



NORTHLEACH WITH EASTINGTON TOWN COUNCIL

The Westwoods Centre, Bassett Road, Northleach, GL54 3QJ
Tel: 01451 861499, Email: clerk@northleach.gov.uk

All Members of the Council are hereby summoned to attend the
MEETING of NORTHLEACH WITH EASTINGTON TOWN COUNCIL

On Wednesday 19th June 2019 at 7.00 pm

for the purpose of considering and resolving upon the business to be transacted as set out hereunder.

Members of the public are also invited to attend.

Dated this day 12th June 2019 and signed by Mrs C. Crompton, Clerk to Northleach with Eastington Town Council

1.	To receive apologies for absence	Verbal
2.	To receive Councillors' declarations of interests. Reminder to Councillors to return their Register of Interests form	Verbal Verbal
PUBLIC PARTICIPATION		
3.	Public Question Time – in accordance with Standing Orders 3(e), (f) and (g). The period designated for public participation in a meeting shall not exceed 20 minutes overall and 3 minutes per person unless directed by the Chairman.	Verbal
4.	To receive the Police report	Attached
5.	To receive a report from County Councillor Paul Hodgkinson	Verbal
6.	To receive a report from the District Councillor Tony Dale	Verbal
MATTERS FOR DECISION		
7.	To confirm the minutes of the Council Meeting held on 15 th May 2019	Attached
8.	To receive the Action Point Update and Clerk's Report from 15 th May 2019	Attached
9.	Financial Decisions:	
9.1	• To receive details of the bank balances	Additional
9.2	• Note submission of External Audit documents to PKF Littlejohn	Verbal
9.3	• Confirm that the "Notice of the Period for the Exercise of Public Rights" has begun	Verbal
9.4	• To subscribe to WordFence Premium web application firewall service, at a cost of £78 per annum	Additional
9.5	• To record bills paid since the last meeting and approve bills for payment	Page 2
10.	Governance and Policy	
10.1	• Co-opt new councillors	Verbal
10.2	• Consider amendments to Terms of Reference for Standing Committees	Additional
11.	Planning and tree work:	
11.1	• Consider planning application 19/01626/FUL at 17 Nostle Road. Erection of first floor side, two-storey front extensions and front porch. Installation of dormer, garage conversion.	Circulated
11.2	• Consider planning application 19/01578/FUL for Cat's Abbey Hall to demolish existing link and replace garden room and link corridor	Circulated
11.3	• Consider planning application 19/01579/FUL for Cat's Abbey Hall, demolition of barn and erection of annex with garage and store	Circulated
11.4	• Consider planning application 19/01953/FUL for Oldhill Barn, conversion of barn to single residential dwelling and associated works	Circulated
11.5	• To discuss any urgent planning applications since the publication of the Agenda.	Verbal
11.6	• Consider temporary road restriction request by Amplified Music Festival 19/7/19 – 21/7/19	Circulated
12.	Consider nominating a member for election on to Cotswolds Conservation Board	Additional
13.	Project Work	
13.1	• Consider information on metal gully channels across Town and consider Council's role	Additional
13.2	• Agree next Project Group for adult exercise equipment or Ward Road Play Area	Additional

13.3 13.4	<ul style="list-style-type: none"> Consider locating defibrillator at the Pavilion until the Toilet Black location is signed off Consider applying for a further defib through the current CDC fund 	Additional Additional
14.	Propose to continue the Councillor Surgeries for a further 6 months and then review	Additional
15.	Consider a Chairman's Letter to the community and how this would be distributed	Attached
MATTERS FOR INFORMATION		
16.	Note draft minutes from PPMC meeting on 21 st May 2019	Attached
17.	Note draft minutes from Westwoods Meeting on 4 th June 2019	Attached
18.	Note draft minutes from Extraordinary Finance Meeting on 11 th June	Attached
19.	Receive information from Highways to address the lack of pavement issue at Cooks Court	Additional
20.	Future Agenda Items: (Please note no discussions or decisions to be made under this item)	Verbal
21.	Date & time of next meeting – Town Council Meeting on Wednesday 24 th July 2019 at 7pm	Verbal

Details of financial transactions: Regular payments made (pre-approved): Up to 12th June 2019

Payee	Service	Method	Total Amount	Cost centre	Authority
Total Salaries	Salaries, pensions, PAYE and NIC for all staff for May	SO and BACS	£3,362.63	TC / 02	LGA 1972 s.112
Zen Internet	Broadband	DD	£32.40	TC / 05	LGA 1972 s.133
Pauline Rigby	Website Management	SO	£50.00	TC / 13	LGA 1972 s.142
Grundon	Waste collection	DD	£74.54	WW / 32	LG(MP)A 1976 s.19
Thames Water	Water for Westwoods	DD	£22.00	WW / 48	LG(MP)A 1976 s.19

Payments authorised between meetings (max £500 per item) or to avoid late payment fees:

Supplier	Service	Invoice	Amount	Cost centre	Authority
Stuart Shackell	Fruit Trees	1894	£107.00	TC / 62	LGA 1972 s.137
Cotswold Hall	Hall hire	010619	£15.00	TC / 75	LGA 1972 s.134
SLCC	Membership for Clerk	050619	£187.00	TC / 6	LGA 1972 s.143
SLCC	CAB Manual 11 th Edition	050619	£103.99	TC / 5	LGA 1972 s.111
Insurance	Ecclesiastical 2019 - 2020	7054/	£3,580.38	TC / 7	LGA 1972 s.111

Payments to be authorised:

Playdale Ltd	Play Area Final Deposit	33999	£10,000.00	TC / 67	LG (MP)A 1976 s.19 (3)
BCH Ltd	Building Valuations	44222-0	£600.00	TC / 8	LGA 1972 s.111
Tim Dyson	Handyman Mar, April, May	3JB	£150.00	TC / 62	PHA1875 s.164
Mrs Maxwell	Exercise class shortfall May	194	£77.00	TC / 75	LGA 1976 s.19
Kingsdowns	Fruit Trees	54587	£209.39	TC / 62	LGA 1972 s.137
New Garden	Planting of trees	178	£100.00	TC / 62	LGA 1972 s.137
Microsoft	Exchange online	7008BZOH	£108.00	TC / 5	LGA 1972 s.142
McCracken	Grounds Maintenance for May 2019	9011	£1,400.40	TC / 60	HA 1980 s.9, PHAA 1907 s.76 & LGA 1972 s.214
McCracken	Additional work in May	9028	£84.00	TC / 60	HA 1980 s.9, PHAA 1907 s.76 & LGA 1972 s.214
New Garden	Zip wire sign installation	178	£50.00	TC / 67	LG(MP)A1976 s.19
Spot On Supplies	Cleaning Equipment	12032111	£61.78	WW / 32	LG(MP)A1976 s.19
Malcolm Campbell	Notice boards	220519	£170.00	TC / 62	LGA 1972 s.1426
Malcolm Campbell	Town Sign Frame	200519	£110.00	TC / 62	LGA 1972 s.146
Central Tree	Cemetery tree work	290519	£144.00	TC / 63	LGA 1972 s.214
Central Trees	Sycamore, Churchyard	140519	£84.00	TC / 63	LGA 1972 s.214
GAPTC	Internal Audit	6202	£273.45	TC / 8	LGA 1972 s.111