NORTHLEACH WITH EASTINGTON TOWN COUNCIL

The Westwoods Centre, Bassett Road, Northleach, Gloucestershire
GL54 3QJ, Tel: 01451 861499 Email: clerk@northleach.gov.uk

All Members of the Council are hereby summoned to attend the Annual General Meeting of

NORTHLEACH WITH EASTINGTON TOWN COUNCIL

On Wednesday 20th May 2015 AT 7.00 PM.

for the purpose of considering and resolving upon the business to be transacted as set out hereunder. ***Members of the public are also invited to attend.***

Dated this day 14th May 2015, Mrs C Crompton, Clerk to Northleach with Eastington Town Council

BUSINESS TO BE TRANSACTED

1.	**1.1**	**Election of Chairman and Mayor of Northleach with Eastington** To hold office until the Annual General Meeting 2016	
	1.2	**To Receive the Chairman's Acceptance of Office**	
2.	**2.1**	**Election of Vice Chairman and Deputy Mayor of Northleach with Eastington** To hold office until the Annual General Meeting 2016	
	2.2	**To receive the Vice Chair's Acceptance of Office**	
3.	**3.1**	**To receive apologies**	**Verbal**
	3.2	**Declaration of Interests, Opportunity to Update Register of Members Interests**	**Verbal**
	3.3	**Declaration of Office -** All members to complete the form	**Meeting**
	3.4	**Introduction of new Councillors**	**Verbal**
4.		**To Appoint Committees and Groups,**	
	4.1	**To confirm members of Property and Premises Maintenance Committee**	**Verbal**
	4.2	**To confirm members of Westwoods Committee**	**Verbal**
	4.3	**To confirm members of Finance, Funding & Grants Committee** To Appoint 2 Members additional to Chairman and Vice Chairman of Council, Chairman of PPMC Committee and Chair of Westwoods Committee	**Verbal**
	4.4	**Planning Committee -** All Members	**Verbal**
	4.5	**To Elect a Chairman of the Planning Committee**	**Verbal**
	4.6	**KGV Trust -** All members, Chair to be elected at first meeting	**Verbal**
	4.7	**To Appoint Members to the following Working Groups:** • Multi Use Games Area • Town Council News • Resilience / Emergency Planning Group • Children's Play Area	**Verbal**
5.		**Public Question Time** The Chairman shall have discretion to limit to fifteen minutes the time set aside to receive statements from the public, and to limit to three minutes the time available for any one member of the public to deliver their statement. Standing Orders 22.4	
6.		**Police Report**	**Verbal**
7.		**County and District Councillor's Reports**	**Verbal**
8.		**Acceptance and signing of Minutes of the Meeting held Wednesday 25th March 2015**	**Attached**
9.		**Action Point Update and Clerks Report**	**Attached**
10.		**Agree process for co-opting another Councillor for vacancy**	**Verbal**
11.		**Finance:**	
	11.1	To approve the Register of Assets for insurance purposes	**Attached**
	11.2	To confirm insurance provider and term of renewal	**Attached**
	11.3	To Approve Bills for Payment for April 2013	**To follow**
	11.3	To Receive the Internal Auditor's Report for Year Ending 31 March 2015 (if complete)	**To Follow**
	11.4	To sign the Annual Return	**To follow**
	11.5	To consider the Statement of Accounts for 2014 - 2015	**To follow**
12.		**Planning**	
	12.1	To consider responses to any urgent Planning Applications	**Verbal**
13.		**Property and Premises Maintenance Committee**	
	13.1	To consider repair of gate at KGV Play area	**Attached**
14.		**Items for future meetings** Please note no decisions can be taken at this point	**Verbal**
15.		**Date and time of next meeting,** Wednesday 24th June at 7pm The Westwoods Centre	