



NORTHLEACH WITH EASTINGTON TOWN COUNCIL

The Westwoods Centre, Bassett Road, Northleach, GL54 3QJ
Tel: 01451 861499, Email: clerk@northleach.gov.uk

All Members of the Council are hereby summoned to attend the
MEETING of NORTHLEACH WITH EASTINGTON TOWN COUNCIL

On Wednesday 11th December 2019 at 7.00 pm

for the purpose of considering and resolving upon the business to be transacted as set out hereunder.

Members of the public are also invited to attend.

Dated this day 4th December 2019 and signed by Mrs C. Crompton, Clerk to Northleach with Eastington Town

Council

AGENDA

1.	To receive apologies for absence	Verbal
2.	To receive Councillors' declarations of interests.	Verbal
PUBLIC PARTICIPATION		
3.	Public Question Time – in accordance with Standing Orders 3(e), (f) and (g). The period designated for public participation in a meeting shall not exceed 20 minutes overall and 3 minutes per person unless directed by the Chairman.	Verbal
4.	To receive a report from the County Councillor Paul Hodgkinson	Verbal
5.	To receive a report from District Councillor Tony Dale	Verbal
MATTERS FOR DECISION		
6.	To confirm the minutes of the Town Council Meeting held on 20 th November 2019	Attached
7.	To receive the Action Point Update and Clerk's Report from 20 th November 2019	Attached
8.	To confirm the minutes of the Extraordinary Meeting held on 23 rd October 2019	Attached
9.	Financial Decisions:	Additional Page 2 To follow Additional Additional
9.1	• To receive details of the bank balances on 4 th December	
9.2	• To record bills paid since the last meeting and approve following bills for payment	
9.3	• To note the Year to Date Financial Summary from 1 st April to 30 th November (8 months)	
9.4	• Note the Precept Letter from Cotswold District Council and Tax base of 801.0	
9.5	• Consider a transfer of funds to the Savings Account	
10.1	Budget Planning	Additional & to follow
	• Consider Council budget ideas from Committees and Strategy Meeting for 2020 - 2021	
11.	Governance and Policy	Verbal Verbal
11.1	• Co-opt new Councillor if available	
11.2	• Note that the Grounds Maintenance Tender is on Contracts Finder	
12.	Planning and tree work:	Verbal Circulated
12.1	• To discuss any urgent planning applications since the publication of the Agenda.	
12.2	• Consider Council's response to retrospective application 19/04156/LBC, creation of an ensuite at Antelope Annexe, West End,	
13.	Project Work	Verbal Additional Verbal Additional
13.1	• Receive update on Pocket Parks Grant Funding for Ward Road play area	
13.2	• Consider purchase of new signs and lockable cases for defib 3 and 4	
13.3	• Receive update on VE Day Celebrations	
13.4	• Receive information on creation of Youth Council	
14.	Consider whether councillors should attend a Councillor Planning Training session and agree how many should attend, the likely cost and the organisation providing the training	Verbal
15.	Note informal meeting held at the Pavilion on 27 th November and consider next steps	Verbal
MATTERS FOR INFORMATION		

16.	Note funding of £531 from Cotswold District Council for community street cleaning activities	Verbal
17.	Future Agenda Items: Note that no discussion or decision can be made under this item Leasehold for Toilet Block once information received	Verbal
18.	Date & time of next meeting – Town Council on Wednesday 22 nd January 2020 at 7 pm	Verbal

Details of financial transactions: Regular payments made (pre-approved): from 13th November to 4th December

Payee	Service	Method	Total Amount	Cost centre	Authority
Total Salaries	Salaries, pensions, PAYE and NIC for all staff for November	SO, and BACS	£3,178.82	TC / 02	LGA 1972 s.112
Zen Internet	Broadband	DD	£32.40	TC / 05	LGA 1972 s.133
Grundon	Waste collection	DD	£61.33	WW / 32	LG(MP)A 1976 s.19
Thames Water	Water for Westwoods	DD	£14.00	WW / 48	LG(MP)A 1976 s.19
Mainstream Digital	Phone line rental	DD	£0.94	TC / 05	LGA 1972 s.133
Google	Google Cloud G Suite	DD	£4.60	TC / 72	LGA 1972 s.133

Payments authorised between meetings (max £500 per item) or to avoid late payment fees:

Supplier	Service	Invoice	Amount	Centre	Authority
Laptops Direct	Admin laptop	38796728	£604.78	TC / 49	LGA 1972 s.111
D M Payroll	Payroll Services 1 st 2019	631	£61.50	TC / 8	LGA 1972 s.111
Amanda King	Westwoods Cleaning	November	£180.00	WW / 32	LG(MP)A1976 s.19
Mary Cassidy	Logitech mouse	Amazon	£9.99	TC / 49	LGA 1972 s.111

Payments to be authorised:

GAPTC	Chairman Course	6388	£50.00	TC / 9	LGA 1972 s.111
Brian Brazington Ltd	Second Water Meadow cut	04012	£288.00	TC / 61	LGA 1972 s.214
Chaplins Pantos	Balance of payment (due after performance)	NOR064	£660.00	WW / 28	LGA 1972 s.145
Tim Dyson	Handyman Sept, Oct, Nov	3 months	£131.30	TC / 62	LGA 1972 s.111
Westwood Centre	Hall hire (November)	10/2921	£84.00	TC / 12	LGA 1976 s. 19
McCracken	Grounds Maintenance Nov	9290	£1,257.60	TC / 60	HA 1980 s.9, PHAA 1907 s.76 & LGA 1972
Eastwood Pest Control	Treatment in play area	4631	£132.00	TC / 62	LGA 1894 s.89