"> <li>The Policies in the Plan have allocated land for parking, expansion of the school and to protect green spaces,</li> </ul>
<b>Resolution 54.5</b>	<ul style="list-style-type: none"> <li>Cllr Brady proposed, Cllr Hewer seconded and it was unanimously <b>RESOLVED</b> to submit the Northleach Neighbourhood Development Plan documents to the examiner</li> </ul>
<b>Action</b>	<ul style="list-style-type: none"> <li>It was acknowledged that a massive amount of work has gone into the Plan.</li> </ul>
<b>Action</b>	<ul style="list-style-type: none"> <li>Clerk to thank everyone who has been involved</li> </ul>
<b>Action</b>	<ul style="list-style-type: none"> <li>Clerk and Cllr Rigby to draw up a press release to promote the final stages of the Plan</li> <li>Clerk to liaise with Joseph Walker about which documents are to be sent</li> </ul>
	<b>MATTERS FOR INFORMATION</b>
<b>55.</b>	Councillors noted the draft minutes of the PPMC Committee meeting on the 2 <sup>nd</sup> July
<b>Action</b>	<ul style="list-style-type: none"> <li>Clerk to amend the minutes to reflect that Cllr Morley Blackwell voted against any Cemetery fee increases.</li> </ul>
<b>56.</b>	Councillors noted the draft minutes of the Finance Committee meeting on 10 <sup>th</sup> July
<b>56.1</b>	<ul style="list-style-type: none"> <li>Cllr Rigby explained that the Council has been asked along with other groups to support the Cotswold Hall clock refurbishment by donating £10k.</li> </ul>
<b>56.2</b>	<ul style="list-style-type: none"> <li>The Finance Committee looked at the Council funds. They agreed that we are unable to support in this financial year and could look at it again during the Autumn budgeting</li> </ul>
<b>57.</b>	The council received updates from working groups
<b>57.1</b>	<ul style="list-style-type: none"> <li>Winter Planning met last week and received updates from the Snow Plough Operator and reviewed last year's actions</li> </ul>
<b>Action 57.2</b>	<ul style="list-style-type: none"> <li>Clerk to circulate the minutes of the meeting</li> </ul>
<b>57.3</b>	<ul style="list-style-type: none"> <li>Pavilion Group are meeting in August</li> </ul>
<b>Action 57.3</b>	<ul style="list-style-type: none"> <li>There was a discussion about the Tea room and it was agreed to discuss this at KGV</li> </ul>
<b>Action</b>	<ul style="list-style-type: none"> <li>Clerk to move this matter to the next KGV meetings</li> </ul>
<b>Action</b>	<ul style="list-style-type: none"> <li>Clerk to add multi use goal wall and old cricket nets to the next KGV meeting</li> </ul>
<b>Action</b>	<ul style="list-style-type: none"> <li>IT System - Cllr Andrew Wellman is to organise another visit</li> </ul>
<b>58.</b>	There were no further Agenda Items
<b>59.</b>	<b>Date &amp; time of next meeting</b> – Town Council on Wednesday 19 <sup>th</sup> September 2018 at 7pm

There being no further business the meeting closed at 8.50 pm

**Details of financial transactions: Regular payments made (pre-approved): Up to 12<sup>th</sup> July 2018**

Payee	Service	Method	Amount	Cost centre	Authority
Total Salaries	All Salaries, pensions, PAYE, NIC for June	SO and BACS	£3,771.47	TC / 02	LGA 1972 s.112
Zen Internet	Broadband	DD	£32.40	TC / 05	LGA 1972 s.133
Pauline Rigby	Website Management	SO	£50	TC / 13	LGA 1972 s.142
Grundon	Waste collection	DD	£65.18	WW / 32	LG(MP)A 1976 s.19
Thames Water	Water for Westwoods	DD	£22.00	WW / 48	LG(MP)A 1976 s.19
Southern Electric	Electricity for Westwoods	DD	£193.38	WW / 48	LG(MP)A 1976 s.19

**Payments authorised between meetings (up to £500) or to avoid late payment costs**

<b>Supplier</b>	<b>Service</b>	<b>Invoice</b>	<b>Amount</b>	<b>Cost centre</b>	<b>Authority</b>
Sweetfuels	Fuel for Westwoods	1194999	£1,233.61	WW / 48	LG(MP)A 1976 s.19
Mrs Mary Cassidy	Locks for the Hares	Screwfix	£10.98	TC / 17	LGA 1972 s.111
ROSPA	Playground checks	34662	£159.60	TC / 62	LG(MP)A 1976 s.19 (3)

**Payments to be authorised**

<b>Supplier</b>	<b>Service</b>	<b>Invoice</b>	<b>Amount</b>	<b>Centre</b>	<b>Authority</b>
Playdale Playgrounds	50% deposit on KGV Play Area	32131	£20,341.52	TC / 67	LG(MP)A 1976 s.19 (3)
McCracken & Son	Contractors for Cemetery, playing fields and Highways	Inv. 8541	£1,292.40	TC / 60	HA 1980 s.9, PHAA 1907 s.76
Ian Hanks	Town Handyman June	Inv. 10083	£126.25	TC / 17	PHA 1875 s.164
Westwoods Centre	Exercise Class hall hire	10/2620	£84.00	TC / 12	LGA 1976 s.19
Mrs C Maxwell	Exercise Class tutor	Inv. 149	£45.00	TC / 12	LGA 1976 s.19
Spot On Supplies	Cleaning materials	12001183	£90.43	WW / 32	LG(MP)A 1976 s.19
Viking Direct	Office supplies	312634	£42.91	TC / 5	LGA 1972 s.111
Viking Direct	Office Supplies	411729	£29.12	TC / 5	LGA 1972 s.111