

**MINUTES OF THE EXTRORDINARY MEETING OF THE KING GEORGE V TRUSTEES HELD ON 17<sup>th</sup> December 2019**

**Present: Cllr Andrew Wellman (Chair), Cllr Morley-Blackwell (Vice Chair), Cllr Rigby (arrived point 4), Cllr Larner, Cllr Brady, Cllr Hewer, Cllr Platts and Mrs Cat Crompton (Clerk)**

1.	Cllr Sanders, Cllr Hulcup and Cllr Alan Wellman were unavailable and sent apologies
2.	No interests were declared
3.	There were no Public Questions
	Matters for Decision
4.	<p>Following the boiler service, work has been identified to resolve the issues associated with the heating problems within the Pavilion.</p> <p><b>4.1</b></p> <ul style="list-style-type: none"> <li>The expansion vessel helps to maintain the proper pressure in the system by acting as a kind of shock absorber, handling the expansion and contraction of water in the central heating system as it heats and cools. As the Pavilion is a long building it has some distance to travel. In the short term, they have switched off the kitchen and shower room area radiators to ensure the Club is heated.</li> </ul> <p><b>4.2</b></p> <ul style="list-style-type: none"> <li>Cllr Larner approached two other suppliers to quote for the boiler service but they were unable to attend before Christmas. The initial requirement was to service the boiler and then identify any issues. Therefore, there is only one quote at this point which includes replacing the expansion tank on the boiler and the oil sight gauge on the oil tank.</li> </ul> <p><b>4.3</b></p> <ul style="list-style-type: none"> <li>Although the Trustees recognise that remedial work is important and that in principle it should be undertaken, the heating is currently working. Concerns were raised that if there is no heating then the Club would be unable to open.</li> </ul> <p><b>4.4</b></p> <ul style="list-style-type: none"> <li>The Trustees discussed the fact that only one quote has been received. They should attempt to get more quotes from different suppliers as per Financial Regulations and ask these suppliers their opinions on improving the current heating system</li> </ul> <p><b>4.5</b></p> <ul style="list-style-type: none"> <li>Cllr Platts suggested that we have a contingency in place in case the heating does fail to source temporary space heaters to supplement the heating if it fails.</li> </ul> <p><b>Resolution</b></p> <ul style="list-style-type: none"> <li>Cllr Platts proposed, Cllr Brady seconded and it was unanimously <b>RESOLVED</b> to authorise the Clerk to source temporary space heaters if necessary</li> </ul> <p><b>Action</b></p> <ul style="list-style-type: none"> <li>Clerk and Cllr Platts to investigate local suppliers and suitable heaters</li> </ul> <p><b>4.6</b></p> <ul style="list-style-type: none"> <li>The oils sight gauge is broken allowing water into the tank. Cllr Rigby proposed, Cllr Larner seconded and it was unanimously <b>RESOLVED</b> to purchase a new gauge at a cost of £36 plus vat</li> </ul> <p><b>Action</b></p> <ul style="list-style-type: none"> <li>Clerk to order a new oil sight gauge from Sweetfuels</li> </ul> <p><b>4.7</b></p> <ul style="list-style-type: none"> <li>It was highlighted during the boiler service that if a new or replacement oil tank was required then it would need to be bunded and installed within a separate sealed area.</li> </ul> <p><b>Action</b></p> <ul style="list-style-type: none"> <li>Cllr Larner will ask for quotes for a similar sized bunded tank and also a larger one when speaking to suppliers about the heating system</li> </ul> <p><b>Action</b></p> <ul style="list-style-type: none"> <li>Clerk to send the information on security fences that was considered previously</li> </ul>
5.	<p>The Trustees were due to consider quotes received for urgent work to identify and fix the leak in the ceiling in the Gent's toilet and redecorate the ceiling in 3 other places following emergency roof repairs and agree supplier.</p> <p><b>5.1</b></p> <ul style="list-style-type: none"> <li>The Clerk updated the Trustees that in the previous week authorisation had been given to start the work under emergency powers. Under the Council's Terms of Reference, the Clerk is allowed, in consultation with the relevant Chairman to authorise emergency work.</li> </ul> <p><b>5.2</b></p> <ul style="list-style-type: none"> <li>This urgent work had been identified in the November KGV Trust meeting and quotes sought. Only one supplier was able to do the work before Christmas at a cost of £440 plus vat</li> </ul>
6.	<p>The Trustees views on the Management Group Terms of Reference were discussed.</p> <p><b>6.1</b></p> <ul style="list-style-type: none"> <li>Trustees questioned whether the working group, which has no authority to spend money should cease. This would enable all work to be agreed at KGV Trust meetings.</li> </ul> <p><b>6.2</b></p> <ul style="list-style-type: none"> <li>It was recognised that all would benefit from clarity around how the Trust and Council should work together on these matters. The KGV Trust is aligned with the Council but decisions on future direction and spending money has to sit with the Trust. It was also suggested that the Trust meet on separate days to the Council and could occasionally meet at the Pavilion.</li> </ul> <p><b>Action</b></p> <ul style="list-style-type: none"> <li>Cllr Brady is producing this document to illustrate the differences and will circulate it before the January meeting</li> </ul> <p><b>6.3</b></p> <ul style="list-style-type: none"> <li>It was further noted that according to Local Government law, the Chairman of the Council is also the Chairman of the Trust. The building and the land were given to the Town Council but vested in the KGV Trust,</li> </ul>

<b>Action</b>	Cllr Morley-Blackwell proposed that the Management Group is disbanded and it was agreed that this formal decision would take place at the next KGV meeting <ul style="list-style-type: none"> <li>• Clerk to add this to the January KGV meeting</li> </ul>
<b>7. Action</b>	<b>Items for Future Meetings</b> Clerk to add the following to the January KGV meeting <ul style="list-style-type: none"> <li>• Receive quotes for bunded oil tanks and security fencing for the oil tank</li> <li>• Consider heating system recommendations and quotes received</li> <li>• Consider quotes for electric heater in the Pavilion lobby area</li> <li>• Confirm the differences between the operational responsibilities of the Council and the Trust</li> <li>• Arrange different nights for KGV meetings (after January)</li> <li>• Consider motion to abolish the Pavilion Management Group</li> </ul>
<b>8.</b>	Date and Time of next Meeting – Wednesday 22 <sup>nd</sup> January 2020

There being no further business the meeting closed at 8 pm

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