

**MINUTES OF THE MEETING OF THE KING GEORGE V TRUSTEES HELD ON 20<sup>th</sup> November 2019**

**Present: Cllr Andrew Wellman (Chair), Cllr Morley-Blackwell (Vice Chair), Cllr Rigby, Cllr Alan Wellman, Cllr Hewer, Cllr Larner, Cllr Hulcup Cllr Platts and Mrs Cat Crompton (Clerk)**

1.	Cllr Brady and Cllr Sanders were unavailable and sent apologies
2.	No interests were declared
3.	There were no Public Questions
	<b>Matters for Decision</b>
4. <b>Resolution</b>	Cllr Hewer proposed, Cllr Alan Wellman seconded and it was unanimously <b>RESOLVED</b> to accept the minutes from 18 <sup>th</sup> September as a true and accurate reflection of the meeting and these were duly signed
5.	The Action Point Update and Clerk's report from 18 <sup>th</sup> September 2019 was reviewed <ul style="list-style-type: none"> <li>The VAT detail from SLCC was discussed and noted for future use</li> </ul>
6.	<b>Finance</b>
6.1	The bank balance was noted at £19,532
6.2 <b>Resolution</b>	Cllr Andrew Wellman proposed, Cllr Alan Wellman seconded and it was unanimously <b>RESOLVED</b> to authorise the following bills for payment. (Utilities and NDR are split with NCL) <ul style="list-style-type: none"> <li>Castle Water, Account TW9673676491 for £72.62 (1/9/19 – 30/9/19)</li> <li>Castle Water, Account TW9673676491 for £89.33 (1/10/19 – 31/10/19)</li> <li>Travis Perkins, Inv. 9229, Toilet seats, £41.83</li> <li>SSE, Account 901771887, £663.58 (27/6/19 – 30/9/19)</li> <li>Tim Dyson, cleaning materials for tea room, £3.56</li> <li>Storm Management, Q3 water management, Inv. 103337 £89.40</li> <li>Eastwood Pest Control, Invoice 4588, £132.00</li> <li>Midland Flat Roofing, emergency repairs, Inv. 4454, £384.00</li> <li>Clerk to process all the payments</li> <li>Clerk to include the cleaning bills (not presented at the meeting) on the next agenda</li> </ul>
<b>Action</b>	
7.	<b>KGV Playing Field Trust Update</b>
7.1	<ul style="list-style-type: none"> <li>Cllr Brady has been looking at the roles, responsibilities and finances of the Town Council versus the KGV Playing Field Trust and has met with the original people who drew this up</li> </ul>
7.2	<ul style="list-style-type: none"> <li>Although Cllr Brady was unavailable to update the Trustees, it was confirmed that the document circulated by Cllr Rigby in 2017 (and sent to Trustees last month) is accurate in the detail about Trust responsibilities.</li> </ul>
7.3	<ul style="list-style-type: none"> <li>It is important moving forward that the Trust understands whether an item is to be dealt with by the Town Council or the KGV Trust.</li> </ul>
<b>Action</b>	<ul style="list-style-type: none"> <li>Clerk to have copies of the Declaration of Trust 2007 and KGV Management and Finances Discussion paper available to refer to at meetings</li> </ul>
7.4	<ul style="list-style-type: none"> <li>A few points were discussed: The Town Council can spend money on the KGV Trust but the funds cannot be used the other way; the KGV Trust has responsibility for certain areas and the Town Council has responsibility for others.</li> </ul>
8.	<b>Management Group</b>
8.1 <b>Resolution</b>	<ul style="list-style-type: none"> <li>The Management Group Terms of Reference from 2010 was discussed. These need to be reviewed so that the current Management Group can function properly. Cllr Morley-Blackwell asked that the Pavilion is viewed in the same light as other working groups. Cllr Morley-Blackwell proposed, Cllr Larner seconded and it was unanimously <b>RESOLVED</b> to implement a formal management programme for the Pavilion and update terms of the Management Group</li> </ul>
8.2 <b>Resolution</b>	<ul style="list-style-type: none"> <li>The Trust considered investigating an administrator position for the KGV Playing Field Trust</li> <li>Cllr Morley-Blackwell proposed, Cllr Larner seconded and it was unanimously <b>RESOLVED</b> to investigate the possibility of having a separate administrator for the Trust</li> </ul>
<b>Action</b>	<ul style="list-style-type: none"> <li>Clerk to look out the information relating to the former administration role and circulate it for the Extraordinary meeting which was agreed for Wednesday 27<sup>th</sup> November at 7pm.</li> </ul>
8.3 <b>Action</b>	<ul style="list-style-type: none"> <li>The meeting will look at a potential administrator role, review the fabric and condition of the building and consider any urgent actions or work required following the walkabout</li> <li>Clerk to circulate the Extraordinary Meeting paperwork by Friday</li> </ul>

<p>9.</p> <p>9.1</p> <p><b>Resolution</b></p> <p><b>Resolution</b></p> <p><b>Action</b></p> <p>9.2</p> <p><b>Resolution</b></p> <p><b>Action</b></p> <p><b>Action</b></p> <p><b>Action</b></p> <p>9.3</p> <p><b>Action</b></p>	<p><b>Pavilion</b></p> <p>The Trustees considered the offer from the Cotswold Fosseway Lions to redecorate the tearoom with the KGV Trust covering the cost of materials.</p> <ul style="list-style-type: none"> <li>• Cllr Platts proposed, Cllr Hewer seconded and it was unanimously <b>RESOLVED</b> to accept the offer. Cllr Morley-Blackwell proposed, Cllr Larner seconded and it was unanimously <b>RESOLVED</b> to spend up to £300 maximum on decorating materials</li> <li>• Cllr Platts to inform the Lions and thank them for their offer</li> <li>• The Trustees discussed the extent of the work required to renovate the ceiling following the emergency roof repairs and whether a partial or full repair was required</li> <li>• Cllr Andrew Wellman proposed, Cllr Larner seconded and it was unanimously <b>RESOLVED</b> to do the two patch repairs and redecorate before Christmas</li> <li>• Cllr Larner will obtain some prices and circulate it to Trust to make a decision quickly in order to repair the two areas and redecorate</li> <li>• Cllr Larner to ask contractors to quote on the mouldy toilet ceiling</li> <li>• Clerk to ask the Club if they are still willing to install a heater at the door</li> <li>• The flat roof has caused ongoing issues and spot repairs are frequent. It was suggested that there may be an opportunity for local contractors to help replace the roof at a community event</li> <li>• Clerk to ask insurance company if this type of event can be supported by the Council's policy and what criteria is required</li> </ul>
<p>10.</p> <p>10.1</p>	<p><b>Playing Fields</b></p> <ul style="list-style-type: none"> <li>• It was noted that there is no remedial work needed on the playing field at this point following the pest control treatment at this point</li> </ul>
<b>Matters for information</b>	
<p>11.</p> <p>11.1</p>	<p><b>Items for Future meetings</b></p> <p>Please note that no Discussions or Decisions can be taken under this Item</p> <ul style="list-style-type: none"> <li>• Path extension when completed, is to be financed by KGV Trust and not PPMC</li> </ul>
<p>12.</p>	<p><b>Date and Time of Next Meeting – Extraordinary Meeting on Wednesday 27<sup>th</sup> November at 7pm to be held at the Pavilion</b></p>

There being no further business the meeting closed at 10.45pm