

Northleach with Eastington Town Council

MINUTES OF THE TOWN COUNCIL MEETING HELD ON Wednesday 11th December 2019

PRESENT: Cllr Rob Platts (Chair), Cllr Alan Wellman (Vice Chair) Cllr Hulcup, Cllr Andrew Wellman, Cllr Morley-Blackwell, Cllr Larner, Cllr Sanders and Mrs Cat Crompton (Clerk),

125.	Apologies were received from Cllr Hewer, Cllr Brady, Cllr Rigby, Cllr Hodgkinson and Cllr Dale
126.	No interests were declared
PUBLIC PARTICIPATION	
127.	There were no Public Questions
128.	County Councillor Paul Hodgkinson was unavailable and sent the following report.
128.1	<ul style="list-style-type: none"> Old A40: He has been told that there's been more movement in the road from the monthly monitoring's so it won't be reopened in January. The full scheme to correct it will take place in Spring 2020 which is earlier than first thought.
128.2	<ul style="list-style-type: none"> Back Lane: a few potholes have been fixed by the public rights of way people. If a public right of way and as such they just keep to a basic level. Gloucestershire County Council will not adopt it as it's currently a private road with a public right of way. He is going to pressure the public rights of way people to do a bit more pothole filling along the very worst bit as an interim solution.
128.3	<ul style="list-style-type: none"> Anti-social behaviour at East End: the police are fully aware of this issue and dealing with it
129.	District Councillor Tony Dale was unavailable and sent the following comments
129.1	<ul style="list-style-type: none"> There has been a complaint about the speed of vehicles at school times towards and from the School and parking by the School.
129.2	<ul style="list-style-type: none"> The Clerk noted that the Police have attended the school area previously and speed strips were laid down on School Hill. These recorded generally low speeds across all times of the day. It was recommended that people report cars that they suspect to be speeding directly to the Police.
Action 129.3	<ul style="list-style-type: none"> Clerk to ask the Police if they will attend the area during the school runs.
Action	<ul style="list-style-type: none"> The proposed District Council budget is now out for consultation to Town Councils. Clerk to circulate once it is available
MATTERS FOR DECISION	
130. Resolution	Cllr Andrew Wellman proposed, Cllr Morley-Blackwell seconded and it was unanimously RESOLVED to confirm the minutes of the Town Council Meeting held on 20 th November 2019 as a true and accurate reflection of the meeting and they were duly signed
131.	Councillors noted the Action Point Update from 20 th November 2019
132. Resolution	Cllr Andrew Wellman proposed, Cllr Platts seconded and It was unanimously RESOLVED to confirm the minutes of the Extraordinary Meeting held on 23 rd October 2019 as a true and accurate reflection of the meeting
Action	<ul style="list-style-type: none"> Clerk to print off a copy to be signed at the next meeting
133.	Financial Decisions:
133.1	<ul style="list-style-type: none"> The bank balances on 4th December were noted
133.2	<ul style="list-style-type: none"> Clerk requested that a bill for Busy Fingers and one for Bibury Landscaping be added to the published list of bills below for payment.
Resolution	<ul style="list-style-type: none"> Cllr Platts proposed, Cllr Andrew Wellman seconded and it was unanimously RESOLVED to record the bills paid since the last meeting and approve the following bills for payment
133.3	<ul style="list-style-type: none"> Councillors note the Year to Date Financial Summary from 1st April to 30th November (8 months)
133.4	<ul style="list-style-type: none"> The Precept Letter from Cotswold District Council and the new Tax base of 801.0 for the Financial Year 2020 – 2021 was noted
133.5	<ul style="list-style-type: none"> The Councillors considered a transfer of funds to the Savings Account
Resolution	<ul style="list-style-type: none"> Cllr Morley-Blackwell proposed, Cllr Larner seconded and it was RESOLVED by a majority to move any funds over £85K to the Savings Account in the first instance. Two voted against as they would like to see the majority of funds moved to the Savings Account.
Action	<ul style="list-style-type: none"> Clerk to add onto the January Town Council meeting to resolve if more should be moved
134.	Budget Planning
134.1	<ul style="list-style-type: none"> The Councillors considered the budget ideas from each Committee and the Strategy

<p>Action</p> <p>Action</p>	<p>Meeting for 2020 – 2021. There are many ideas that still need to be priced up.</p> <ul style="list-style-type: none"> • Clerk to work with Supervisor and Administration Officer to complete these by the January meeting • Clerk to add budget prices into the budget spreadsheet. This will be discussed at the Finance meeting in the first instance.
<p>135.</p> <p>135.1</p> <p>135.2</p>	<p>Governance and Policy</p> <ul style="list-style-type: none"> • There has been no further interest in the Councillor vacancy • Councillors noted that the Grounds Maintenance Tender is now on Contracts Finder
<p>136.</p> <p>136.1</p> <p>Resolution</p> <p>Action</p> <p>136.2</p> <p>Resolution</p> <p>Action</p>	<p>Planning and tree work:</p> <ul style="list-style-type: none"> • Councillors considered a retrospective application for the Old Prison, 19/04423/LBC for new signage. Cllr Hulcup proposed, Cllr Andrew Wellman seconded and it was unanimously RESOLVED to submit a comment of no objection • Administration Officer to submit the comment • Cllr Platts proposed, Cllr Hulcup seconded and it was unanimously RESOLVED to submit a comment of no objection for the retrospective application 19/04156/LBC to create an ensuite at Antelope Annexe, West End, • Administration Officer to submit the comment
<p>137.</p> <p>137.1</p> <p>137.2</p> <p>Resolution</p> <p>Action</p> <p>137.3</p> <p>Resolution</p> <p>Action</p> <p>Action</p> <p>137.4</p> <p>Resolution</p> <p>Action</p>	<p>Project Work</p> <ul style="list-style-type: none"> • Cllr Hulcup gave an update on Pocket Parks Grant Funding for Ward Road play area; He has met with one of the suppliers and passed the information to Cllr Rigby to submit to Cotswold District Council in the first instance • Cllr Andrew Wellman proposed, Cllr Larnar seconded and it was unanimously RESOLVED to purchase the new defib location signs at a cost of £30 and 5 lockable plastic mountable cases for £126 plus vat to store these in • Administration Officer to order these items and arrange to get the cases installed • Cllr Morley-Blackwell explained the plans proposed for VE Day. The playing field seems to be the best location and they are trying to involve as many local groups and clubs as possible • Cllr Morley-Blackwell proposed, Cllr Sanders seconded and it was unanimously RESOLVED that the Town Council are happy in principle for the VE celebrations to be organised in their name and to support the Working Group • Clerk to confirm if the Council insurance would cover an event like this and what criteria the working group would need to follow • Clerk to check in January if there are any one-off costs that should be added into the budget to support this event for the Parish • Cllr Morley-Blackwell shared information about the creation of a Youth Council and how it would feed into the Town Council. • Cllr Morley-Blackwell proposed, Cllr Alan Wellman seconded and it was unanimously RESOLVED to set up a Youth Council • Cllr Morley-Blackwell will progress this in terms of policies and processes and liaise with other local Youth Councils in order to share best practise.
<p>138.</p> <p>138.1</p> <p>Resolution</p> <p>Action</p>	<p>Councillors considered organising a Councillor Planning Training session.</p> <ul style="list-style-type: none"> • Cllr Morley-Blackwell proposed and Cllr Hulcup seconded and it was unanimously RESOLVED to investigate the cost of these courses, location and how many councillors should attend. • Cllr Platts will investigate this course
<p>139.</p> <p>139.1</p> <p>Resolution</p> <p>Action</p> <p>139.2</p> <p>Action</p>	<p>Councillors noted the informal meeting held at the Pavilion on 27th November and considered the next steps. It was recognised that there is a lot of enthusiasm to move things forward. There are a few areas like the heating system and repair to damaged panels that need decisions to be made before the next scheduled meeting at the end of January.</p> <ul style="list-style-type: none"> • Cllr Morley-Blackwell proposed, Cllr Andrew Wellman seconded and it was unanimously RESOLVED to hold an Extraordinary Meeting of the KGV Trust on Tuesday 17th December at 7pm. The following items are to be included on the Agenda as they are considered urgent: consider new expansion tank and replacement oil sight gauge: fixing the leak and replacing the water damaged panels in various locations within the Club area: consider a new heater in the foyer and discussing the current Management Group TOR. • Clerk to draw up the Extraordinary Meeting documents and liaise with Cllr Larnar on quotes • In addition, the following areas need to be reviewed in the New Year: replacing the current oil tank with a bunded one: installing security around the tank and partitioning off the boiler so it is separate to the football store room • Cllr Larnar will investigate these quotes
<p>MATTERS FOR INFORMATION</p>	

140.	The windfall funding of £531 from Cotswold District Council for community street cleaning activities was noted
Action	<ul style="list-style-type: none"> Clerk to add to next PPMC agenda for a decision on how to use this funding
141.	Future Agenda Items: Note that no discussion or decision can be made under this item
Action	<ul style="list-style-type: none"> Clerk to include leasehold for Toilet Block on next relevant agenda once the information is received from Cotswold District Council
142.	Date & time of next meeting – Town Council on Wednesday 22 nd January 2020 at 7 pm

There being no further business the meeting closed at 21.25 pm

Details of financial transactions: Regular payments made (pre-approved): From 13th November to 4th December

Payee	Service	Method	Total Amount	Cost centre	Authority
Total Salaries	Salaries, pensions, PAYE and NIC for all staff for November	SO, and BACS	£3,178.82	TC / 02	LGA 1972 s.112
Zen Internet	Broadband	DD	£32.40	TC / 05	LGA 1972 s.133
Grundon	Waste collection	DD	£61.33	WW / 32	LG(MP)A 1976 s.19
Thames Water	Water for Westwoods	DD	£14.00	WW / 48	LG(MP)A 1976 s.19
Mainstream Digital	Phone line rental	DD	£0.94	TC / 05	LGA 1972 s.133
Google	Google Cloud G Suite	DD	£4.60	TC / 72	LGA 1972 s.133

Payments authorised between meetings (up to £500) or to avoid late payment costs

Supplier	Service	Invoice	Amount	Centre	Authority
Laptops Direct	Admin laptop	38796728	£604.78	TC / 49	LGA 1972 s.111
D M Payroll	Payroll Services 1 st 2019	631	£61.50	TC / 8	LGA 1972 s.111
Amanda King	Westwoods Cleaning	November	£180.00	WW / 32	LG(MP)A1976 s.19
Mary Cassidy	Logitech mouse	Amazon	£9.99	TC / 49	LGA 1972 s.111

Payments to be authorised

GAPTC	Chairman Course	6388	£50.00	TC / 9	LGA 1972 s.111
Brian Brazington Ltd	Second Water Meadow cut	04012	£288.00	TC / 61	LGA 1972 s.214
Chaplins Pantos	Balance of payment (due after performance)	NOR064	£660.00	WW / 28	LGA 1972 s.145
Tim Dyson	Handyman Sept, Oct, Nov	3 months	£131.30	TC / 62	LGA 1972 s.111
Westwood Centre	Hall hire (November)	10/2921	£84.00	TC / 12	LGA 1976 s. 19
McCracken	Grounds Maintenance Nov	9290	£1,257.60	TC / 60	HA 1980 s.9, PHAA 1907 s.76 & LGA 1972
Eastwood Pest Control	Treatment in play area	4631	£132.00	TC / 62	LGA 1894 s.89
Busy Fingers	A1 Maps for office use	111219NT	£14.88	TC / 5	LGA 1972 s.111
Bibury Landscaping	Christmas Tree 2019	9348	£756.00	TC / 62	LGA 1972 s.137