



NORTHLEACH WITH EASTINGTON TOWN COUNCIL

The Westwoods Centre, Bassett Road, Northleach, GL54 3QJ
Tel: 01451 861499, Email: clerk@northleach.gov.uk

All Members of the Council are hereby summoned to attend the
MEETING of NORTHLEACH WITH EASTINGTON TOWN COUNCIL

On Wednesday 21st March 2018 at 7.00 pm

for the purpose of considering and resolving upon the business to be transacted as set out hereunder.

Members of the public are also invited to attend.

Dated this day 12th March 2018, and signed by Mrs C. Crompton, Clerk to Northleach with Eastington Town Council

Agenda

1.	To receive apologies for absence	Verbal
2.	To receive councillors' declarations of interests	Verbal
	PUBLIC PARTICIPATION.	
3.	Public Question Time – in accordance with Standing Orders 3(e), (f) and (g). The period designated for public participation in a meeting shall not exceed 20 minutes overall and 3 minutes per person unless directed by the Chairman.	
4.	To receive a Police report	Attached
5.	To receive a report from County Councillor Paul Hodgkinson	Verbal
6.	To receive a report from the District Councillor Chris Hancock	Verbal
	MATTERS FOR DECISION	
7.	To confirm the minutes of the Council Meeting held on 21 st February 2018	Attached
8.	To receive the Action Point Update and Clerk's Report from 21 st February 2018	Attached
9.	Governance and policy:	Additional Attached Attached
9.1	• Agree to engage GAPTC as the Internal Auditor for 2017 -2018 accounts	
9.2	• Consider adopting the revised Communications Policy	
9.3	• To confirm the minutes from Extraordinary Meeting on 5th February	
10.	Financial matters:	Additional Pages 2 & 3 Additional Additional
10.1	• To receive details of the bank balances	
10.2	• To record bills paid since the last meeting and approve bills for payment	
10.3	• Consider the quotes received to renovate the Westwoods Centre windows and doors	
10.4	• Consider renewing GAPTC annual membership at a cost of £459.51	
11.	Planning and tree works:	Circulated Circulated Circulated Circulated Circulated Circulated
11.1	• Record Council's response to application 18/00723/TCONR at Gable Cottage	
11.2	• Record Council's response to application 18/00659/COMPLY at Foss Lodge	
11.3	• Consider Council's response to Brize Norton and London Oxford airspace consultations	
11.4	• Consider Council's response to Local Plan Modifications consultation	
11.5	• To discuss any urgent planning applications since the publication of the Agenda	
11.6	• Record the outcome of Copse View application	
12.	Discuss items to be considered for Cllr Paul Hodgkinson's Community Funding 2018 - 2019	Additional
13.	Discuss items to be considered for Cllr Paul Hodgkinson's Highways Local Funding 2018 - 2019	Additional
14.	Traffic and transport:	Verbal & Add Additional Additional
14.1	• Receive analysis from Mr Steve Patrick about the speed strip data gathered across Town in Autumn 2017 and consider whether additional tests are needed at a cost of £350 once funding for this is agreed.	
14.2	• Receive information about Speed Watch training on Saturday 24 th March at 3pm	
14.3	• Consider information received from Highways Team regards options for traffic calming measures across Town and confirm date of April meeting	

14.4	<ul style="list-style-type: none"> The Town Council is asked to take action to reduce the speed of traffic entering and leaving the east of Northleach through whatever practical and regulatory restrictions may be necessary, in support of the community concerns about the risk to life and limb (Motion submitted by Mr Tim Barter) 	Verbal / Additional
15.	Neighbourhood Development Plan (NDP) Note NDP Statutory Consultation has ended	Verbal
16.	<ul style="list-style-type: none"> Note attendees for CDC Planning Training on 3rd and 4th April Note attendees for Good Councillor training on 20th March 	Circulated Circulated
17.	Consider transfer offer from CDC to take over Fortey Woods as part of the NDP green spaces	Additional
18.	Consider a license at £250 from GCC to allow coach parking behind the Fire Station	Add & Att
19.	Confirm date for litter pick on Saturday 21 st April and agree councillor volunteers for group	Additional
	MATTERS FOR INFORMATION	
19.	To note the draft minutes of the PPMC Meeting on the 5 th February	Attached
20.	Update on General Data Protections Regulations from GAPTC	Additional
21.	Note the £5k grant from Youth Club Trustees for the Zip Wire project	Circulated
22.	Receive updates from working groups	Verbal
23.	To receive Future Agenda Items: (Please note no decisions can be taken under this item)	Verbal
24.	Date and time of next meeting – Annual Town Meeting on Wednesday 25 th April 2018 at 7pm	
	The meeting will then be closed to the public	
Part 2	Confidential items in respect of which a resolution may be passed in accordance with the Public Bodies (Admission to Meetings) Act 1960, excluding the press and public. Confidential matter for discussion <ul style="list-style-type: none"> To consider and approve a recommendation from the Staffing Committee 	Verbal

Details of financial transactions: Regular payments made (pre-approved): Up to 12th March 2018

Payee	Service	Method	Amount	Cost centre	Authority
Cat Crompton	Clerk's salary February	SO	confidential	TC / 02	LGA 1972 s.112
Mary Cassidy	Admin Assistant salary February	SO	confidential	TC / 03	LGA 1972 s.112
HMRC	Staff PAYE & NICs	BACS	confidential	TC / 46	LGA 1972 s.112
Brian Crossley	WW Manager salary February	SO	confidential	WW / 42	LG(MP)A 1976 s.19
Glos LGPS	Clerk's pension	BACS	confidential	TC / 58	LGPSR 2007/2008
NEST	Admin Assistant pension	BACS	confidential	TC / 58	Pensions Act 2008
Zen Internet	Broadband	DD	£32.40	TC /05	LGA 1972 s.133
Pauline Rigby	Website Management	SO	£50	TC / 13	LGA 1972 s.142
Grundon	Waste collection	DD	£78.67	WW / 32	LG(MP)A 1976 s.19
Thames Water	Water for Westwoods	DD	£22.00	WW / 48	LG(MP)A 1976 s.19
Elite Ltd	Website renewal	DD	£108.00	TC / 13	LGA 1972 s.142

Payments authorised between meetings (max £500 per item):

Supplier	Service	Invoice #	Amount	Cost centre	Authority
Ian Hanks	Town Handyman Feb	Inv. 10031	£59.50	TC / 17	PHA 1875 s.164
Central Trees	Lime tree work	1/2/18	£156.00	TC / 17	LGA 1972 s.214
Mrs Maxwell	Active Together class	00133	£45.00	TC / 75	LG (MP) 1976 s.19

Payments to be authorised:

Supplier	Service	Invoice #	Amount	Centre	Authority
Cheltenham IT	Eset Renewal x 3	1195	£42.00	TC / 72	LGA 1972 s.111
McCracken & Son	Contractors for Cemetery, playing fields and Highways	Inv. 8367	£1119.60	TC / 60	HA 1980 s.9, PHAA 1907 s.76
GAPTC	Annual membership	2018 -19	£459.51	TC /6	LGA 1972 s. 142
Westwoods Centre	Exercise Class	10/2546	£42.01	TC / 12	LGA 1976 s.19
Cathedral Leasing	Hygiene Services	MI/10598	£38.99	WW/32	LG (MP)A 1976 s.19
Viking Direct	Midwinter Chairs	11929	£771.46	TC / 5	LG (MP)A 1976 s.19
Pauline Rigby	Website updates	262 NLTC	£28.19	TC/13	LGA 1972 s. 142
Mogo Direct	Fortey Hall chairs (50)	0095	£807.00	WW/31	LG (MP)A 1976 s.19
Spot Supplies	Cleaning products	11985930	£56.70	WW/32	LG (MP)A 1976 s.19