



NORTHLEACH WITH EASTINGTON TOWN COUNCIL

The Westwoods Centre, Bassett Road, Northleach, GL54 3QJ
Tel: 01451 861499, Email: clerk@northleach.gov.uk

All Members of the Council are hereby summoned to attend the
MEETING of NORTHLEACH WITH EASTINGTON TOWN COUNCIL

On Wednesday 25th July 2018 at 7.00 pm

for the purpose of considering and resolving upon the business to be transacted as set out hereunder.

Members of the public are also invited to attend.

Dated this day 18th July 2018, and signed by Mrs C. Crompton, Clerk to Northleach with Eastington Town Council

Agenda

1.	To receive apologies for absence	Verbal
2.	To receive Councillors' declarations of interests	Verbal
	PUBLIC PARTICIPATION.	
3.	Public Question Time – in accordance with Standing Orders 3(e), (f) and (g). The period designated for public participation in a meeting shall not exceed 20 minutes overall and 3 minutes per person unless directed by the Chairman.	Verbal
4.	To receive a Police report	Attached
5.	To receive a report from County Councillor Paul Hodgkinson	Verbal
6.	To receive a report from the District Councillor Chris Hancock	Verbal
	MATTERS FOR DECISION	
7.	To confirm the minutes of the Council Meeting held on 20 th June 2018	Attached
8.	To receive the Action Point Update and Clerk's Report from 20 th June 2018	Attached
9.	Governance and policy:	
9.1	• Adopt amended Finance Regulations following introduction of debit card information	Attached
10.	Financial Decisions:	
10.1	• To receive details of the bank balances	Additional
10.2	• To record bills paid since the last meeting and approve bills for payment	Page 2
10.3	• Consider purchasing subscription to Parish Online of £120 (includes VAT) to enable more efficient plotting of parish assets, contracts and resources.	Additional
10.4	• Consider appropriate thank you for Judge of the Floral Display Competition	Additional
11.	Planning and tree works:	
11.1	• Record Council's response to 18/02148/FUL, Burgess House, Market Place	Circulated
11.2	• To discuss any urgent planning applications since the publication of the Agenda	Verbal
12.	Discuss items to be considered for Cllr Paul Hodgkinson's Community Funding 2018 - 2019	Additional
13.	Co-opt new councillors	Additional
14.	Approve idea of adult exercise equipment on the Playing Field and a working group	Additional
15.	Agree attendees to Northleach and Fosse meeting on 14 th August or 11 th September	Additional
16.	Traffic and transport:	
	• Consider information received about the proposed Old A40 repair and agree next steps	Additional
	• Receive update on Community Speed Watch	Verbal
17.	Consider draft Neighbourhood Plan documents and resolve to submit for formal inspection subject to any necessary non-material minor amendments that may be required	Attached
	MATTERS FOR INFORMATION	
18.	To note the draft minutes of the PPMC Committee meeting on the 2 nd July	Attached
19.	To note the draft minutes of the Finance Committee meeting on 10 th July	Attached

20.	Receive updates from working groups	Verbal
21.	To receive Future Agenda Items: (Please note no decisions can be taken under this item)	Verbal
22..	Date and time of next meeting – Town Council Meeting on Wednesday 19 th September 2018 at 7pm	

Details of financial transactions: Regular payments made (pre-approved): Up to 18th July 2018

Payee	Service	Method	Amount	Cost centre	Authority
Total Salaries and Expenses	Salaries, pensions, PAYE, NIC and expenses for Clerk, Administration Assistant and Supervisor for June	SO and BACS	£3,771.47	TC / 02	LGA 1972 s.112
Zen Internet	Broadband	DD	£32.40	TC /05	LGA 1972 s.133
Pauline Rigby	Website Management	SO	£50	TC / 13	LGA 1972 s.142
Grundon	Waste collection	DD	£65.18	WW / 32	LG(MP)A 1976 s.19
Thames Water	Water for Westwoods	DD	£22.00	WW / 48	LG(MP)A 1976 s.19
Southern Electric	Electricity for Westwoods	DD	£193.38	WW / 48	LG(MP)A 1976 s.19

Payments authorised between meetings (max £500 per item) or to avoid late payment fees:

Supplier	Service	Invoice	Amount	Cost centre	Authority
Sweetfuels	Fuel for Westwoods	1194999	£1233.61	WW / 48	LG(MP)A 1976 s.19
Mrs Mary Cassidy	Locks for the Hares	Screwfix	£10.98	TC / 17	LGA 1972 s.111
ROSPA	Playground checks	34662	£159.60	TC / 62	LG(MP)A 1976 s.19 (3)

Payments to be authorised:

Supplier	Service	Invoice	Amount	Centre	Authority
Playdale Playgrounds Ltd	50% deposit on KGV Play Area	32131	£40,683.04	TC / 67	LG(MP)A 1976 s.19 (3)
McCracken & Son	Contractors for Cemetery, playing fields and Highways	Inv. 8541	£1292.40	TC / 60	HA 1980 s.9, PHAA 1907 s.76
Ian Hanks	Town Handyman June	Inv. 10083	£126.25	TC / 17	PHA 1875 s.164
Westwoods Centre	Exercise Class hall hire	10/2620	£84.00	TC / 12	LGA 1976 s.19
Mrs C Maxwell	Exercise Class tutor	Inv. 149	£45.00	TC / 12	LGA 1976 s.19
Spot On Supplies	Cleaning materials	12001183	£90.43	WW / 32	LG(MP)A 1976 s.19
Viking Direct	Office supplies	312634	£42.91	TC / 5	LGA 1972 s.111
Viking Direct	Office Supplies	411729	£29.12	TC / 5	LGA 1972 s.111