



NORTHLEACH WITH EASTINGTON TOWN COUNCIL

The Westwoods Centre, Bassett Road, Northleach, GL54 3QJ
Tel: 01451 861499, Email: clerk@northleach.gov.uk

All Members of the Council are hereby summoned to attend the
MEETING of NORTHLEACH WITH EASTINGTON TOWN COUNCIL

On Wednesday 21st November 2018 at 7.00 pm

for the purpose of considering and resolving upon the business to be transacted as set out hereunder.

Members of the public are also invited to attend.

Dated this day 14th November 2018, and signed by Mrs C. Crompton, Clerk to Northleach with Eastington Town Council

Agenda

1.	To receive apologies for absence	Verbal
2.	To receive Councillors' declarations of interests	Verbal
	PUBLIC PARTICIPATION.	
3.	Public Question Time – in accordance with Standing Orders 3(e), (f) and (g). The period designated for public participation in a meeting shall not exceed 20 minutes overall and 3 minutes per person unless directed by the Chairman.	Verbal
4.	To receive the Police report	Attached
5.	To receive a report from County Councillor Paul Hodgkinson	Verbal
6.	To receive a report from the District Councillor Chris Hancock	Verbal
	MATTERS FOR DECISION	
7.	To confirm the minutes of the Council Meeting held on 17 th October 2018	Attached
8.	To receive the Action Point Update and Clerk's Report from 17 th October 2018	Attached
9.	Financial Decisions:	
9.1	• To receive details of the bank balances	Additional See Page 2 Additional
9.2	• To record bills paid since the last meeting and approve bills for payment	
9.3	• Approve use of Neighbourhood Development Plan budget to respond to Inspector enquiries	
10.	Planning and tree works:	
10.1	• Consider Council's response to 18/04070/FUL, 26 Short Hedges Close	Circulated Circulated Verbal
10.2	• Consider Council's response to 18/03899/NONMAT, Old Coalyard Farm	
10.3	• To discuss any urgent planning applications since the publication of the Agenda	
11.	Consider whether to replace the damaged sign at the top of Bassett Road at a cost of up to £100	Additional
12.	Northleach and Fosse Lions to make a presentation to the Town Council for the Play Area	Verbal
13.	Co-opt new councillor	Verbal
14.	Consider next steps for the Council following the Strategy Meeting	Verbal
	• Consider how to progress the Community Surgery idea	
15.	Receive update about the pedestrian crossing in the Market Place	Additional
16.	Receive an update on the Play Area Project Consider the cost of additional turf or suitable ground cover as advised by Playdale	Additional Verbal
17.	Receive update regards Zip Wire grant application to GCC	Additional
18.	Consider donation to Royal British Legion for the Remembrance Day wreath Consider a plinth base for Town's Tommy	Additional Additional
19.	Receive information regards the Men in Sheds project from Neil Fletcher	Verbal
20.	Agree Councillor to represent the Town Council at the Church for the "Service of Nine	Verbal

	Lessons and Carols" on Sunday 16 th December at 6pm	
	MATTERS FOR INFORMATION	
21.	Note Neighbourhood Plan Consultation on SEA/ SA ends on 6 th December	Circulated
22.	To note the draft minutes of the PPMC Committee meeting on the 10 th September	Attached
23.	To note draft minutes of the Westwoods Committee on 2 nd October	Attached
24.	To note draft minutes from Finance Committee on 9 th October	Attached
25.	To note the draft minutes of the PPMC Committee meeting on 5 th November	To follow
26.	Receive updates from working groups	Verbal
27.	To receive Future Agenda Items: (Please note no decisions can be taken under this item) CCTV and Neighbourhood Watch,	Verbal
28.	Date & time of next meeting – Full Town Council on Wednesday 12 th December 2018, 7pm	Verbal

Details of financial transactions: Regular payments made (pre-approved): Up to 9th November 2018

Payee	Service	Method	Total Amount	Cost centre	Authority
Total Salaries	Salaries, pensions, PAYE and NIC for Clerk, Administration Assistant and Supervisor for October	SO and BACS	£2,886.09	TC / 02	LGA 1972 s.112
Zen Internet	Broadband	DD	£32.40	TC / 05	LGA 1972 s.133
Pauline Rigby	Website Management	SO	£50.00	TC / 13	LGA 1972 s.142
Grundon	Waste collection	DD	£78.67	WW / 32	LG(MP)A 1976 s.19
Thames Water	Water for Westwoods	DD	£22.00	WW / 48	LG(MP)A 1976 s.19

Payments authorised between meetings (max £500 per item) or to avoid late payment fees:

Supplier	Service	Invoice	Amount	Cost centre	Authority
Vicki Hewer	Plants for Westwoods	BGC	£23.97	WW / 32	LG(MP)A 1976 s.19
Brian Crossley	Tickets for Panto	121406	£14.40	WW / 28	LG(MP)A 1976 s.19
Cotswold Hall	Cancellation fee	15/10/18	£40.00	TC / 62	LGA 1972 s.134

Payments to be authorised:

Mrs Maxwell	Exercise class shortfall	166	£35.00	TC / 75	LGA 1976 d.19
Petty Cash	Westwoods	Cheq	£50.00	WW / 71	LGA 1972.s111
Petty Cash	Town Council	Cheq	£50.00	TC / 36	LGA 1972 s.111
Dishwashers Direct	Service	513	£166.80	WW / 31	LGA1894 s.8
Cathedral Leasing	Sanitary bins	MI/1119283	£38.99	WW/ 32	LG(MP)A 1976 s.19
Cotswold District Council	Annual Premises Licence	4000342	£180.00	WW / 32	LG(MP)A 1976 s.19
Westwoods Centre	Exercise Class hall hire	10/2681	£63.00	TC / 12	LGA 1976 s.19
Ian Hanks	Town Handyman	10160	£85.00	TC / 62	PHA1875 s.164
Cellar Supplies	Bar Stock	311548	£412.93	WW / 29	LG(MP)A 1976 s.19
Cellar Supplies	Bar Stock	311753	£77.36	WW / 29	LG(MP)A 1976 s.19
TT Pumps	Service and Chains	198956	£468.72	WW / 31	LG(MP)A 1976 s.19
Gary Evans	Window cleaning	096	£20.00	WW / 32	LG(MP)A 1976 s.19
Royal British Legion	Remembrance Day Wreath	Nov	To be agreed	TC / 11	LGA 1972 s.137
McCracken	Grounds Maintenance	8710	£1,190.40	TC / 60	HA 1980 s.9 PHAA 1907 s.76 & LGA 1972 s.214