



NORTHLEACH WITH EASTINGTON TOWN COUNCIL

The Westwoods Centre, Bassett Road, Northleach, GL54 3QJ
 Tel: 01451 861499, Email: clerk@northleach.gov.uk

All Members of the Council are hereby summoned to attend the
MEETING of NORTHLEACH WITH EASTINGTON TOWN COUNCIL
On Wednesday 18th October 2017 at 7.00 pm
 for the purpose of considering and resolving upon the business to be transacted as set out hereunder.
Members of the public are also invited to attend.

Dated this day 12th October 2017, and signed by Mrs C. Crompton, Clerk to Northleach with Eastington Town Council

Kevin Dower, (Project Co-ordinator for the new Community Connectors scheme in the Cotswolds which is replacing the Village and Community Agents) will provide details of the new service.

Agenda

| | | |
|-----|--|--|
| 1. | To receive apologies for absence | Verbal |
| 2. | To receive councillors' declarations of interests | Verbal |
| | PUBLIC PARTICIPATION. | |
| 3. | Public Question Time – in accordance with Standing Orders 3(e), (f) and (g). The period of time designated for public participation in a meeting shall not exceed 20 minutes overall and 3 minutes per person unless directed by the Chairman. | |
| 4. | To receive a Police update | To follow |
| 5. | To receive a report from County Councillor Paul Hodgkinson | Verbal |
| 6. | To receive a report from the District Councillor Chris Hancock | Verbal |
| | MATTERS FOR DECISION | |
| 7. | To confirm the minutes of the Council Meeting held on 20 th September 2017 | Attached |
| 8. | To receive the Action Point Update and Clerk's Report from 20 th September 2017 | Attached |
| 9. | Governance and policy: <ul style="list-style-type: none"> To review and adopt the Terms of Reference for Committees To discuss and decide if to review of the current Standing Orders and Code of Conduct for Councillors, and further Commission a Communication and Social Media Policy. | Attached To follow |
| 10. | Financial matters: <ul style="list-style-type: none"> 10.1 To receive details of bank balances 10.2 To receive financial statement year to date. 10.3 To record bills paid since the last meeting and approve bills for payment 10.4 To agree allocation of filming donation 10.5 To agree allocation of Charter Market funds from 2016 -2017 10.6 To note receipt of funds from Bassett Road development for the "provision of and maintenance of play, recreation, leisure and social facilities within the Town" in accordance with the Section 106 agreement. 10.7 Consider request to share the cost of refurbishment of the Eastington phone box at a cost of £359.63. 10.8 Consider request from Glebe House to share the repair of the Cemetery Wall at a total cost of £1618 (plus stone) | Additional Attached See Page 2 Verbal Additional Additional |
| 11. | Planning and tree works: <ul style="list-style-type: none"> 11.1 Receive any new information about the old A40's road closure extension 11.2 To discuss any urgent planning applications since the publication of the Agenda | Verbal Verbal |
| 12. | Traffic and transport: | |

| | | |
|--------------------------------|---|-------------------|
| 12.1 | • Update on Highways work across Town following the walkabout and speed strips | Verbal |
| 13. | Consider opportunities for the Northleach Wild Town project | Additional |
| 14. | To Co-opt new councillor | Circulate |
| 15. | Councillors to consider budget planning ideas and Chairs of Committees to feed this back by mid-November | Verbal |
| 16. | Approve minutes of the Extraordinary meeting about the Old A40 on 12 th September | Attached |
| MATTERS FOR INFORMATION | | |
| 17. | To note the draft minutes of the Westwoods Meeting held on the 3rd October | To follow |
| 18. | To note the draft minutes of the Finance Meeting held on 10th October | To follow |
| 19. | Receive updates from working groups | Verbal |
| 20. | Update on community shopping bus | Verbal |
| 21. | To receive Future Agenda Items: Please note that no decisions can be taken under this Item: It Review, Paddle Tennis, River Clearance | Verbal |
| 22. | Date and time of next meeting – Town Council on Wednesday 22 nd November 2017 at 7pm | |

Details of financial transactions: Regular payments made (pre-approved): Up to 12th October

| Payee | Service | Method | Amount | Cost centre | Authority |
|--------------------|---|-----------|-----------------|-------------|--|
| Cat Crompton | Clerk's salary | SO | confidential | TC / 02 | LGA 1972 s.112 |
| Mary Cassidy | Admin Assistant salary | SO | confidential | TC / 03 | LGA 1972 s.112 |
| HMRC | Staff PAYE & NICs | BACS | confidential | TC / 46 | LGA 1972 s.112 |
| Brian Crossley | WW Manager salary | SO | confidential | WW / 42 | LG(MP)A 1976 s.19 |
| Glos LGPS | Clerk's pension | BACS | confidential | TC / 58 | LGPSR 2007/2008 |
| NEST | Admin Assistant pension | BACS | confidential | TC / 58 | Pensions Act 2008 |
| Mainstream Digital | Quarterly phone line Call charges | DD DD | £41.86 £0.31 | TC / 05 | LGA 1972 s.133 |
| Zen Internet | Broadband | DD | £32.40 | TC / 05 | LGA 1972 s.133 |
| Pauline Rigby | Website | SO | £50 | TC / 13 | LGA 1972 s.142 |
| Grundon | Waste collection | DD | £74.22 | WW / 32 | LG(MP)A 1976 s.19 |
| Thames Water | Water for Westwoods | DD | £26.00 | WW / 48 | LG(MP)A 1976 s.19 |
| McCracken & Son | Grass Contractors for Cemetery, playing fields and Highways | Inv. 8067 | £1119.60 | TC / 60 | HA 1980 s.9, PHAA 1907 s.76 & LGA 1972 s.214 |

Payments authorised between meetings (max £500 per item):

| Supplier | Service | Invoice # | Amount | Cost centre | Authority |
|----------------|-----------------------|-----------|---------|-------------|---------------------|
| Ian Hanks | Town Handyman Aug | Inv. 277 | £123.25 | TC / 17 | PHA 1875 s.164 |
| Letty Hitchman | WW's Cleaning August | Inv. 04 | £80.00 | WW / 32 | LG(MP)A 1976 s.19 |
| Gary Evans | WW's windows | Inv. 032 | £20.00 | WW/32 | LG (MP) A 1976 s.19 |
| Brian Crossley | Panto tickets | | £35.11 | WW / 31 | LG (MP)A 1976 s.19 |
| Brian Crossley | Temp Event Notice | online | £21.00 | WW/28 | LGA 1972 s.145 |
| Mrs Maxwell | Active Together class | Inv.118 | £25.00 | TC / 75 | LG 1976 s.19 |

Payments to be authorised:

| Supplier | Service | Invoice # | Amount | Cost centre | Authority |
|------------------|--|---------------|---------|-------------|---------------------|
| Cellar Services | Bar stock | | £507.24 | WW/ 29 | LG (MP) A 1976 s.19 |
| Ian Hanks | Bus stop repair | Inv. 308 | £150 | TC / 62 | LG (MP) A 1953 s.4 |
| Brian Crossley | Mileage stock and bank | 111017 | £9.00 | WW/28 | LG (MP) A 1976 s.19 |
| Ian Hanks | September Invoice | Inv. 289 | £202.50 | TC/62 | PHA 1875 s.164 |
| Westwoods Centre | Hire of hall | 10/22455 | £56.02 | TC / 12 | LGA 1976 s.19 |
| Travis Perkins | Materials for play area, bus stop and bench | 301 BOG506 | £134.47 | TC/ 62 | PHA 1875 s.164 |