

# NORTHLEACH WITH EASTINGTON TOWN COUNCIL

## MINUTES OF THE TOWN COUNCIL MEETING HELD

ON Wednesday 23<sup>rd</sup> March 2016

PRESENT: Cllr Blades (Chair), Cllr Hewer (Vice Chair), Cllr Colton, Cllr Hulcup, Cllr Andrew Wellman, Cllr Rayner, Mrs C Crompton (Clerk) and Cllr Hodgkinson

145.	Apologies received from Cllr Mills, Cllr Rigby, Cllr Fletcher, Cllr Wellman, Cllr Davies and Cllr Hancock,
146.	No interests were declared
<b>PUBLIC PARTICIPATION</b>	
147.	There were no members of the public present
148.	County Councillor Paul Hodgkinson gave a report
148.1	<ul style="list-style-type: none"> <li>• Budget is out from GCC and sees the first increase in council tax for 5 years</li> </ul>
148.2	<ul style="list-style-type: none"> <li>• Met with Bob Skillern this week, changes to West End markings should be done in the next month</li> </ul>
148.3	<ul style="list-style-type: none"> <li>• Old A40 - recognises that we all want it reopened, Highways are anticipating a large bill but awaiting final costs and then will see when the work is allocated</li> </ul>
148.4	<ul style="list-style-type: none"> <li>• GCC's reaction to CDC and West Ox proposals to Unitary is negative as there are lots of cross county issues to consider, on a personal level would prefer to look at an internal Unitary option</li> </ul>
148.5	<ul style="list-style-type: none"> <li>• Cllr Andrew Wellman stated that CDC have been making some tremendous savings over the last few years so why not let that continue?</li> </ul>
148.6	<ul style="list-style-type: none"> <li>• Cllr Hodgkinson explained that cost savings are vital but will the proposals physically work?</li> </ul>
148.7	<ul style="list-style-type: none"> <li>• A429 taskforce meeting last week which Cllr Hulcup attended. Taskforce will come up with a load of suggestions which will be fed back to councils to consider</li> </ul>
148.8	<ul style="list-style-type: none"> <li>• Cllr Blades stated that the A429 road itself is not fit for purpose, there are a lot of heavy vehicles on it and in places it's not wide enough. This has become a link road. In addition there are a number of areas where there are lots of overhanging plants and trees</li> </ul>
Action	<ul style="list-style-type: none"> <li>• Clerk to check proposed date on Shared Access and share with councillors</li> </ul>
149.	District Councillor Chris Hancock had sent a report which included an update on the recent CDC and GCC unitary issues.
149.1	<ul style="list-style-type: none"> <li>• Whether the unitary proposal goes forward will depend on what comes out of a close examination of the possibilities by consultants. If it seems sensible to have a public consultation on any proposal.</li> </ul>
149.2	<ul style="list-style-type: none"> <li>• Cotswolds and West Oxfordshire District Councils already share a lot in people, services and culture. They do this through the partnership working under the 2020 Vision partnership which I mentioned at the last meeting, which also embraces Cheltenham and Forest of Dean. This shared working was initiated a few years ago with Go Shared Services, principally to deal with waste collection. The 2020 Vision project is expected to save the partnership councils some £30m over the next ten years and is much wider, so that we now have a Partnership managing director to assist in the running of our shared services which encompass IT, public protection, revenues and benefits, legal and property services for example.</li> </ul>
149.3	<ul style="list-style-type: none"> <li>• Against that background, it seems to make sense to explore the possibility of creating a new unitary council out of these two which would also deliver the services which our respective county councils deliver for us and which it is thought could improve efficiency and deliver further cost savings. This is against a background of a government push in this direction. If this went ahead, this would create a medium size unitary authority.</li> </ul>
149.4	<ul style="list-style-type: none"> <li>• There is also the possibility of creating a Combined Authority for Gloucestershire which would leave all the local district councils intact but which would have representatives from the 6 district councils on it as well as the LEP, the Police and the clinical commissioning group. That might still happen and there is no reason why a new unitary authority should not also work with that Combined Authority or, if that does not proceed, with the Gloucestershire Economic Growth Committee, Leadership Gloucestershire and the LEP as it does now.</li> </ul>
149.5	<ul style="list-style-type: none"> <li>• We shan't know for several months what is practical, but as can be seen, working across boundaries is not new and it doesn't we will suddenly be in a different county. I doubt if anybody notices that West Oxfordshire and CDC share staff and resource - as indeed they should not if service is provided smoothly at the local level.</li> </ul>
150.	The Police report was received,
150.1	<ul style="list-style-type: none"> <li>• There is an increase in thefts from vehicles and of vehicles itself</li> </ul>
Action	<ul style="list-style-type: none"> <li>• Clerk to forward this to councillors and to residents</li> </ul>
<b>MATTERS FOR DECISION</b>	
150.	It was unanimously <b>RESOLVED</b> to accept the minutes of the Council Meeting held on 24 <sup>th</sup> February 2016
Resolution	<ul style="list-style-type: none"> <li>• Westwoods minutes were not received,</li> </ul>
Action	<ul style="list-style-type: none"> <li>• Clerk to amend and send out a copy</li> </ul>
151.	The Action Point Update from 24 <sup>th</sup> February meeting was received
151.1	<ul style="list-style-type: none"> <li>• Councillors discussed Cllr Paul's pot for Highways. Gates for the entry to town were suggested</li> </ul>
151.2	<ul style="list-style-type: none"> <li>• Councillors need to make a decision quickly and agreed to do so ASAP</li> </ul>
Action	<ul style="list-style-type: none"> <li>• Clerk to email councillors and add to meeting</li> </ul>

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<b>152.</b> <b>152.1</b> <b>152.2</b> <b>152.3</b> <b>Action</b>	Financial Matters <ul style="list-style-type: none"> <li>• The Financial Statement was discussed and bank balances reviewed</li> <li>• Councillors agreed to renew the annual subscription of GAPTC at £435.45</li> <li>• It was unanimously <b>RESOLVED</b> to authorise the bills presented:</li> <li>• Clerk to process all the payments</li> </ul> <table border="1" style="width: 100%; border-collapse: collapse; margin-top: 5px;"> <thead> <tr> <th style="width: 25%;">Supplier</th> <th style="width: 30%;">Services</th> <th style="width: 20%;">Invoice Number</th> <th style="width: 15%;">Amount</th> <th style="width: 10%;">Acc</th> </tr> </thead> <tbody> <tr><td>Cellar Supplies</td><td>Bar Stock, Pool disco</td><td>275399</td><td>£229.93</td><td>WW's</td></tr> <tr><td>Cellar Supplies</td><td>Bar gas</td><td>275561</td><td>£19.06</td><td>WW's</td></tr> <tr><td>Ramtech</td><td>Boiler service</td><td>5562</td><td>£366.54</td><td>WW's</td></tr> <tr><td>A&amp;E Fire Equipment</td><td>Fire safety check</td><td>182205</td><td>£272.48</td><td>WW's</td></tr> <tr><td>Mainstream Phone</td><td>Phone line</td><td>730745</td><td>£7.90</td><td>WW's</td></tr> <tr><td>Gary Evans</td><td>Window cleaning</td><td>010</td><td>£20.00</td><td>WW's</td></tr> <tr><td>Viking Direct</td><td>Envelopes for NDP</td><td>960822</td><td>£27.92</td><td>TC</td></tr> <tr><td>Action Colour</td><td>Printing for NDP</td><td>17712</td><td>£184.00</td><td>TC</td></tr> <tr><td>Catriona Crompton</td><td>Refreshments NDP consultations</td><td>Costcutter 4/3/16</td><td>£7.96</td><td>TC</td></tr> <tr><td>Catriona Crompton</td><td>NDP display materials</td><td>Tesco 24/2/16</td><td>£23.50</td><td>TC</td></tr> <tr><td>Catriona Crompton</td><td>Town Council Stamp, Vistaprint</td><td>9215035510</td><td>£24.04</td><td>TC</td></tr> <tr><td>Ian Hanks</td><td>Handyman Role</td><td>February 2016</td><td>£119.00</td><td>TC</td></tr> <tr><td>Cotswold Hall</td><td>Hire for March 5<sup>th</sup> consultation</td><td>5/3/16 (cheq)</td><td>£60.00</td><td>TC</td></tr> <tr><td>Royal Mail</td><td>Stamps for NDP</td><td>Receipts 24/2/16</td><td>£459.00</td><td>TC</td></tr> <tr><td>Viking Direct</td><td>Office supplies</td><td>960052</td><td>£136.82</td><td>TC</td></tr> <tr><td>Scribe 2000</td><td>Annual Finance package</td><td>1605/144/9</td><td>£294.00</td><td>TC</td></tr> <tr><td>Yates Plumbing</td><td>Emergency pipe repair Pavilion</td><td>2051</td><td>£85.80</td><td>KGV</td></tr> <tr><td>GAPTC</td><td>Clerks annual meet</td><td>4995 (cheq)</td><td>£20</td><td>TC</td></tr> <tr><td>GAPTC</td><td>Annual Subscription</td><td>2016-2017 (cheq)</td><td>£435.45</td><td>TC</td></tr> </tbody> </table>	Supplier	Services	Invoice Number	Amount	Acc	Cellar Supplies	Bar Stock, Pool disco	275399	£229.93	WW's	Cellar Supplies	Bar gas	275561	£19.06	WW's	Ramtech	Boiler service	5562	£366.54	WW's	A&E Fire Equipment	Fire safety check	182205	£272.48	WW's	Mainstream Phone	Phone line	730745	£7.90	WW's	Gary Evans	Window cleaning	010	£20.00	WW's	Viking Direct	Envelopes for NDP	960822	£27.92	TC	Action Colour	Printing for NDP	17712	£184.00	TC	Catriona Crompton	Refreshments NDP consultations	Costcutter 4/3/16	£7.96	TC	Catriona Crompton	NDP display materials	Tesco 24/2/16	£23.50	TC	Catriona Crompton	Town Council Stamp, Vistaprint	9215035510	£24.04	TC	Ian Hanks	Handyman Role	February 2016	£119.00	TC	Cotswold Hall	Hire for March 5 <sup>th</sup> consultation	5/3/16 (cheq)	£60.00	TC	Royal Mail	Stamps for NDP	Receipts 24/2/16	£459.00	TC	Viking Direct	Office supplies	960052	£136.82	TC	Scribe 2000	Annual Finance package	1605/144/9	£294.00	TC	Yates Plumbing	Emergency pipe repair Pavilion	2051	£85.80	KGV	GAPTC	Clerks annual meet	4995 (cheq)	£20	TC	GAPTC	Annual Subscription	2016-2017 (cheq)	£435.45	TC
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<b>153.</b>	There were no urgent planning matters to discuss																																																																																																				
<b>154.</b>	Councillors considered the purchase of commemorative coins to celebrate the Queen's 90 <sup>th</sup> birthday and agreed that as this was a commercial venture they would not be pursuing it																																																																																																				
<b>155.</b> <b>155.1</b> <b>Action</b>	The traffic calming suggestion from Mr K. Blundell was discussed. <ul style="list-style-type: none"> <li>• Councillors want to see what impact the double yellow lines and new marks have on West End before considering this further</li> <li>• Clerk to inform Keith Blundell of the decision made</li> </ul>																																																																																																				
<b>156.</b> <b>156.1</b> <b>Action</b> <b>156.2</b> <b>156.3</b> <b>Action</b>	The council agreed the format for April Annual Parish Meeting <ul style="list-style-type: none"> <li>• Chairs to give a roundup of last year's activities</li> <li>• Cllr Blades to ask Richard Owen to speak about tourism</li> <li>• Cllr Hodgkinson will speak on items he has been involved in</li> <li>• Cllr Hancock to give a roundup on the NDP to ask Cllr</li> <li>• Clerk to ask Cllr Hancock</li> </ul>																																																																																																				
<b>157.</b> <b>Action</b>	Cllr Hulcup suggested a meeting with GCC Traffic about the new road layout in the West End and potential congested times <ul style="list-style-type: none"> <li>• Clerk to contact Jim Daniels and agree meeting before the new lines go in</li> </ul>																																																																																																				
<b>158.</b> <b>Resolution</b> <b>Action</b>	Councillors considered the request from Northleach tombstone project to allow inscriptions to be included on a new website <ul style="list-style-type: none"> <li>• Councillors unanimously <b>RESOLVED</b> that there would be no issue with this</li> <li>• Clerk to inform Julia Owen</li> </ul>																																																																																																				
<b>159.</b> <b>Action</b>	Councillors considered the application of Ward Funding for Youth activities This is funding from CDC and requires the council to ask young people what they would like to see <ul style="list-style-type: none"> <li>• Clerk to add to Facebook and see the responses</li> </ul>																																																																																																				
<b>160.</b> <b>160.1</b> <b>160.2</b> <b>160.3</b> <b>Action</b>	Councillors considered the anonymous request for information from Town Council and NDP group and CDC's advice on this <ul style="list-style-type: none"> <li>• Cllr Blades updated the councillors on the letters received</li> <li>• The Council is happy to make all this information available and were intending to publish some of this online shortly</li> <li>• None of the information requested is confidential or private. Councillors agreed that they respected the person's wish to remain anonymous but following advice from CDC this should be treated as a Freedom of Information request and therefore a name is required. Councillors agreed that if they wish to remain anonymous that we can let them know when and where this information is available</li> <li>• Clerk to write to the person and explain the council's view</li> </ul>																																																																																																				
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<b>161.</b> <b>161.1</b> <b>Action</b>	NDP Update was discussed <ul style="list-style-type: none"> <li>• The consultation comments have been circulated and an NDP meeting will be organised imminently</li> <li>• Clerk to plan the next NDP meeting with Cllr Hancock</li> </ul>																																																																																																				
<b>162.</b>	The Council thanked Cllr Paul Hodgkinson who has donated £1000 through the Active Together fund to support the Active and Able class. Cllr Hewer is sorting this and liaising with the trainer involved.																																																																																																				

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<b>163.</b>	Councillors received information about the Tesco "Groundworks" application for community funding projects
<b>Resolution</b>	<ul style="list-style-type: none"> <li>• It was unanimously <b>RESOLVED</b> to apply for the next round of funding for the play area.</li> </ul>
<b>Action</b>	<ul style="list-style-type: none"> <li>• Clerk to progress the application</li> </ul>
<b>164.</b>	Information about Market Place planting was received
<b>164.1</b>	<ul style="list-style-type: none"> <li>• Cllr Blades thanked Cllr Rayner, Cllr Hulcup and others for all their hard work over the last two weekends in clearing the beds.</li> </ul>
<b>164.2</b>	<ul style="list-style-type: none"> <li>• Cllr Blades and councillors expressed their thanks to the Mustoes and the Slatters for their time and equipment</li> </ul>
<b>Action</b>	<ul style="list-style-type: none"> <li>• Cllr Blades to write and thank them all</li> </ul>
<b>165.</b>	Clerk to add adult equipment provision to next agenda
<b>166.</b>	<b>Next Meeting – Annual Town Meeting on Wednesday 20<sup>th</sup> April at 7pm at the Westwoods</b>

There being no further business the meeting closed at 21.00 pm