



# NORTHLEACH WITH EASTINGTON TOWN COUNCIL

The Westwoods Centre, Bassett Road, Northleach, GL54 3QJ  
Tel: 01451 861499, Email: clerk@northleach.gov.uk

All Members of the Council are hereby summoned to attend the  
**MEETING of NORTHLEACH WITH EASTINGTON TOWN COUNCIL**

**On Wednesday 26<sup>th</sup> February 2020 at 7.00 pm**

for the purpose of considering and resolving upon the business to be transacted as set out hereunder.

**Members of the public are also invited to attend.**

Dated this day 14<sup>th</sup> February 2020 and signed by Mrs C. Crompton, Clerk to Northleach with Eastington Town Council

## AGENDA

1.	To receive apologies for absence	Verbal
2.	To receive Councillors' declarations of interests.	Verbal
<b>PUBLIC PARTICIPATION</b>		
3.	Public Question Time – in accordance with Standing Orders 3(e), (f) and (g). The period designated for public participation in a meeting shall not exceed 20 minutes overall and 3 minutes per person unless directed by the Chairman.	Verbal
4.	To receive a report from the County Councillor Paul Hodgkinson	Verbal
5.	To receive a report from the District Councillor Tony Dale	Verbal
<b>MATTERS FOR DECISION</b>		
6.	To confirm the minutes of the Town Council Meeting held on 22 <sup>nd</sup> January 2020	Attached
7.	To confirm the minutes of the Extraordinary meeting on 29 <sup>th</sup> January 2020	Attached
8.	To receive the Action Point Updates from the 22 <sup>nd</sup> and 29 <sup>th</sup> January 2020	Attached
9.	<b>Financial Decisions:</b>	
9.1	• To receive details of the bank balances on 14 <sup>th</sup> February 2020	Additional Page 2
9.2	• To record bills paid since the last meeting and approve the following bills for payment	
10.	<b>Governance and Policy</b>	
10.1	• Co-opt new Councillor	Verbal
10.2	• Note attendees on Planning Training sessions at Cotswold District Council on 16 <sup>th</sup> and 17 <sup>th</sup> March	Verbal
10.3	• Discuss options for the format of the Annual Town Meeting	Additional
11.	<b>Planning and tree work:</b>	
11.1	• To discuss any urgent planning applications since the publication of the Agenda.	Verbal
11.2	• Consider Council's response to application 19/04590/LBC, replacement of stolen lead roof coverings to former cell block in zinc at the Old Prison Fosseway	Circulated
11.3	• Note new process for planning notices	Additional
12.	<b>Project Work</b>	
12.1	• Consider tree survey quotes comparison chart and agree a contractor to carry out the 2020 – 2021 survey.	Verbal
12.2	• Receive update on VE Day Celebrations from Cllr Morley-Blackwell and consider what steps the Council can assist with	Verbal
12.3	• Receive an update on the WASP meeting on 13 <sup>th</sup> February from Cllr Platts	Verbal
12.4	• CNN Update from Cllr Platts	Verbal
<b>MATTERS FOR INFORMATION</b>		
13.	Note draft Minutes from the Westwoods Meeting on 4 <sup>th</sup> February 2020	Attached
14.	Note draft Minutes from Property and Premises Committee Meeting on 10 <sup>th</sup> February 2020	Attached
15.	<b>Future Agenda Items:</b> Note that no discussion or decision can be made under this item:	

	Registration of toilet block and presentation from Terra-Cycle project at the March meeting	<b>Verbal</b>
<b>16.</b>	<b>Date &amp; time of next meeting</b> – Town Council Meeting on Wednesday 25 <sup>th</sup> March 2020 at 7 pm	<b>Verbal</b>

**Details of financial transactions: Regular payments made (pre-approved): from 16<sup>th</sup> January to 12<sup>th</sup> February 2020**

Payee	Service	Method	Total Amount	Cost centre	Authority
Total Salaries	Salaries, pensions, PAYE and NIC for all staff for November	SO, and BACS	£4,905.49	TC / 02	LGA 1972 s.112
Zen Internet	Broadband	DD	£32.40	TC / 05	LGA 1972 s.133
Grundon	Waste collection	DD	£54.73	WW / 32	LG(MP)A 1976 s.19
Thames Water	Water for Westwoods	DD	£14.00	WW / 48	LG(MP)A 1976 s.19
Google	Google Cloud G Suite	DD	£4.60	TC / 72	LGA 1972 s.133
Guru	Shared Hosting	DD	£5.99	TC / 72	LGA 1972 s.133

**Payments authorised between meetings (max £500 per item) or to avoid late payment fees:**

Supplier	Service	Invoice	Amount	Centre	Authority
Amazon	Wall mounted key safe	3993924	£22.27	WW / 80	PHA 1936 s.234
Mary Cassidy	Mileage for course	290120	£19.80	TC / 9	LGA 1972 s.111
Amanda King	Westwoods Cleaning	November	£192.00	WW / 32	LG(MP)A1976 s.19
Barriers Direct	Bike Racks	PPMC	£86.44	TC / 62	LG(MP)A1976 s.19 (3)

**Payments to be authorised:**

D M Payroll	Payroll Services 2 <sup>nd</sup> 2019	798	£61.50	TC / 8	LGA 1972 s.111
Westwood Centre	Hall hire (January)	10/2955	£84.00	TC / 12	LGA 1976 s. 19
McCracken	Grounds Maintenance Jan	9360	£1,257.60	TC / 60	HA 1980 s.9, PHAA 1907 s.76 & LGA 1972
Mrs C Maxwell	Exercise Class	001	£35.00	TC / 75	LGA 1976 s.19
Viking Direct	Printer cartridges and supplies	846775	£306.24	TC / 5	LGA 1972 s.111
Viking Direct	Wall clock	856143	£9.92	WW / 35	LG(MP)A1976 s.19
Castle Water	Water for Pavilion	967367	£89.33	KGV	LG(MP)A1976 s.19