

Northleach with Eastington Town Council
Minutes of the Town Council Meeting held on Wednesday 24th July

Present: Cllr Rob Platts (Chair), Cllr Alan Wellman, Cllr Morley-Blackwell, Cllr Caroline Brady, Cllr Larner, Mrs Cat Crompton (Clerk), Cllr Hodgkinson, Cllr Moor and 11 members of the public

An Honorary Freedom of Northleach with Eastington was presented to Mr Christopher Hancock for Services to the Parish.

Chairman Rob Platts said he was very pleased to be able to acknowledge the outstanding services provided to the town by Chris Hancock. Chris served on the Town Council for 13 years including a period as Chair and on the District Council for 8 years – five of which were in the Cabinet. In addition, Chris has been involved in a number of Trusts, Charities and other local organisations benefitting local residents across the parish. Indeed, many of these groups were represented in the audience. The Council applauded his service and thanked him for all his efforts.

Northleach with Eastington Town Council would like to recognise his service by granting him the Honorary Freedom of The Parish. This is the highest honour that the Council can bestow and indeed, this is the first time we have granted this honour.

In days gone by, this honour would give a number of rights such as

- The right to graze sheep or cattle on common land
- The right to trade inside the city wall
- The right to walk troops through the parish with drums beating and colours flying.

As many of these rights are no longer valid, we hope this commemorative scroll will show our gratitude instead. Chairman Platts asked Cllr Alan Wellman, who served with Chris on the Town Council for many years to present the Freedom scroll.

Christopher Hancock accepted the scroll with gratitude. He explained that he was deeply honoured at being the first Freeman of the Parish. He is very touched by the honour and delighted to receive it. Chris recognized all the residents who have worked with him over the years and whose help has been invaluable in the work he has been involved with. He explained that it was appropriate for Cllr Alan Wellman to present the scroll as Chris first joined the Town Council following a conversation in 1996 whilst he was trimming a creeper! Although he has retired from Council life, Chris will continue to be involved with a number of charities and trusts across the Parish.

Minutes

43.	Apologies were received from Cllr Hewer, Cllr Rigby, Cllr Hulcup, Cllr Andrew Wellman, Cllr Sanders and Cllr Dale,
44.	No interests were declared. The Clerk confirmed that she has now had all the Register of Interests back.
PUBLIC PARTICIPATION	
45. Action	A resident asked about the footpath alongside the Fosseyway which services the residents up the hill to Cirencester. The path is overgrown and has been reported to Highways but there is a query about whose responsibility it is. <ul style="list-style-type: none"> • Clerk to check ownership of the area with Highways and feedback to the resident about next steps
46. Action	The Police report was received. The figures detail the number and type of incidents dealt with by the Police over a 3-month period April, May and June this year compared to the same period last year. The number of incidents has risen by 4 and most of these are connected to thefts from motor vehicles. <ul style="list-style-type: none"> • Clerk to continue to send out local policing messages
47.	County Councillor Paul Hodgkinson gave a report
47.1	<ul style="list-style-type: none"> • He will keep us updated about the Pulhams bus service following the information received tonight
47.2	<ul style="list-style-type: none"> • Parts of the Fosse Way have been resurfaced and this should help motorists. More work is due on the A40 soon

<p>47.3 47.4</p>	<ul style="list-style-type: none"> The Old A40 issue has been fixed after it was damaged, He would also like to help with Men in Sheds. Cllr Platts explained that we are looking for an update in September
<p>48. 48.1 48.2 48.3 48.4 48.5 Action</p>	<p>District Councillor Tony Dale was unavailable and sent the following report:</p> <ul style="list-style-type: none"> He is pleased that Chris Hancock has been recognised with the Freedom of the Parish Two of the three Market Place road works have been attended to - the collapsed drain and damaged bollard. Only the sunken drains by Cotswold Store is still to be addressed and this is waiting for set of lights to accomplish the works. I have been in communications with Ray at GCC to progress this action. There will be a "Review of Drains" following the flooding a couple of weeks ago to ensure that proper maintenance is set in train. This will need constant attention. The Clerk explained that the way Highways monitors gullies has changed. Instead of an annual sweep, they will be checking problem drains more often. CIL charging on residential property development (with just a few exceptions) started on 1st June 2019. We are not expecting any major developments in the near future and Cllr Dale asked to be involved with discussions regards car parks and the Green Ring. He is keen to get some Youth Hubs going in the Cotswolds - perhaps with a trial in Northleach. Please could this be discussed in the Autumn Clerk to add this to next available agenda
<p>49. 49.1 49.2 49.3 49.4 49.5 49.6 Action</p>	<p>County Councillor Nigel Moor explained the proposed Pulham bus service changes which will result in a reduced service for Northleach. Cllr Moor represents the neighbouring district which the bus runs through and is the County Council member for public transport.</p> <ul style="list-style-type: none"> The 801 service is currently a commercial service. Section 106 money has been used previously to subsidise services like this. Cllr Paul Hodgkinson has asked the Council how much money is spent supporting rural services like this. The figure is around £3m a year and £450K was spent with Pulhams last year to support these routes. Cllr Moor said there is not enough funds to subsidise the Northleach service as it would cost around £100k which would be an increase of 22% on what they already pay the supplier. They are looking at alternative options like community buses or subsidising it as part of the Moreton Section 106 money and he has asked officers to look at this. Only 5% of people use public transport but if the bus went through the new development in Morton this might be an advantage to residents. It is not possible to use a smaller bus as the bus is quite full but only a few people get on at Northleach which is why they want to cut out that section on a few services. It is hoped that Pulhams would agree to support the change but they are working towards a September date as they need to give notice of changes. It looks likely that it will become a community transport service rather than a commercial one. Cllr Moor and Cllr Hodgkinson are working together to try and help affected residents in both areas and will keep us informed.
MATTERS FOR DECISION	
<p>50. Resolution</p>	<p>Cllr Alan Wellman proposed, Cllr Brady seconded and it was unanimously RESOLVED to confirm the minutes of the Town Council Meeting held on 19th June 2019 as a true and accurate reflection of the meeting and they were duly signed.</p>
<p>51.</p>	<p>Councillors received the Action Point Update and Clerk's Report from 19th June 2019</p>
<p>52. 52.1 52.2 52.3 Resolution Action</p>	<p>Financial Decisions:</p> <ul style="list-style-type: none"> The bank balances were received. It was noted that funds have been moved from the Current Account to the Deposit Account Cllr Platts has been confirmed as the Internal Checker for Town Council accounts Cllr Brady proposed, Cllr Alan Wellman seconded and it was unanimously RESOLVED to record bills paid since the last meeting and approve the following bills for payment Clerk to process the payments
<p>53. 53.1</p>	<p>Governance and Policy</p> <ul style="list-style-type: none"> Co – opt new councillors. Mrs Janine Larnar addressed the meeting as she is interested in joining the Council. She shared information about her personal and work life and would like to make a difference to the people of Northleach. Cllr Brady proposed, Cllr Platts

<p>Resolution</p> <p>Action</p> <p>53.2</p> <p>53.3</p> <p>Action</p> <p>Action</p> <p>Resolution</p>	<p>seconded and it was unanimously RESOLVED to co-opt Mrs Janine Larnar onto the Council. Clerk and Cllr Janine Larnar signed the Declaration of Office</p> <ul style="list-style-type: none"> • Mary to provide the new councillor pack • Councillors considered the new Data Protection Policy wording to go on the website. This policy is required alongside the Freedom of Information Act. • Cllr Brady asked for a couple of sections to be updated: how we store and use data securely, when information should be encrypted and that information about members of the public should not be used on public documents like minutes. • Cllr Brady to forward the specific details to the Clerk to update the document • Mary to add updated document to the website once ready • Cllr Platts proposed, Cllr Brady seconded and it was agreed by a majority (Cllr Larnar had not seen the document) to adopt the Data Protection Policy following these amendments.
<p>54.</p> <p>54.1</p> <p>54.2</p>	<p>Planning and tree work:</p> <ul style="list-style-type: none"> • There were no new planning applications • There were no new urgent planning applications since the publication of the Agenda.
<p>55.</p> <p>Action</p>	<p>Clerk confirmed that Saturday 14th September is the new date for the annual Litter Pick. Clerk and Mary will be working with the Fosse Lions to deliver this and will ask councillors for support on the day.</p> <ul style="list-style-type: none"> • Clerk to communicate the litter pick date
<p>56.</p> <p>56.1</p> <p>Action</p> <p>56.2</p> <p>Action</p> <p>Action</p> <p>Action</p> <p>56.3</p> <p>Action</p> <p>56.4</p> <p>Action</p> <p>56.5</p> <p>Action</p> <p>Action</p> <p>56.6</p>	<p>Project Work</p> <ul style="list-style-type: none"> • Clerk gave an update on Project Group for Ward Road Play Area. Some of the old group has agreed to join the new project and there are a few new people as well • Clerk to include Cllr Larnar and Cllr Morley-Blackwell on this group • The Council received information on Community Post Offices. Currently the Farmington Trust is involved but we do not know how long the contract has to run and if it will be renewed. Financially it works better with a shop and post office service. The Community Post Offices that the Clerk looked at are all run by community groups and not councils • Clerk to communicate with the Farmington Trust and ask what their plans are • Cllr Larnar to ask how long the contract has to run. • Clerk to add to the September agenda unless we receive information before then. • The Clerk confirmed details of the Summer Youth Programme. We have 2 Play Rangers sessions booked. One took place this week and was well attended. In addition, World Jungle will be running a Street Dance session and Circus Skills workshop. We also have a number of places booked at Far Peak which will be released over the Summer. • Clerk and Mary are working on promoting and finalising these sessions • It was agreed to review progress on the 2019 - 2020 Strategy in August or September as many councillors were unavailable. • Clerk to add it to next available agenda • The Council were unable to agree the purchase of bike racks as Highways have not confirmed that the second location is suitable. There is also a concern that the proposed racks may not be sufficient for resident and visitor needs. • Clerk to chase the response from Highways • Clerk to ask Highways if the area outside the Sherborne is Highways and whether it can be used for bike racks • Cllr Morley-Blackwell expressed a concern that the bike racks being proposed are unsuitable and a waste of money. There is a need for bike racks as over 30 were in the Market Place today but these 3 stands will only accommodate a handful of bikes.
<p>57.</p> <p>Action</p> <p>Action</p>	<p>The Councillors discussed the monthly Surgery and agreed it should be held at the Steam Show in September</p> <ul style="list-style-type: none"> • Mary to communicate this and ask for councillors to do a rota • Cllr Morley-Blackwell to confirm attendance with the organisers
<p>58.</p> <p>Action</p>	<p>Cllr Hewer was unavailable to give an update on the Community Led Housing Event. It was agreed to add this to September's meeting.</p> <ul style="list-style-type: none"> • Clerk to add to September's agenda
<p>59.</p> <p>Action</p>	<p>Councillors discussed the replacement member for the Conservation Board and felt that there was not enough information from either candidate in order for them to vote.</p> <ul style="list-style-type: none"> • Clerk to inform CDC why we were unable to vote

MATTERS FOR INFORMATION	
60.	Councillors noted the draft minutes from KGV Trust Meeting on 19 th June 2019
61.	Councillors noted the draft minutes from PPMC Committee Meeting on 1 st July 2019
62.	Councillors noted the draft minutes from Finance Committee Meeting on 9 th July. Three grants were made: £500 to The Cotswold Hall as a contribution to the refurbished clock, £400 to Cotswold friends for Befriending Services and £300 to Northleach Toddler Group for new equipment.
63.	There was no update on CCTV in the Market Place and it is believed this is being progressed by businesses who would need to pay and manage this
64.	Future Agenda Items: VE Day Celebration, Adult Exercise equipment,
65.	Date & time of next meeting – Town Council, Wednesday 18 th September 2019 at 7pm

There being no further business the meeting closed at 9.00 pm

Details of financial transactions: Regular payments made (pre-approved): Up to 16th July 2019

Payee	Service	Method	Total Amount	Cost centre	Authority
Total Salaries	Salaries, pensions, PAYE and NIC for all staff for June	SO and BACS	£3,012.72	TC / 02	LGA 1972 s.112
Zen Internet	Broadband	DD	£32.40	TC /05	LGA 1972 s.133
Pauline Rigby	Website Management	SO	£50.00	TC / 13	LGA 1972 s.142
Grundon	Waste collection	DD	£68.39	WW / 32	LG(MP)A 1976 s.19
Thames Water	Water for Westwoods	DD	£22.00	WW / 48	LG(MP)A 1976 s.19

Payments authorised between meetings (max £500 per item):

Supplier	Service	Invoice	Amount	Cost centre	Authority
Vicki Hewer	Westwoods Planters	BGC	£41.85	TC / 62	LGA 1972 s.137
Amanda King	Westwoods Cleaning	130309	180.00	WW / 32	LG(MP)A1976 s.19
Wordfence	Website security	009735	£78.79	TC / 13	LGA 1972 s.111
Communicorp	Freedom Scroll	2266	£88.56	TC / 11	LDEDCA 2009
Benchmark	Bench for KGV	1807	£432.00	TC / 62	LGA 1972 s.137

Payments to be authorised

Pam Edwards	Flowers for Town Sign	1207	£30.00	TC / 11	LGA 1972 s.137
David Payne Electrics	Office trunking / sockets	4339	£483.00	WW/ 31	LGA 1892 s.8
Spot On Supplies	Cleaning products	12036650	£54.01	WW / 32	LG(MP)A1976 s.19
Westwood Centre	Hall hire (May and June)	10/2818	£147.00	TC / 12	LGA 1976 s. 19
JCY Locksmiths	Replacements	020719	£120.00	WW/ 31	LG(MP)A1976 s.19
Clerk & Council Direct	Council Magazine	2019	£12.00	TC / 6	LGA 1972 s.111
Spot On Supplies	Cleaning products	12034183	£168.89	WW / 32	LG(MP)A1976 s.19
McCracken	Grounds Maintenance for June 2019	9066	£1,257.60	TC / 60	HA 1980 s.9, PHAA 1907 s.76 & LGA 1972 s.214
Cathedral Leasing	Hygiene Services	MI/ 1157838	£38.99	WW / 32	LG(MP)A1976 s.19
Mrs Cally Maxwell	Exercise class shortfall	198	£84.00	TC / 75	LGA 1976 s.19