

Northleach with Eastington Town Council

MINUTES OF THE TOWN COUNCIL MEETING HELD ON Wednesday 17th October 2018

PRESENT: Cllr Alan Wellman (Chair), Cllr Rigby (Vice Chair), Cllr Andrew Wellman, Cllr Hewer, Cllr Hulcup, Cllr Morley Blackwell, Cllr Brady, Cllr Platts, Cllr Hadley, Cllr Emma Nevins, Mrs Cat Crompton (Clerk) and 4 members of the public

81.	Apologies were received from Cllr Hodgkinson and Cllr Hancock
82.	No interests were received
	PUBLIC PARTICIPATION.
83.	There were no public questions
84.	The Police Report was received. The number of incidents for the same 3-month period (July, August, September) compared to last year has remained quite static with 16 incidents reported in 2018 and 15 in 2017. There has been a decrease in dwelling burglaries
Action	<ul style="list-style-type: none"> Clerk to resend the Local Policing information about keeping properties safe
85.	County Councillor Paul Hodgkinson gave a report
85.1	<ul style="list-style-type: none"> Regards the Old A40, his pots of money are still committed to the project
85.2	<ul style="list-style-type: none"> Paul spoke to the Leader of the Council at Shire Hall prior to the Extraordinary Meeting and explained the situation. Paul believed there was too much concern from residents over the £5k being sought from the Town Council and the Leader was flexible enough to find that missing £5k from Highways funds. It's not always possible to get cross party agreement on things when money is the issue but we have managed to achieve that.
85.3	<ul style="list-style-type: none"> Cllr Hodgkinson said I'm very pleased we have got there in the end and the project is now secure. Officers have confirmed that the road should be re-opened in the Spring
85.4	<ul style="list-style-type: none"> Cllr Alan Wellman thanked Cllr Hodgkinson on behalf of the Council for all his hard work on achieving the road opening for the Town
86.	District Councillor Chris Hancock was unavailable
	MATTERS FOR DECISION
87.	Cllr Hewer proposed, Cllr Alan Wellman seconded and it was unanimously RESOLVED to accept the minutes of the Council Meeting on 19 th September as a true and accurate reflection of the meeting. These will be signed after the following amendments:
Resolution	
Action	<ul style="list-style-type: none"> Clerk to amend 61.1. Cllr Andrew Wellman has been advised by the Clerk that he may have a Pecuniary Interest for the Old A40 presentation and agenda item 15 relating to the road. Cllr Andrew Wellman explained that he does not believe that he does have any Interests to declare as the section of road is some distance from his property and outside of the parish boundaries
Action	<ul style="list-style-type: none"> Clerk to amend 61.2. Cllr Alan Wellman has been advised by the Clerk that he may need to declare a Personal Interest for the Old A40 presentation and in agenda item 15 relating to the road. Cllr Alan Wellman does not believe that he has any interests to declare for the same reasons given above.
88.	The Action Point Update and Clerk's Report from 19 th September 2018 was discussed
88.1	<ul style="list-style-type: none"> A CCTV update and information from the commercial businesses is being gathered
Action	<ul style="list-style-type: none"> Cllr Brady to update the Council at the November meeting
88.2	<ul style="list-style-type: none"> Neighbourhood Watch – there are 7 schemes in Northleach but they are not joined up
Action	<ul style="list-style-type: none"> Cllr Hadley to update the Council at the November meeting
89.	Financial Decisions:
89.1	<ul style="list-style-type: none"> The bank balances were received and noted
89.2	<ul style="list-style-type: none"> To record bills paid since the last meeting and approve bills for payment
89.3	<ul style="list-style-type: none"> Cllr Hulcup proposed, Cllr Brady seconded and it was unanimously RESOLVED to record the bills paid since the last meeting and authorise the bills for payment noted below
Resolution	
Action	<ul style="list-style-type: none"> Clerk to process the payments
89.4	<ul style="list-style-type: none"> The Council noted that the External Audit report states that the information in Section 1 & 2 of the AGAR meet proper practises and there are no matters for concern.
89.5	<ul style="list-style-type: none"> Cllr Alan Wellman thanked the Clerk for the work on the audit documents
89.6	<ul style="list-style-type: none"> Motion from Cllr Hewer - That only the amount of money required to pay the forthcoming months of invoices should be kept on the current account and the rest to the Deposit
89.7	<ul style="list-style-type: none"> The Clerk explained that there are several reasons why we cannot transfer funds as easily as we used to. At the moment there is a large amount in the Current in order to pay the balance on the Play Area. Once this is paid there will be just over £21k, around 3 month's

<p>Action 89.8</p> <p>Resolution</p>	<p>worth of spend. The bank no longer offers sweeping facilities. In addition, our latest Financial Regulations only allows up to £10K to be moved by Clerk and any more needs to be authorised by the full Council. Councils are now required to compile an Investment Strategy and it was agreed that the Finance Committee will review this</p> <ul style="list-style-type: none"> • Clerk to add to January Finance meeting • An amendment was proposed to keep 2 months' worth of funds in the Current account (rather than one) once the Play Area is completed. Cllr Hewer proposed the motion, Cllr Brady seconded and it was RESOLVED by a majority and 4 Councillors abstained
<p>90.</p> <p>90.1</p> <p>90.2</p> <p>90.3</p> <p>90.4</p> <p>90.5</p> <p>Resolution</p> <p>90.6</p>	<p>Planning and tree works:</p> <ul style="list-style-type: none"> • The Council noted 18/03387/COMPLY, livestock building, Broadfield Farm for information only • The Council noted to 18/03572/TCONR to fell a Laurel at Hope House • The Council noted the update on 18/02721, Folly Farm for information only • To note Council's comment on 18/03239/TCONR for tree work in the Churchyard • There was one new application since the publication of the Agenda. Councillors considered 18/03161/FUL, for change of use and conversion of the barn at Land to rear of Wheelwrights. Cllr Hulcup proposed, Cllr Brady seconded and it was unanimously RESOLVED that the Council had no objection to the application. • Councillors received confirmation from The Farmington Trust that they will cover the cost of the work necessary on the Churchyard trees following the quotes received. Councillors thanked the Trust as this cost had not been budgeted for
<p>91.</p>	<p>The Extraordinary Meeting on 15th October regards the Old A40 was cancelled at the last minute as detailed above in 85.2 following discussions between Highways and Cllr Hodgkinson</p>
<p>92.</p> <p>92.1</p> <p>92.2</p> <p>92.3</p> <p>92.4</p> <p>92.5</p> <p>Resolution</p> <p>92.6</p>	<p>The Councillors received information from Neil Fletcher regards the Men in Sheds project</p> <ul style="list-style-type: none"> • Mr Fletcher brought apologies from a number of supporters who were unable to attend • Mr Fletcher would like Councillors to consider how the Westwoods Centre can support this venture. He would like us to confirm that we are prepared to allow a community workshop at the rear of the building. He explained that they would like to build a wooden outbuilding on a concrete platform and would be able to do this without planning permission if it was less than 4m high. He has been looking for suitable buildings and would like to present various types of building to the council. Men in Sheds is a registered charity and comes under Cotswold Friends. • Mr Fletcher has been looking at putting the workshop within the garden area. Councillors asked if the recycling area would be better suited as many of the containers have been removed and it would be easier to access? Mr Fletcher does not consider that the recycling area is suitable. • Neil is after the Council's view as to whether he can go ahead? The facility could also be used secondarily as a Youth facility. He would like help in applying for grants and Cllr Rigby offered support on this. • Cllr Alan Wellman summarised by asking if the Council agree in principle that we support the project so Mr Fletcher can develop the idea further and gather costs and draw up plans. Cllr Hadley proposed, Cllr Andrew Wellman seconded and it was unanimously RESOLVED to support the idea in principle. • Part of the earlier discussions have included plans for a toilet and electricity provision. Mr Fletcher was asked to come back to the Council with details of costs and layouts so that all these can be considered and it was explained that the Council has no provision at this point to support financially.
<p>93.</p> <p>Action</p>	<p>There had been some interest in the vacancy but none of the candidates were available</p> <ul style="list-style-type: none"> • Clerk to add this onto the next meeting
<p>94.</p> <p>94.1</p> <p>94.2</p>	<p>Mr William Twiddy spoke to the Council regards offers of tree planting along the North of Town</p> <ul style="list-style-type: none"> • Mr Twiddy looked after the late Captain Jeremy Wills estate who died a few years ago and the land has now been passed onto his two sons. If tree screening is desired by the Town Council and they wish to see more trees planted to enable more screening then the sons could facilitate this. They do not wish to bring forward any projects without the Town Council's approval. The green ring was discussed and Mr Twiddy offered some advice. • The Council thanked Mr Twiddy for his time and will contact him in the future
<p>95.</p>	<p>The pedestrian crossing in the Market Place was discussed. The Council were not notified of the work starting and neither were the residents around it.</p> <p>The Clerk gave some background and explained that a safe crossing has been repeatedly requested. It has been discussed on the last few Highways walkabouts and Highways agreed</p>

	that it was a necessary safety feature and have gone ahead with this
96. 96.1 Resolution Action	Cotswold District Council have a Fund to help communities commemorate the end of the First World War. Councillors considered a range of ideas which could be partly funded by the fund. The Clerk has spoken to Royal British Legion and The Church whose ideas were discussed. <ul style="list-style-type: none"> Cllr Morley Blackwell proposed, Cllr Hewer seconded and it was unanimously RESOLVED to apply for funding to support the purchase of a "Tommy" soldier for the Town costing £750 Clerk to complete the application and process the order once confirmed
97. 97.1 Resolved Action Action	Councillors considered additional funding for the Zip Wire to complete the project <ul style="list-style-type: none"> Cllr Rigby summarised the funding so far. The Youth Club Fund Trustees have donated £5k, Cllr Hodgkinson has offered £2k from the Growing our Community Funds and the remainder can be taken from the 2018-19 budget. Cllr Morley Blackwell proposed, Cllr Brady seconded and it was unanimously RESOLVED to authorize the Clerk to place the order for the zip wire, once the GCC grant is confirmed. Clerk to place the order on authorisation of the £2k grant Cllr Hulcup and Cllr Rigby will complete the application form for the Clerk to forward
MATTERS FOR INFORMATION	
98.	Councillors noted that the Neighbourhood Plan Consultation ends on 17th October
99.	The Clerk noted that some minutes have yet to be completed due to the recent volume of meetings. The draft minutes of the PPMC Committee on the 10th September are not completed.
100.	The draft minutes of the Westwoods Committee on 2nd October have not been completed
101.	The draft minutes from Finance Committee on 9th October are not yet completed
102.	The Extraordinary Meetings on 15th October did not take place
103. 103.1 103.2	Cllr Hewer shared information from the Waste and Recycling Workshop <ul style="list-style-type: none"> The minutes from the meeting have not been received but Cllr Hewer explained that all the recycling systems are being reviewed and the vans are being restyled. By the end of next year nothing will go to landfill and the new incinerator will enable this
104. 104.1 104.2 104.3	<ul style="list-style-type: none"> The play area is progressing well The Winter Working Group will meet again in November The Pavilion Working Group will meet again on 7th November at 7pm
105. 105.1 105.2	Future Agenda Items: (Please note no decisions can be taken under this item) <ul style="list-style-type: none"> Cllr Rigby asked that we review the Strategy Meeting at the November meeting, Councillor Clinics and Youth Councils to be discussed early in the New Year
106.	Date & time of next meeting – Full Town Council on Wednesday 21st November 2018, 7pm

There being no further business the meeting closed at 21.00 pm

Details of financial transactions: Regular payments made (pre-approved): Up to 11th October 2018

Payee	Service	Method	Total Amount	Cost centre	Authority
Total Salaries Sept	Salaries, pensions, PAYE, NIC for Clerk, Administration Assistant and Supervisor	SO and BACS	£3,096.47	TC / 02	LGA 1972 s.112
Zen Internet	Broadband	DD	£32.40	TC /05	LGA 1972 s.133
Pauline Rigby	Website Management	SO	£50.00	TC / 13	LGA 1972 s.142
Grundon	Waste collection	DD	£65.62	WW / 32	LG(MP)A 1976 s.19
Thames Water	Water for Westwoods	DD	£22.00	WW / 48	LG(MP)A 1976 s.19

Payments authorised between meetings (up to £500) or to avoid late payment costs

Central Trees	Lime Tree work	18/6	£192	TC/63	LGA 1972 s.215
Ian Hanks	September Handyman	10143	£125.75	TC / 62	PHA 1875 s. 164

Payments to be authorised

Mrs Maxwell	Exercise class shortfall	162	£30.00	TC / 75	LGA 1976 d.19
Brian Crossley	Temp Event Licence	694744	£21.00	WW / 28	LGA 1972 s.145
Westwoods Centre	Exercise Class hall hire	10/2658	£84.00	TC / 12	LGA 1976 s.19
Viking Direct	Office Supplies	594777	£43.85	TC/5	LGA 1972 s.111
Cotswold Farm Buildings	Play Area clearance	CFB1059	£2,810	TC/67	LG(MP)A 1976 s.19(3)
Playdale Ltd	Second Instalment for play area	32131-2	£20,341.52	TC/67	LG(MP)A 1976 s.19(3)
Fosse Lions	Grant for Community Day	Grant	£100	TC/12	LGA 1972 s.137
MustHaulage	Play area Clearance	0410	£1236.00	TC/67	LG(MP)A 1976 s.193