



NORTHLEACH WITH EASTINGTON TOWN COUNCIL

The Westwoods Centre, Bassett Road, Northleach, GL54 3QJ
Tel: 01451 861499, Email: clerk@northleach.gov.uk

All Members of the Council are hereby summoned to attend the

MEETING of NORTHLEACH WITH EASTINGTON TOWN COUNCIL

On Wednesday 19th September 2018 at 7.00 pm

for the purpose of considering and resolving upon the business to be transacted as set out hereunder.

Members of the public are also invited to attend.

Dated this day 12th September 2018, and signed by Mrs C. Crompton, Clerk to Northleach with Eastington Town Council

Agenda

Danny Taylor (Local Highways Manager) and Cllr Mark Darlow-Joy (Highways Contracts Manager at Gloucestershire County Council, GCC) will present plans and costings for repairing the closed Old A40.

1.	To receive apologies for absence	Verbal
2.	To receive Councillors' declarations of interests	Verbal
	PUBLIC PARTICIPATION.	
3.	Public Question Time – in accordance with Standing Orders 3(e), (f) and (g). The period designated for public participation in a meeting shall not exceed 20 minutes overall and 3 minutes per person unless directed by the Chairman.	Verbal
4.	To receive a Police report	Attached
5.	To receive a report from County Councillor Paul Hodgkinson	Verbal
6.	To receive a report from the District Councillor Chris Hancock	Verbal
	MATTERS FOR DECISION	
7.	To confirm the minutes of the Council Meeting held on 25 th July 2018	Attached
8.	To receive the Action Point Update and Clerk's Report from 25 th July 2018	Attached
9.	Financial Decisions:	
9.1	To receive details of the bank balances	Additional Page 2 Additional
9.2	To record bills paid since the last meeting and approve bills for payment	
9.3	Confirm date for 2018 -2019 Strategy Planning meeting for budget preparation	
10.	Planning and tree works:	
10.1	• Record Council's response to 18/02721/FUL for Barn at Folly Farm	Circulated
10.2	• Record Council's response to on 18/02677/FUL and 18/02830/LBC, Walton Cottage	"
10.3	• Record Council's comment on 18/02608/FUL, 17 Mays Crescent	"
10.4	• Record Council's comment on 18/01311/FUL, Winterwell Farm Cottage	"
10.5	• Record Council's comment on 18/02149/LBC and 18/02148/FUL, Burgess House	"
10.6	• To discuss any urgent planning applications since the publication of the Agenda	"
10.7	• Receive Tree Officers report on the Churchyard trees and consider advice and quotes received for the work	Verbal
10.8	• Note emergency work to the Water Meadow tree on 11 th September	Verbal
11.	Review letter received about the use of Westwoods for Men in Sheds and agree next steps	Additional
12.	Consider items to be requested from Cllr Paul Hodgkinson's Community Funding 2018 - 2019	Additional
13.	Co-opt new councillor if candidates are available	To follow
14.	Consider changing website hosting to include higher levels of support including recovery and authorise emergency support from Securi at an estimated cost of £200 when necessary	Additional
15.	Traffic and transport:	
15.1	• Consider information received from GCC and Highways Amey about the proposed Old A40 repairs to the closed road and consider the next steps.	Verbal

15.2	• Receive update on Community Speed Watch	Verbal
16.	Consider recent crime and Charter Market issues in the Market Place and consider what actions the Town Council can take	Additional
17.	To report that Cotswold Farm Buildings have been instructed to remove the old playground equipment and prepare the ground for installation at an estimated cost of £2,810	Verbal
18.	Agree the final stages of the Zip Wire project including fundraising and ground clearance.	Verbal
	MATTERS FOR INFORMATION	
19.	Note Neighbourhood Plan is out for consultation. Closing date for comments is 17th October	Circulated
20.	To note the draft minutes of the PPMC Committee meeting on the 10th September	To follow
21.	To note the draft minutes of the Extraordinary Meetings on 13th August and 10th September	Attached
22.	Receive updates from working groups	Verbal
23.	To receive Future Agenda Items: (Please note no decisions can be taken under this item)	Verbal
24.	Date & time of next meeting – Town Council Meeting on Wednesday 17th October 2018, 7pm	

Details of financial transactions: Regular payments made (pre-approved): Up to 12th September 2018

Payee	Service	Method	Total Amount	Cost centre	Authority
Total Salaries	Salaries, pensions, PAYE and NIC for Clerk, Administration Assistant and Supervisor for July and August	SO and BACS	£7,542.84	TC / 02	LGA 1972 s.112
Zen Internet	Broadband	DD	£64.80	TC /05	LGA 1972 s.133
Pauline Rigby	Website Management	SO	£100.00	TC / 13	LGA 1972 s.142
Grundon	Waste collection	DD	£78.67	WW / 32	LG(MP)A 1976 s.19
Thames Water	Water for Westwoods	DD	£22.00	WW / 48	LG(MP)A 1976 s.19

Payments authorised between meetings (max £500 per item) or to avoid late payment fees:

Supplier	Service	Invoice	Amount	Cost centre	Authority
Wildlife Trust	NDP Environment Maps	10109	£228.00	TC / 40	Localism Act 2001
Community Heartbeat	Westwoods Defib battery	2632	£324.00	TC / 57	LGA 1972 s.137
David Payne Electrics	Churchyard lamp	3390	£40.20	TC / 63	LGA 1972 s.215
DM Payroll	Payroll Services (2017 – 2018)	178.17/18	£61.50	TC / 8	LGA 1972 s.111
Mrs Maxwell	Exercise class shortfall	157	£45.00	TC / 75	LGA 1976 d.19
Eastwood Pest Control	Pest control	3237	£126.00	WW / 32	LGA 1894 s.89
Eastwood Pest Control	Pest Control	3411	£90.00	WW / 32	LGA 1894 s.89
Ian Hanks	July Handyman	10104	£108.50	TC / 62	PHA 1875 s. 164
Ian Hanks	August Handyman	10123	£85.00	TC / 62	PHA 1875 s. 164
Brian Crossley	Temp Event Licence	667435	£21.00	WW / 28	LGA 1972 s.145
Parish Online Ltd	Mapping Service	23UC074	£120.00	TC / 49	LGA 1972 s.111
Move it or Lose it	Exercise class shortfall (6 wks)	CM1	£105.00	TC / 75	LGA 1976 s.19

Payments to be authorised:

Supplier	Service	Invoice	Amount	Cost centre	Authority
GAPTC	Better Councillor course	5964	£95.00	TC /9	LGA 1972 s.111
Travis Perkins	Weed killer	APL926	£19.52	TC / 62	LGA 1894 s.8
CIA Fire & Security	Alarm Service	191400	£80.26	WW/ 31	LGA 1894 s.8
Westwoods Centre	Exercise Class hall hire	10/2649	£84.00	TC / 12	LGA 1976 s.19
Cathedral Leasing	Sanitary bins	MI/109901	£38.99	WW/ 32	LG (MP) A 1976 s. 19
Gary Evans	Window Cleaning	100	£20.00	WW/ 32	LG (MP) A 1976 s. 19
Cellar Services	Bar stock	309436	£285.97	WW / 29	LG (MP) A 1976 s. 19
Cellar Services	Bar Stock	309533	£29.99	WW / 29	LG (MP) A 1976 s. 19
Dave Payne Electrics	Emergency light repairs	3796	£1,149.94	WW / 31	LGA 1894 s.8
Viking Direct	Office Supplies	488685	£9.35	TC/5	LGA 1972 s.111
Viking Direct	Office supplies	483101	£30.18	TC / 5	LGA 1972 s.111
Viking Direct	Office Supplies	488692	£3.59	TC / 5	LGA 1972 s.111