

# NORTHLEACH WITH EASTINGTON TOWN COUNCIL

## MINUTES OF THE TOWN COUNCIL MEETING HELD

**ON Wednesday 24<sup>th</sup> February 2016**

PRESENT: **Cllr Blades (Chair), Cllr Hewer (Vice Chair), Cllr Alan Wellman, Cllr Colton, Cllr Hulcup, Cllr Andrew Wellman, Cllr Rigby (arrived 7.15), Cllr Rayner, Cllr Davies, Cllr Mills, Mrs C Crompton (Clerk) and 2 members of the public,**

<b>123.</b>	Cllr Hodgkinson and Cllr Fletcher were unavailable
<b>124.</b>	Cllr Blades declared an interest in planning item relating to The Malthouse
<b>PUBLIC PARTICIPATION</b>	
<b>125.</b>	<ul style="list-style-type: none"> <li>Mr Keith Blundell asked if the council supported the proposals for new lines at West End in full and whether the council are satisfied that it supports safety in that area.</li> </ul>
<b>125.1</b>	<ul style="list-style-type: none"> <li>Cllr Blades explained the rationale is to improve access and increase visibility</li> </ul>
<b>125.2</b>	<ul style="list-style-type: none"> <li>Cllr Hulcup said that if there had been an issue with safety Highways would not have allowed it</li> </ul>
<b>125.3</b>	<ul style="list-style-type: none"> <li>Mr Blundell reminded the council of work done 6 years ago, 60% of vehicles using current set-up exceeded the legal limit, that 60% figure is likely to have increased. A lot of speed checks were done at the time and the figures are in the Town Council archives. A crossing was proposed from Doctors Lane but due to budgetary constraints this was not done. Can this suggestion be considered now?</li> </ul>
<b>125.4</b>	<ul style="list-style-type: none"> <li>Cllr Blades - The Council are looking for a way to improve traffic movement and will add this to March Agenda</li> </ul>
<b>Action</b>	<ul style="list-style-type: none"> <li>Clerk to include traffic calming suggestion in March's Agenda</li> </ul>
<b>126.</b>	Cllr Hodgkinson was unavailable and sent a report
<b>126.1</b>	<ul style="list-style-type: none"> <li>Paul's main focus is on roads and ambulances, has been appalled by the state of some roads recently and they have deteriorated in the last month in particular. Was saddened when the County Council's administration proposed to cut the highways budget by £2 million. Lobbied for this cut to be reversed and is pleased to say that it now has been.</li> </ul>
<b>126.2</b>	<ul style="list-style-type: none"> <li>In addition to this, the pot of money which each county councillor has to spend on specific highways projects in their area has been increased to £30,000 for the year starting in April. Paul would like to spend some of this in Northleach so council to that of what would be of benefit. Feed in any ongoing pothole issues.</li> </ul>
<b>Action</b>	<ul style="list-style-type: none"> <li>Clerk to collate suggestions from councillors</li> </ul>
<b>126.3</b>	<ul style="list-style-type: none"> <li>Ambulances - the response times for rural areas have been very poor and the national targets keep being missed in the Cotswolds, presented a motion to the County Council recently which called for urgent improvements to be made to rural response times and for the possibility of the service going back to county based rather than regional. This was agreed by the County Council and now the onus is on the ambulance service to improve its performance locally.</li> </ul>
<b>127.</b>	District Councillor Chris Hancock gave a report:
<b>127.1</b>	<ul style="list-style-type: none"> <li>Council tax has been frozen</li> </ul>
<b>127.2</b>	<ul style="list-style-type: none"> <li>Free parking available in Cirencester after 3pm for the near future to alleviate pressure caused by Market Place refurbishment</li> </ul>
<b>127.3</b>	<ul style="list-style-type: none"> <li>20/20 vision seeks to combine services across 4 councils and will save money by running a group of shared services, these include environment and IT. Back office costs will be reduced whilst maintaining local knowledge</li> </ul>
<b>127.4</b>	<ul style="list-style-type: none"> <li>£1.5m has already been saved over last few years, for example the Ubico deal</li> </ul>
<b>Action</b>	<ul style="list-style-type: none"> <li>Clerk to communicate these initiatives once received</li> </ul>
<b>128.</b>	PC Mel Oliveria gave the police report
<b>128.1</b>	<ul style="list-style-type: none"> <li>Speed checks done this week, checked 45 – 50 vehicles at West End by traffic lights and 12 were over the speed limit, will continue to check around town in specific areas reported by Town Council including East End and Mill End</li> </ul>
<b>128.2</b>	<ul style="list-style-type: none"> <li>Crime went down over last 3 months, 7 crimes in 3 months, 1 theft of a vehicle, which is very common at the moment, Audi's are at particular risk. Two crimes could have been avoided as items were left visible in the cars. Plus traffic casualties due to poor overtaking near Northleach and a few domestic incidents otherwise the stats are good</li> </ul>
<b>128.3</b>	<ul style="list-style-type: none"> <li>Speedwatch has been used this in Northleach this week and police would like to implement a parish programme</li> </ul>
<b>Action</b>	<ul style="list-style-type: none"> <li>PC Mel will contact Clerk to discuss further</li> </ul>
<b>MATTERS FOR DECISION</b>	
<b>129. Resolution</b>	It was unanimously <b>RESOLVED</b> to confirm the minutes of the Council Meeting held on 20 <sup>th</sup> January 2016 as a true and accurate reflection of the meeting. The minutes were duly signed
<b>130.</b>	Councillors received the Action Point Update from 20 <sup>th</sup> January meeting
<b>130.1</b>	<ul style="list-style-type: none"> <li>The Wheatsheaf have agreed to ask staff to park elsewhere, may need to be reviewed</li> </ul>
<b>130.2</b>	<ul style="list-style-type: none"> <li>Market Place beds – various offers of compost have been made</li> </ul>
<b>Action</b>	<ul style="list-style-type: none"> <li>Clerk to amend meeting schedules and remove KGV AGM from April</li> </ul>

# NORTHLEACH WITH EASTINGTON TOWN COUNCIL

131.	131.1 <b>Action</b>  Resolution	<p><b>Financial Matters</b></p> <ul style="list-style-type: none"> <li>The Financial Statement and bank balances were reviewed</li> <li>Clerk to review budget headings identified as queries, - Town budget, precept difference, NDP and feedback at next meeting,</li> <li>Cllr Hewer proposed, Cllr Alan Wellman seconded and it was unanimously <b>RESOLVED</b> to pay the bills presented</li> </ul> <table border="1" style="width: 100%; border-collapse: collapse; margin-top: 10px;"> <thead> <tr> <th style="width: 25%;">Supplier</th> <th style="width: 25%;">Services</th> <th style="width: 15%;">Invoice Number</th> <th style="width: 15%;">Amount</th> <th style="width: 20%;">Account</th> </tr> </thead> <tbody> <tr> <td>HMRC</td> <td>VAT charge</td> <td>154729295</td> <td>£506</td> <td>TC</td> </tr> <tr> <td>Ian Hanks</td> <td>Handyman Role</td> <td>January 2016</td> <td>£127.50</td> <td>TC</td> </tr> <tr> <td>Diane Malley</td> <td>Payroll Services</td> <td>292.15/16</td> <td>£50.00</td> <td>TC</td> </tr> <tr> <td>Bibury Landscaping</td> <td>Remove Christmas tree</td> <td>6004</td> <td>£60.00</td> <td>TC</td> </tr> <tr> <td>Viking</td> <td>Printer fluid</td> <td>861570</td> <td>£52.16</td> <td>TC</td> </tr> <tr> <td>Viking</td> <td>Office supplies</td> <td>861140</td> <td>£137.05</td> <td>TC</td> </tr> <tr> <td>Cheltenham IT</td> <td>IT services</td> <td>Inv. 848</td> <td>£1715.04</td> <td>TC / Dep</td> </tr> <tr> <td>Mainstream</td> <td>Phone line</td> <td>725911</td> <td>£44.73</td> <td>WW</td> </tr> <tr> <td>Cathedral Leasing</td> <td>Sanitary Bins</td> <td>MI/0912528</td> <td>£38.99</td> <td>WW's</td> </tr> </tbody> </table>	Supplier	Services	Invoice Number	Amount	Account	HMRC	VAT charge	154729295	£506	TC	Ian Hanks	Handyman Role	January 2016	£127.50	TC	Diane Malley	Payroll Services	292.15/16	£50.00	TC	Bibury Landscaping	Remove Christmas tree	6004	£60.00	TC	Viking	Printer fluid	861570	£52.16	TC	Viking	Office supplies	861140	£137.05	TC	Cheltenham IT	IT services	Inv. 848	£1715.04	TC / Dep	Mainstream	Phone line	725911	£44.73	WW	Cathedral Leasing	Sanitary Bins	MI/0912528	£38.99	WW's
Supplier	Services	Invoice Number	Amount	Account																																																
HMRC	VAT charge	154729295	£506	TC																																																
Ian Hanks	Handyman Role	January 2016	£127.50	TC																																																
Diane Malley	Payroll Services	292.15/16	£50.00	TC																																																
Bibury Landscaping	Remove Christmas tree	6004	£60.00	TC																																																
Viking	Printer fluid	861570	£52.16	TC																																																
Viking	Office supplies	861140	£137.05	TC																																																
Cheltenham IT	IT services	Inv. 848	£1715.04	TC / Dep																																																
Mainstream	Phone line	725911	£44.73	WW																																																
Cathedral Leasing	Sanitary Bins	MI/0912528	£38.99	WW's																																																
132.	132.1 <b>Action</b> 132.2  132.3  132.4  <b>Action</b> 132.5  <b>Action</b> 132.6  132.7  132.8    <b>Action</b> 132.9	<p><b>Planning and Tree works</b></p> <ul style="list-style-type: none"> <li>Councillors discussed the new name for area behind Tudor House, "Shambles Yard" the old Tudor name for a butcher's slaughterhouse was suggested and 7 councillors agreed with the name</li> <li>Clerk to submit Council's suggestion to CDC</li> <li>Councillors considered Highways proposal to leave road from Old Prison to Hangman's Stone closed except for access following a quote in excess of £100k to fix the supporting wall</li> <li>After a discussion around costs and safety Cllr Blades summarised that it was very important to feedback to Highways that the action of closing the road has directed vehicles onto other unsuitable routes. These inappropriate small roads through Hampnett and All Alone are impacting on traffic flow and destroying the verges there.</li> <li>The council recognised that the wall has deteriorated recently. Looking from the field there are large gaps in the structure and the crack is widening on both sides. However it was the Town Council's strong view that the road must be repaired and reopened.</li> <li>Cllr Blades to feedback the Council's view to Bob Skillern at Highways</li> <li>Councillors discussed Mrs Anslow and Rev. Ford's query about the church entrance and double yellows to help disabled and emergency parking</li> <li>Clerk to ask Highways to reinstate the white box and feedback to residents</li> <li>Councillors considered the Council's response to the planning application for The Malthouse 5/05616/FUL and 15/05617/LBC</li> <li>Miss Sly addressed the council. The plans show a large doorway in the adjoining wall with the Sly Trust development though there is no vehicular access to the Malthouse.</li> <li>Cllr Blades was asked if he wanted to respond. He explained that the Sly Trust has allowed them access over previous years to have an annual garden clear out and they hoped that this would continue in future years if allowed. The large entrance would enable this and reduce potential damage on the Sly Trust side from vehicles and skips. The planners are aware that there is no vehicular access to the land behind The Malthouse.</li> <li>Members of the public were reminded that they can submit personal comments to CDC Planning.</li> <li>Clerk to submit the following comments to CDC Planning department: Councillors are in favour of the internal building works and would like it noted that there is no right of vehicular access to that property</li> </ul>																																																		
133.	<b>Resolution</b>  133.1 <b>Action</b>	<p>Councillors unanimously <b>RESOLVED</b> to adopt the revised Standing Orders Cllr Blades proposed, Cllr Wellman seconded and it was unanimously <b>RESOLVED</b> to accept the new Standing Orders</p> <ul style="list-style-type: none"> <li>Cllr Blades thanked Cllr Colton for all his work on this</li> <li>Clerk to circulate new Standing Orders when ready</li> </ul>																																																		
134.	<b>Action</b> <b>Action</b>	<p>Councillors considered speeding issues raised at Mill End and East End and options to deal with this.</p> <ul style="list-style-type: none"> <li>Clerk to contact PC Mel to ask more about Speed Watch</li> <li>Clerk to ask for volunteers for this through email, Parish Magazine, Standard and Facebook</li> </ul>																																																		
135.	135.1  135.2 135.3 135.4	<p>Councillors considered work done on IT systems and future needs</p> <ul style="list-style-type: none"> <li>Cllr Rigby gave an update on recent work. There were some planned repairs which went well but before it happened the majority of the system collapsed and staff were unable to work.</li> <li>There has been no investment in the system for some time and so the system was outdated</li> <li>The email system is fixed for good, some of the other work was a temporary fix</li> <li>There is still a problem with Wi Fi which we are working on</li> </ul>																																																		
136.	136.1	<p>The committee considered work to be undertaken on culvert behind Jessop Drive</p> <ul style="list-style-type: none"> <li>Mr Tyler from Jessop Drive explained the issue on the old culvert. There is an ongoing issue at the back of Jessop Drive with water flooding into gardens. Has been in contact with George Hudson who helped with the blocked culvert.</li> </ul>																																																		

# NORTHLEACH WITH EASTINGTON TOWN COUNCIL

136.2	<ul style="list-style-type: none"> <li>Established that George would take responsibility at the beginning of 2014 and he engaged a surveyor and engineer to review it. Jetrod came and cleared the drains which were bubbling and then suddenly this stopped and the water disappeared.</li> </ul>
136.3	<ul style="list-style-type: none"> <li>Have tried to contact George since to get a permanent fix like a French drain but no answer. The situation is bad again and at points the water was almost in the surrounding homes</li> </ul>
<b>Resolution</b>	<ul style="list-style-type: none"> <li>Cllr Blades proposed, Cllr Hulcup seconded and it was agreed that the council contact George Hudson and Farmington Trust direct on behalf of these residents and ask what the long term plan</li> </ul>
<b>Action</b>	<ul style="list-style-type: none"> <li>Clerk to contact George Hudson</li> </ul>
137.1	Councillors discussed suggestions for the Queen's 90 <sup>th</sup> birthday celebrations
137.1	<ul style="list-style-type: none"> <li>The Fosse Lions are organising the Clean for the Queen on Saturday 19<sup>th</sup> March</li> </ul>
<b>Action</b>	<ul style="list-style-type: none"> <li>Council to support with promoting this in Standard, on website and on email</li> </ul>
137.2	<ul style="list-style-type: none"> <li>Cllr Hewer suggested a big tea party for residents</li> </ul>
<b>Action</b>	<ul style="list-style-type: none"> <li>Clerk to ask different organisations if they would consider assisting in a big event</li> </ul>
138.	Cllr Hewer discussed the options for an Active and Able and Active fund request
138.1	<ul style="list-style-type: none"> <li>There used to be a class for less active people but this ended, there is a need in town and this grant could assist in providing this</li> </ul>
<b>Action</b>	<ul style="list-style-type: none"> <li>Cllr Hewer to progress this</li> </ul>
<b>MATTERS FOR INFORMATION</b>	
139.	NDP Update
139.1	<ul style="list-style-type: none"> <li>Steering Group had another meeting last week. A leaflet detailing progress and updates will be going out in next few days. This will give details of 2 consultations at the beginning of March.</li> </ul>
139.2	<ul style="list-style-type: none"> <li>The feedback from these will be fed into the pre-submission plan.</li> </ul>
<b>Action</b>	<ul style="list-style-type: none"> <li>Clerk is organising the leaflet drop and will be looking for people to man the displays</li> </ul>
140.	An update and draft minutes from PPMC meeting on 1 <sup>st</sup> February were received
141.	An update from Westwoods meeting on 9 <sup>th</sup> February was received
142.	Councillors received information about Market Place planting and agree a work party <ul style="list-style-type: none"> <li>Colin Mustoe is helping the Town Council on Saturday 5<sup>th</sup> March and a few councillors volunteered</li> </ul>
143.	There were no future Agenda Items received
144.	<b>Next Meeting – Town Council Meeting on Wednesday 23rd March at 7pm at the Westwoods</b>

There being no further business the meeting closed at 9.17 pm