



NORTHLEACH WITH EASTINGTON TOWN COUNCIL

The Westwoods Centre, Bassett Road, Northleach, GL54 3QJ
 Tel: 01451 861499, Email: clerk@northleach.gov.uk

All Members of the Council are hereby summoned to attend the
MEETING of NORTHLEACH WITH EASTINGTON TOWN COUNCIL

On Wednesday 20th September 2017 at 7.00 pm

for the purpose of considering and resolving upon the business to be transacted as set out hereunder.

Members of the public are also invited to attend.

Dated this day 13th September 2017, and signed by Mrs C. Crompton, Clerk to Northleach with Eastington Town Council

Agenda

1.	To receive apologies for absence	Verbal
2.	To receive councillors' declarations of interests	Verbal
	PUBLIC PARTICIPATION.	
3.	Public Question Time – in accordance with Standing Orders 3(e), (f) and (g). The period of time designated for public participation in a meeting shall not exceed 20 minutes overall and 3 minutes per person unless directed by the Chairman.	
4.	To receive a Police update	To follow
5.	To receive a report from County Councillor Paul Hodgkinson	Verbal
6.	To receive a report from the District Councillor Chris Hancock	Verbal
	MATTERS FOR DECISION	
7.	To confirm the minutes of the Council Meeting held on 19 th July 2017	Attached
8.	To receive the Action Point Update and Clerk's Report from 19 th July 2017	Attached
9.	Governance and policy: <ul style="list-style-type: none"> To review and adopt the Terms of Reference for Committees 	Attached
10.	Financial matters: <ul style="list-style-type: none"> To receive details of bank balances To receive financial statement year to date. To record bills paid since the last meeting and approve bills for payment. Consider and agree Christmas tree contractors 	Additional To follow See Page 2 Attached
11.	Planning and tree works: 11.1 • To agree Council's response to Providence Cottage 17/03175/FUL 11.2 • To agree Council's response to Cardinal House 17/03630/TCONR 11.3 • To agree Council's response to Licensing application C/17/01099/STC 11.4 • To agree Council's response to Burford A361 Proposed Weight Limit Restriction 11.5 • To agree Council's response to Land North of Copse View appeal 11.6 • To receive details of Local Plan Examination timetable 11.7 • Record council's response to 17/03091/FUL gated development at Bassett Road 11.8 • Record council's response to old A40's road closure extension 11.9 • To discuss any urgent planning applications since the publication of the Agenda	Circulated Circulated Circulated Circ & Att Circulated Verbal Additional Circulated Verbal
12.	Traffic and transport: <ul style="list-style-type: none"> Discuss feedback from recent events: Amplified, Steam Show, Sheepdog Trials To receive feedback from Highways walkabout on 12th July 	Verbal Verbal
13.	Review and agree Allotment lease for 2017 -2018	Additional
	MATTERS FOR INFORMATION	
14.	To note the draft minutes of the Extraordinary Meeting held on 12 th September	Attached
15.	Receive updates from working groups	Verbal
16.	To note correspondence received	To follow

17.	To receive update on councillor vacancy	Verbal
18.	To receive information on Cotswold Hare	Verbal
19.	To receive Future Agenda Items: Please note that no decisions can be taken under this Item: It Review, Paddle tennis, river clearance	Verbal
20.	Date and time of next meeting – Town Council Meeting on Wednesday 18 th October 2017 at 7pm	

Details of financial transactions:

Regular payments made (pre-approved): Up to 12th September

Payee	Service	Method	Amount	Cost centre	Authority
Cat Crompton	Clerk's salary	SO	confidential	TC / 02	LGA 1972 s.112
Mary Cassidy	Admin Assistant salary	SO	confidential	TC / 03	LGA 1972 s.112
HMRC	Staff PAYE & NICs	BACS	confidential	TC / 46	LGA 1972 s.112
Brian Crossley	WW Manager salary	SO	confidential	WW / 42	LG(MP)A 1976 s.19
Glos LGPS	Clerk's pension	BACS	confidential	TC / 58	LGPSR 2007/2008
NEST	Admin Assistant pension	BACS	confidential	TC / 58	Pensions Act 2008
Mainstream Digital	Quarterly phone line	DD	£41.86	TC / 05	LGA 1972 s.133
Zen Internet	Broadband	DD	£32.40	TC / 05	LGA 1972 s.133
Pauline Rigby	Website	SO	£50	TC / 13	LGA 1972 s.142
Southern Electric	Electricity Westwoods	DD	£668.96	WW / 48	LG(MP)A 1976 s.19
Grundon	Waste collection	DD	£74.22	WW / 32	LG(MP)A 1976 s.19
Thames Water	Water for Westwoods	DD	£26.00	WW / 48	LG(MP)A 1976 s.19

Payments authorised between meetings (max £500 per item):

Supplier	Service	Invoice #	Amount	Cost centre	Authority
Kendall and Davies	Land Registry fees	W1041	£47.00	TC / 08	OPA 1906 ss.9 & 10
McCracken & Son	Grass Contractors for Cemetery, playing fields and Highways	Inv. 8067	£1119.60	TC / 60	HA 1980 s.9, PHAA 1907 s.76 & LGA 1972 s.214
Brian Brazington	Water meadow cut	03782	£288.00	TC / 61	SHAAA 1908 s.34
Westwoods	Petty cash	cheque	£50.00	WW / 71	LG(FP)A 1963 s.5
Ian Hanks	Town Handyman	Inv. 256	£102.00	TC / 17	PHA 1875 s.164
Viking Direct	Office supplies	374655	£38.45	TC / 05	LGA 1972 s.150
Letty Hitchman	WW's Cleaning June	Inv. 04	£64.00	WW / 32	LG(MP)A 1976 s.19
Letty Hitchman	WW's Cleaning July	Inv. 05	£64.00	WW / 32	LG(MP)A 1976 s.19
Brian Crossley	No parking signs	22728	£55.76	WW / 31	LG (MP)A 1976 s.19
A & W Fire	Fire alarm check	196641	£202.50	WW / 31	LG (MP)A 1976 s.19
PC World	Microsoft Office	15113813	£194.96	TC	LGA 1972 s.111

Payments to be authorised:

Supplier	Service	Invoice #	Amount	Cost centre	Authority
ICO	Data protection Reg	Annual	£35.00	TC / 06	LGA 1972 s.111
Westwoods Centre	Hire of hall	10/2441	£42.01	TC / 12	LGA 1976 s.19
Spot-on supplies	Cleaning supplies	11968250	£13.25	WW / 32	LG(MP)A 1976 s.19
Spot-on supplies	Cleaning supplies	11968151	£70.01	WW / 32	LG(MP)A 1976 s.19
Travis Perkins	Posts for signs	AOF018 & AOE827	£16.50 & £20.08	WW / 31	LGA 1972 s.133
CIA Fire & Security	Alarm System service	174910	£77.92	WW / 31	LG(MP)A 1976 s.19
Cathedral Leasing	Hygiene Services	MI1023896	£38.99	WW / 32	LG(MP)A 1976 s.19