

# NORTHLEACH WITH EASTINGTON TOWN COUNCIL

## MINUTES OF THE MEETING OF THE WESTWOODS COMMITTEE HELD ON TUESDAY, 14<sup>th</sup> October 2014 at 7pm

**PRESENT:** Cllr N Blades (Chairman), Cllr A Wellman, Cllr Stock and Mr B Crossley  
(Centre Supervisor)

1.	The Clerk was unavailable
2.	No interests were declared
3. <b>Resolution</b>	It was unanimously <b>RESOLVED</b> that the minutes of meeting held on 6 <sup>th</sup> May 2014 were an accurate reflection of the meeting
4. <b>4.1 Action Action</b>	The Clerks Report and Action Point Update were discussed <ul style="list-style-type: none"> <li>• There has been 2 wedding bookings through UK Bride</li> <li>• Brian to get some samples for alternative linings</li> <li>• The windows are to be sealed</li> </ul>
5.	<b>Finance</b> <ul style="list-style-type: none"> <li>• The Annual Financial Statement to end of September 2014 was noted</li> <li>• The Receipts and Payments for the last quarter were noted</li> </ul>
6. <b>6.1 6.2 6.3 Action 6.4 Resolution Action 6.5 Action</b>	<b>Bookings Update</b> <ul style="list-style-type: none"> <li>• Supervisor gave an update – 56 bookings in October and 54 in November, plus 2 weddings booked in</li> <li>• The committee considered whether to offer community services for older people, however there is not regular availability and would be difficult to communicate</li> <li>• The committee considered whether to offer a homeworkers service. Unable to make a decision as Clerk was unavailable for information</li> <li>• Clerk to provide info at next meeting</li> <li>• Committee considered the request for black out blinds</li> <li>• Resolved to purchase some blinds</li> <li>• Supervisor to source these</li> <li>• There has been issues reported with the projector</li> <li>• Nick to approach the Cotswold Hall regards this</li> </ul>
7. <b>7.1 Action 7.2 7.3 7.4 Resolution Action 7.5 Resolution Action 7.6 Action 7.7 Action</b>	<b>Maintenance, Cleaning, Equipment and Projects</b> <ul style="list-style-type: none"> <li>• It was agreed to replace the outside path lights with the 3 old school ones</li> <li>• Supervisor to get a price from Dave Payne</li> <li>• The committee considered the cost of solar panels on the roof</li> <li>• It was agreed not to take this further at the moment</li> <li>• The installation of new noticeboards in the foyer was considered</li> <li>• It was <b>RESOLVED</b> to purchase these if the cost of £250 is split with the Town Council</li> <li>• Clerk to add to next Agenda for sign off</li> <li>• The purchase of new glassware was discussed</li> <li>• It was <b>RESOLVED</b> to purchase the suggested amount</li> <li>• Supervisor to order</li> <li>• The purchase of new chairs is to be considered in 2015 – 2016</li> <li>• Clerk to add to next Agenda</li> <li>• The refit of the bar area was discussed</li> <li>• Supervisor to obtain prices from 3 contractors for option 1 for next meeting</li> </ul>
8	<b>Supervisor's Issues</b> <ul style="list-style-type: none"> <li>• Update from Supervisor as above</li> </ul>
9.	<b>Matters for future meetings</b> <ul style="list-style-type: none"> <li>• New chairs</li> <li>• Quotes for bar work</li> </ul>
10.	<b>Date and time of the next Meeting – Tuesday 10<sup>th</sup> February 2014</b>

There being no other business the meeting closed at 9.00 pm