

NORTHLEACH WITH EASTINGTON TOWN COUNCIL

MINUTES OF THE TOWN COUNCIL MEETING HELD

ON Wednesday 22nd March 2017

PRESENT: Cllr Colton (Chair), Cllr Rayner (Vice Chair) Cllr Alan Wellman, Cllr Hulcup, Cllr Andrew Wellman, Cllr Hewer, Cllr Brady, Cllr Morley Blackwell (arrived at 7.25 pm), Mrs Cat Crompton (Clerk), Ward Councillor Chris Hancock and 1 member of the public

359.	Apologies were accepted from Cllr Rigby, Cllr Davies, and Cllr Hodgkinson																																																												
360.	Cllr Rayner declared a personal interest in the MUGA as he lives close to one of the proposed sites																																																												
361.	There were no public questions																																																												
362.	The police report was not available																																																												
363.	County Councillor Paul Hodgkinson was unavailable and sent a report																																																												
363.1	<ul style="list-style-type: none"> • The application for £500 for the Children's Activity Fund has been approved 																																																												
363.2	<ul style="list-style-type: none"> • He is waiting for the results of the geotechnical report carried out on the old A40 and these are due next month 																																																												
363.3	<ul style="list-style-type: none"> • County Councillors Highways Local pot for the year 17/18 is worth £30k. Northleach mentioned a number of suggestions last month. 																																																												
Action	<ul style="list-style-type: none"> • Clerk to put these in an email so these can be discussed with Highways. 																																																												
363.4	<ul style="list-style-type: none"> • Concerns about speeding along the East End. Very happy to support anything to help here. In other villages Community Speedwatch has helped to bring speeds down. North Cerney, Chedworth and Shipton have regular Speedwatch checks. Bourton is just setting one up. 																																																												
364.	District Councillor Chris Hancock gave an update including an NDP update																																																												
364.1	<ul style="list-style-type: none"> • Cllr Lynden Stow is standing down in May and Mark Annett is the new Leader of the Council 																																																												
364.2	<ul style="list-style-type: none"> • University of Gloucester are looking for volunteers to help train new nurses 																																																												
Action	<ul style="list-style-type: none"> • Cllr Hancock will pass the details on to Clerk to forward out 																																																												
364.3	<ul style="list-style-type: none"> • NDP update. Cllr Hancock has been in conversation with rCOH Ltd. There is some budget left and we may not need them to do the specific site environmental work suggested if we decided to allocate sites generically instead 																																																												
364.4	<ul style="list-style-type: none"> • Active Gloucestershire are working on their bid and are keen to engage with the District Council on a number of fronts. They will be having a meeting with stakeholders soon. Sport England recognise that people are getting less active and want to be more involved locally 																																																												
MATTERS FOR DECISION																																																													
365.	It was unanimously RESOLVED that the minutes of the Town Council Meeting held on 22 nd February 2017 were a true and accurate reflection of the meeting and duly signed																																																												
Resolution																																																													
366.	The Action Point Update from 22 nd February meeting and Clerks report were discussed. Many of the 27 actions have been completed, some are in hand and the rest on this agenda for discussion																																																												
367.	Financial Matters																																																												
367.1	<ul style="list-style-type: none"> • The bank balances were received Current = £15,262, Westwoods = £3,833, Deposit = £38,933 which includes earmarked funds 																																																												
Resolution	<ul style="list-style-type: none"> • Cllr Colton proposed, Cllr Rayner seconded and it was unanimously RESOLVED to pay all the bills presented 																																																												
Action	<ul style="list-style-type: none"> • Clerk to pay the following bills presented 																																																												
	<table border="1" style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th style="width: 20%;">Supplier</th> <th style="width: 25%;">Services</th> <th style="width: 15%;">Invoice Number</th> <th style="width: 10%;">£</th> <th style="width: 10%;">Acc.</th> <th style="width: 20%;">Authority</th> </tr> </thead> <tbody> <tr> <td>Bibury</td> <td>Grass cutting</td> <td>Inv. 7047</td> <td>£1874.47</td> <td>TC</td> <td>LGA 1972 s.137</td> </tr> <tr> <td>Ian Hanks</td> <td>Town Handyman</td> <td>February 192</td> <td>£80.75</td> <td>TC</td> <td>LGA 1972 s.111</td> </tr> <tr> <td>Westwoods Centre</td> <td>Hall Hire Fit Class</td> <td>10/2314</td> <td>£70.02</td> <td>TC</td> <td>LGA 1972 s.134</td> </tr> <tr> <td>Glos LGPS</td> <td>Pension Payments</td> <td>February</td> <td>£323.55</td> <td>TC</td> <td>LGPSR SI 2007</td> </tr> <tr> <td>Pauline Rigby</td> <td>Website Spam Protection</td> <td>Inv. 238 NLTC & Elite Domain registration</td> <td>£32.35 & £58.80</td> <td>TC</td> <td>LGA 1972 s.111</td> </tr> <tr> <td>Action Colour</td> <td>Leaflet Printing</td> <td>Inv. 1403</td> <td>£94.00</td> <td>TC</td> <td>LGA 1972 s.137</td> </tr> <tr> <td>Northleach Scouts</td> <td>Leaflet distribution</td> <td>March</td> <td>£50</td> <td>TC</td> <td>LGA 1972 s.142</td> </tr> <tr> <td>David Payne</td> <td>Emergency Lights</td> <td>March</td> <td>£263.11</td> <td>WW</td> <td>LGA 1894 s.8</td> </tr> <tr> <td>Ramtech</td> <td>Emergency repairs</td> <td>Inv. 7923</td> <td>£161.31</td> <td>WW</td> <td>LGA 1892 s.8</td> </tr> </tbody> </table>	Supplier	Services	Invoice Number	£	Acc.	Authority	Bibury	Grass cutting	Inv. 7047	£1874.47	TC	LGA 1972 s.137	Ian Hanks	Town Handyman	February 192	£80.75	TC	LGA 1972 s.111	Westwoods Centre	Hall Hire Fit Class	10/2314	£70.02	TC	LGA 1972 s.134	Glos LGPS	Pension Payments	February	£323.55	TC	LGPSR SI 2007	Pauline Rigby	Website Spam Protection	Inv. 238 NLTC & Elite Domain registration	£32.35 & £58.80	TC	LGA 1972 s.111	Action Colour	Leaflet Printing	Inv. 1403	£94.00	TC	LGA 1972 s.137	Northleach Scouts	Leaflet distribution	March	£50	TC	LGA 1972 s.142	David Payne	Emergency Lights	March	£263.11	WW	LGA 1894 s.8	Ramtech	Emergency repairs	Inv. 7923	£161.31	WW	LGA 1892 s.8
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	A & E Fire & Mainstream	6 monthly service Phone bill	Inv. 191932 Inv. 791615	£302.38 £3.89	WW WW	LGA 1892 s.8 LGA 1972 s.111
368.	There were no urgent planning issues since publication of the Agenda					
368.1	<ul style="list-style-type: none"> Update from Freeman Right of Access working group. The group met with Richard Dell from Moore Allen. We have agreed to sell this parcel of land to Freemans but this leaves an issue with the road itself and future maintenance. The developer has proposed to put a clause in the deeds that the connected houses will be 50% responsible for any future maintenance alongside the Town Council. 					
368.2	<ul style="list-style-type: none"> The solicitor and the land agent are now liaising with each other 					
Resolution	<ul style="list-style-type: none"> Cllr Rayner proposed, Cllr Alan Wellman seconded and it was unanimously RESOLVED to ring-fence these funds for the Play Area project 					
Action	<ul style="list-style-type: none"> Cllr Colton and the Clerk will keep the Council informed of progress 					
369.	The council considered requesting speed strips from Gloucestershire Highways in 3 locations at a cost of £300 for one week using Cllr Hodgkinson's Highways Local pot					
369.1	<ul style="list-style-type: none"> Resident Steve Patrick introduced himself, as a former police officer he has some experience of other parishes dealing with this matter 					
369.2	<ul style="list-style-type: none"> It was explained we want to gather evidence of speeds first and then work on the solutions as the council are aware that people's perception of speed can be very different to what is actually happening. The strips will produce evidence which will help identify whether there is an issue or not in particular locations and then we can work on what the solutions are 					
369.3	<ul style="list-style-type: none"> Using the £300 for the survey might give some evidence. However in order to get enough evidence to prosecute you need to be within 200 yards of the speed limit sign in order to start recording data but which point people will have naturally slowed. 					
369.4	<ul style="list-style-type: none"> Cllr Brady proposed, Cllr Colton seconded and it was unanimously RESOLVED to spend the money on strips with a caveat on asking Cllr Hodgkinson if he can pay retrospectively 					
Resolution						
370.	Councillors received the action plan information from the Great British Clean Up working group					
370.1	<ul style="list-style-type: none"> Cllr Brady went through the plan and explained that it's a joint initiative between the Town Council and the Northleach and Fosse Lions. 					
370.2	<ul style="list-style-type: none"> The Scouts are delivering the leaflets and a number of retail and businesses are taking part. 					
370.3	<ul style="list-style-type: none"> We have done a walkabout, gathered insurance information and H & S implications. The Town is not particularly littered and they have identified about 5 zones to focus on. We are encouraging families out on Saturday 8th between 10am and Noon 					
370.4	<ul style="list-style-type: none"> Cllr Brady requested that as many members of the Council are able to participate as possible 					
Resolution	<ul style="list-style-type: none"> Cllr Brady proposed, Cllr Andrew Wellman seconded and it was unanimously RESOLVED to a donation amount of £50 to the Scouts for the leaflet distribution 					
Action	<ul style="list-style-type: none"> Clerk to pay the Scouts 					
371.	The Council considered organising a community fireworks display for the end of the year.					
371.1	<ul style="list-style-type: none"> Previously Bonfire Night was run by the school but after one poor event due to rain it was stopped. Councillors suggested that we ask the community what they would like 					
Action	<ul style="list-style-type: none"> Clerk to put it on Facebook to gauge residents reaction 					
371.2	<ul style="list-style-type: none"> The Town Council agreed in principle to look into the costs if there is considerable interest in holding the event which could be a community fundraiser for local groups 					
Action	<ul style="list-style-type: none"> Clerk to approach Richard Wills for a possible location 					
372.	Feedback from the group looking at the pavilion tea room as a potential youth lounge was received.					
372.1	<ul style="list-style-type: none"> Some professional advice has been received regards the Youth Lounge. We have been told that adult supervision for under 18 year olds is necessary and the group would need their own insurance if meeting regularly 					
372.2	<ul style="list-style-type: none"> There is lots of junk in the room as its being used as a storeroom at the moment plus ad hoc use. It would need furniture, a new carpet, some decoration is required and the insurance implications vary according to use. Councillors felt it could be possible but it would need a lot of work and some believe it would not work as a supervised space as it is too small. 					
372.3	<ul style="list-style-type: none"> In addition a range of concerns were raised by NCL who lease half of the building and share the toilets. In addition there is a lack of internet connection, who would have the duty of care, the insurance implications, the kitchen use and locking up also raised as concerns 					
372.4	<ul style="list-style-type: none"> On consideration and having received professional advice from NSPCC and considered all the elements of the room and potential use, the Councillors considered the space to be unsuitable as a permanent Youth lounge 					
Resolution	<ul style="list-style-type: none"> Cllr Morley proposed, Cllr Alan Wellman seconded and it was unanimously RESOLVED not to 					

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Action	<p>allow the room to be used for this purpose</p> <ul style="list-style-type: none"> • Clerk to feed this back to the Youth Strategy
373.	Councillors considered the suggestions for Youth activities from Gloucestershire Mentoring and Support (GMAS). This would be funded through Cllr Hancock's Youth Funding and support 6 sessions at £500
373.1	<ul style="list-style-type: none"> • Cllr Colton proposed, Cllr Hewer seconded and it was unanimously RESOLVED to apply for the funding for an initial 6 sessions
Action	<ul style="list-style-type: none"> • Clerk to complete the form and forward to Cllr Hancock to approve
374.	Councillors considered creating a working group to tackle dog mess following a number of comments on social media. This is a district wide problem and the environmental wardens no longer patrol
374.1	<ul style="list-style-type: none"> • The council agreed to hold another school poster competition
Action	<ul style="list-style-type: none"> • Need to agree who will lead this and liaise with the school
Action	<ul style="list-style-type: none"> • Clerk to get some prices for comparison on the eye posters and the white dog fouling signs
375.	Update from Cllr Colton on Town Sign - the sign is almost completed and should be up by Easter
Action	<ul style="list-style-type: none"> • Cllr Hulcup to ask a local decorator for a quote on the metal areas
376.	The Notice of Vacancy was received and councillors agreed to follow the previous co-opt process if no election is called
377.	Councillors considered reports from both MUGA working groups (2008 and 2015) and discussed whether the Town Council are in a position to reconvene the working group
377.1	<ul style="list-style-type: none"> • Some of the feedback from people has changed from one report to the next. Feedback from the school, football teams and other groups have all varied from one report to the next
377.2	<ul style="list-style-type: none"> • Cllr Hancock explained that in 2011 the census said that there were 551 families in the Town and this is growing as is the number of children. There were 395 children 0-18, 187 aged 10-19 and 208 aged 0-9.
377.3	<ul style="list-style-type: none"> • There was a survey done on what people wanted and how people would use it
Resolution	<ul style="list-style-type: none"> • Cllr Brady proposed, Cllr Andrew Wellman seconded and the council took a vote on whether to reconvene the MUGA working group, 2 councillors voted to reconvene the group, 2 voted against and there were 4 abstentions
377.4	<ul style="list-style-type: none"> • There was not a majority to reconvene the working group. It was suggested that as the request had come from the Youth Forum they may be best placed to ascertain which activities the Town wants now. This needs to include all elements of the community.
Resolution	<ul style="list-style-type: none"> • Cllr Brady proposed, Cllr Hulcup seconded and it was unanimously RESOLVED to suggest this to the Youth group
378.	Councillors agreed an agenda plan for April Annual Town Meeting
378.1	<ul style="list-style-type: none"> • Town Council Chairman and committee Chairs will give reports plus additional groups can speak. District Cllr Hancock and County Cllr Hodgkinson will also give reports
Action	<ul style="list-style-type: none"> • Clerk to collate the agenda with Cllr Colton
379.	MATTERS FOR INFORMATION
380.	Committee received the draft minutes from Westwoods meeting on 7 th March 2017 The Pantomime will be back in 2017 and the centre made a profit for the first time in a few years Councillors recognised all the additional work from Brian the Supervisor
381.	Councillors agreed that some PPMC members would form the McCracken Grass Cutting group
Action	<ul style="list-style-type: none"> • Clerk is organising the hand over meeting for the contracts
382.	The council noted the draft minutes from the PPMC meeting on 6 th February
383.	Councillors received information about defibrillator fund and discussed potential locations
Resolution	<ul style="list-style-type: none"> • Cllr Alan Wellman proposed, Cllr Brady seconded and it was unanimously RESOLVED to apply to Cllr Hancock for a grant for the defibrillator. Site to be agreed in the Market Place.
Action	<ul style="list-style-type: none"> • Clerk to apply once the funding is available
384.	Councillors received an update on goal wall application from Cllr Andrew Wellman
384.1	<ul style="list-style-type: none"> • Sutcliffe Play will hold the price until we are ready
385.	Future Agenda Items
385.1	<ul style="list-style-type: none"> • Surgery Path – there is a meeting soon with the surgery
385.2	<ul style="list-style-type: none"> • Final Town Design Statement needs to be approved and War Memorial added on
385.3	<ul style="list-style-type: none"> • Zip wire
Action	<ul style="list-style-type: none"> • Clerk to add these to appropriate agendas
386.	Next Meeting – Annual Town Meeting - Wednesday 26th April, 7pm at the Westwoods

There being no further business the meeting closed at 21.30 pm