

**Northleach with Eastington Town Council**

**MINUTES OF THE TOWN COUNCIL MEETING HELD ON Wednesday 12<sup>th</sup> December 2018**

PRESENT: Cllr Alan Wellman (Chair), Cllr Rigby (Vice Chair), Cllr Andrew Wellman, Cllr Hewer, Cllr Morley Blackwell, Cllr Brady, Cllr Platts, Cllr Nevins, Mrs Cat Crompton (Clerk) and 4 members of the public

<b>136.</b>	Apologies were received from Cllr Hulcup, Cllr Hadley, Cllr Hodgkinson and Cllr Hancock
<b>137.</b> <b>Action</b>	The majority of councillors declared an interest in the KGV Lease item due to a number of reasons. <ul style="list-style-type: none"> <li>Clerk to investigate with CDC and GAPTC how councillors can apply for a dispensation in order for the matter to be discussed</li> </ul>
	<b>PUBLIC PARTICIPATION.</b>
<b>138.</b> <b>138.1</b> <b>138.2</b> <b>Action</b> <b>Action</b>	Public Questions <ul style="list-style-type: none"> <li>Mr Fletcher met with a representative from Cotswold Friends and looked at the Westwoods site. They discussed potentially siting a building with a solid base and dimensions of around 30 foot x 10 foot and the Cotswold Friends might be able to support financially with this</li> <li>In principle the Council supports the project but a number of issues need to be addressed such as leases, insurance, future maintenance and access and whether electricity and water are required</li> <li>Several councillors agreed to meet with Mr Fletcher to progress this</li> <li>Clerk to call the Cotswold Friends contact</li> </ul>
<b>139.</b> <b>139.1</b> <b>139.2</b> <b>Action</b>	The Police report was received. <ul style="list-style-type: none"> <li>The number of incidents dealt with by the Police rose from 4 in September, October, November 2017 to 14 in the same period in 2018.</li> <li>The Police explained that the rise in crime related incident reports of burglary is of particular concern and they are actively working to address the situation. Notwithstanding this, the current situation appears more extreme as these 3 months in 2017 were at a historical low. When comparing the daily average number of crime related incidents for these 3 months for 2015, 2016, 2017 and 2018, the trend does not appear so alarming</li> <li>Clerk to communicate policing safety messages to the community</li> </ul>
<b>140.</b>	County Councillor Paul Hodgkinson was unavailable
<b>141.</b>	District Councillor Chris Hancock was unavailable
	<b>MATTERS FOR DECISION</b>
<b>142.</b> <b>142.1</b> <b>Resolution</b> <b>Action</b> <b>Action</b> <b>Action</b> <b>Action</b>	The minutes of the meeting on 21 <sup>st</sup> November were discussed. <ul style="list-style-type: none"> <li>Cllr Andrew Wellman proposed, Cllr Morley Blackwell seconded and it was unanimously <b>RESOLVED</b> that the minutes are a true and accurate reflection of the meeting and these will be signed once the following adjustments have been made</li> <li>Clerk to amend fed to feed on 111.5</li> <li>Clerk to amend 111.12 spelling</li> <li>Clerk to amend 124.1 line and remove the additional word</li> <li>Clerk to amend 133.1 to read that planning will start on the other projects once KGV play area is finished</li> </ul>
<b>143.</b> <b>143.1</b> <b>Action</b> <b>143.2</b> <b>Action</b> <b>143.3</b> <b>143.4</b> <b>143.5</b>	Councillors received the Action Point Update and Clerk's Report from 21 <sup>st</sup> November 2018 <ul style="list-style-type: none"> <li>Cllr Hodgkinson is aware of issues associated with the closure of Fosse Cross recycling on Tuesdays and is trying to get it reopened.</li> <li>Clerk asked councillors to feed in any issues raised by residents about the Fosse Cross site</li> <li>The Councillor surgeries will start in January</li> <li>Cllr Brady will run a short training session to help make these as effective as possible</li> <li>The independent play area installation inspection is due next week. Clerk has asked them to look at the gate location that we have queried</li> <li>The Council agreed that if the Inspector and the Installer agree that the site is safe and ready for use that it should be opened up before Christmas</li> <li>The Town sign needs touching up in places and this can be done after New Year</li> </ul>
<b>144.</b> <b>144.1</b> <b>144.2</b> <b>Resolution</b> <b>144.3</b>	<b>Financial Decisions:</b> <ul style="list-style-type: none"> <li>The bank balances at 12<sup>th</sup> December are: Current = £55,310; Westwoods = £4,177; Deposit = £53,624</li> <li>Cllr Andrew Wellman proposed, Cllr Brady seconded and it was unanimously <b>RESOLVED</b> to note the bills paid since the last meeting and approve the list of bills for payment</li> <li>The Councillors were unable to consider the Lease with Northleach Club Limited. The KGV</li> </ul>

<b>Action</b>	Trust had been unable to make any recommendations as too many councillors had declared an interest. <ul style="list-style-type: none"> <li>Clerk to speak to GAPTC, GRCC and Cllr Hancock who drew up the initial lease for some direction</li> </ul>
<b>145.</b>	<b>Budget 2019 – 2020 Planning and Precept Request</b>
<b>145.1</b>	<ul style="list-style-type: none"><li>Councillors received the Year to Date Statement from April to end November 2018</li></ul>
<b>145.2</b>	<ul style="list-style-type: none"><li>The Council reviewed the budget ideas from the Committees and Strategy Meeting</li></ul>
<b>145.3</b>	<ul style="list-style-type: none"><li>Councillors received the 2018 -2019 budget spreadsheet for discussion</li></ul>
<b>145.4</b>	<ul style="list-style-type: none"><li>Clerk explained that we need to understand the budget requirement for 2019 – 2020 so we can submit the Precept request in January to get the funds from Cotswold District Council</li></ul>
<b>145.5</b>	<ul style="list-style-type: none"><li>The Councillors discussed the request list in detail. Items were split into different categories according to whether items were legally necessary, Health and Safety, urgent, business improvement or non-critical. Items prioritised in these categories will be reviewed.</li></ul>
<b>Action</b>	<ul style="list-style-type: none"><li>Clerk to update the budget spreadsheet for Finance Committee to discuss in January.</li></ul>
<b>Action</b>	<ul style="list-style-type: none"><li>Clerk to separate out the category 1 – 4 items to make this clearer on the spreadsheet.</li></ul>
<b>146.</b>	<b>Planning and tree work:</b>
<b>146.1</b>	<ul style="list-style-type: none"><li>Councillors considered their response to 18/ 04289/FUL for carports at Plots 8 and 9 at Chequers. Cllr Brady proposed, Cllr Hewer seconded and it was <b>RESOLVED</b> by a majority that a response of “no objection” should be submitted.</li></ul>
<b>Resolution</b>	<ul style="list-style-type: none"><li>Mary to submit the comment</li></ul>
<b>Action</b>	<ul style="list-style-type: none"><li>Cllr Brady proposed, Cllr Hewer seconded and it was unanimously <b>RESOLVED</b> to submit a response of “no objection” to 18/04301/FUL a single storey extension at 2 Dutton Leys.</li></ul>
<b>Resolution</b>	<ul style="list-style-type: none"><li>Mary to submit the comment</li></ul>
<b>Action</b>	<ul style="list-style-type: none"><li>Cllr Brady proposed, Cllr Hewer seconded and it was unanimously <b>RESOLVED</b> to submit a response of “no objection” to 18/04588/FUL single storey extension, 4 Grace Drive</li></ul>
<b>Resolution</b>	<ul style="list-style-type: none"><li>Mary to submit the comment</li></ul>
<b>Action</b>	<ul style="list-style-type: none"><li>There were no urgent planning applications since the publication of the Agenda</li></ul>
<b>147.</b>	<ul style="list-style-type: none"><li>Clerk to choose a suitable photograph from the ones submitted for the Town Council Christmas card and circulate it to residents</li></ul>
<b>Action</b>	
<b>148.</b>	Councillors considered the renewal of the grounds maintenance contract for 2019 – 2020. The plan was to tender for a 3-year contract but we have run out of time to do this.
<b>148.1</b>	<ul style="list-style-type: none"><li>Clerk has checked with GAPTC and we can extend with the existing contractor for an additional year if we want to.</li></ul>
<b>Resolution</b>	<ul style="list-style-type: none"><li>Cllr Andrew Wellman proposed, Cllr Hewer seconded and it was unanimously <b>RESOLVED</b> to ask current contractor to extend the contract for a year at a comparable price.</li></ul>
<b>Action</b>	<ul style="list-style-type: none"><li>Clerk to speak to McCracken's</li></ul>
	<b>MATTERS FOR INFORMATION</b>
<b>149.</b>	Future Agenda Items:
<b>149.1</b>	<ul style="list-style-type: none"><li>CCTV, Neighbourhood Watch, Precept Request, Budget setting,</li></ul>
<b>Action</b>	<ul style="list-style-type: none"><li>Clerk to add these to relevant future agendas</li></ul>
	<b>Date &amp; time of next meeting</b> – Full Town Council on Wednesday 23 <sup>rd</sup> January 2019, 7pm

There being no further business the meeting closed at 20.50 pm

#### Details of financial transactions: Regular payments made (pre-approved): Up to 5<sup>th</sup> December 2018

Payee	Service	Method	Total Amount	Cost centre	Authority
Total Salaries	Salaries, pensions, PAYE and NIC for Clerk, Administration Assistant and Supervisor for November	SO and BACS	£3,569.06	TC / 02	LGA 1972 s.112
Zen Internet	Broadband	DD	£32.40	TC /05	LGA 1972 s.133
Pauline Rigby	Website Management	SO	£50.00	TC / 13	LGA 1972 s.142
Grundon	Waste collection	DD	£63.87	WW / 32	LG(MP)A 1976 s.19
Thames Water	Water for Westwoods	DD	£22.00	WW / 48	LG(MP)A 1976 s.19

**Payments authorised between meetings (up to £500) or to avoid late payment costs**

<b>Supplier</b>	<b>Service</b>	<b>Invoice</b>	<b>Amount</b>	<b>Cost centre</b>	<b>Authority</b>
Ramtech	Boiler Service	12011	£327.34	WW /31	LG(MP)A 1976 s.19
Amanda King	Westwoods Cleaning	130301	£135.00	WW / 32	LG(MP)A 1976 s.19
PlayQuest Ltd	Zip Wire Deposit	8135	£3,600.00	TC / 67	LG(MP)A 1976 s.19(3)

**Payments to be authorised**

<b>Supplier</b>	<b>Service</b>	<b>Invoice</b>	<b>Amount</b>	<b>Cost Centre</b>	<b>Authority</b>
Brian Brazington	Water Meadow 2 cuts	03873	£432.00	TC / 61	HA 1980 s.9
Graham Stock	PAT Testing	138	£36.00	WW / 31	LG(MP)A 1976 s.19
GRCC Subscription	Annual	2018	£25.00	TC / 6	LGA 1972 s.143
Chaplins	Pantomime	T1085	£642.00	WW / 28	LGA 1972 s.145
GAPTC	Clerks Course	6078	£20.00	TC / 9	LGA 1972 s.111
Catriona Crompton	Mileage to course	0512	£33.75	TC/ 62	LG (FP) A 1963 s.5
Westwoods Centre	Exercise Class hall hire	10/2703	£84.00	TC / 12	LGA 1976 s.19
Ian Hanks	Town Handyman	10163	£130.00	TC / 62	PHA1875 s.164
Cellar Supplies	Bar Stock	312798	£218.18	WW / 29	LG(MP)A 1976 s.19
McCracken	Grounds Maintenance for Nov and Play Area turf	8758	£1,892.40	TC / 60	HA 1980 s.9 PHAA 1907 s.76 & LGA 1972 s.214