

NORTHLEACH WITH EASTINGTON TOWN COUNCIL

MINUTES OF THE MEETING OF THE WESTWOODS COMMITTEE HELD ON TUESDAY, 10th February 2015 at 7pm

PRESENT: Cllr N Blades (Chairman), Cllr A Wellman and Mr B Crossley (Centre Supervisor)

1.	Cllr Stock was unavailable
2.	No interests were declared
3. Resolution	It was unanimously RESOLVED that the minutes of meeting held on 14 th October 2014 were a true reflection of the meeting
4.	The Action point update was discussed
4.1	• Supervisor has sourced new blinds and will install them
4.2	• The U3A may purchase their own projector
4.3	• Issue with lights as not working properly now
4.4	• Supervisor has obtained prices for low level and bollard replacement lights.
Resolution	• It was unanimously RESOLVED to replace the lights
Action	• Supervisor to order the new low level lights with David Payne
5.	Finance
Resolution	• It was unanimously RESOLVED to authorise bills presented
5.1	• The Westwoods Financial statement YTD was discussed
5.2	• The receipts and payments for last quarter were discussed
6.	Bookings Update Brian gave an update - Homestart has a 10 week booking in, various new bookings, roller disco, 22 children's parties last year, Guides have cancelled through lack of numbers, waiting to hear from the Scouts, U3A bookings are up, 50 bookings for February and 56 in March, NADFAS both booked in till end of next year.
7.	Maintenance, Cleaning, Equipment and Projects
7.1	• The purchase of new chairs for the Centre was discussed but it was agreed to seek approval at the Town Council meeting. Some need replacing now and others are unkempt
Action	• Clerk to add to February meeting
7.2	• The quotes were received for the bar refit. One is for £16k and the other is £8k
Action	• Clerk to add to February Town Council meeting for approval
8.	Supervisor's Issues
8.1	• Some high level lights need fixing in main hall but it is awkward to reach
Action	• Supervisor to speak to David Payne
8.2	• Four taps need new innards in toilets and kitchen
Action	• Supervisor to engage a plumber to sort as now beyond small repairs
8.3	• Issue with water softener in the bar and this could be done with bar refit. If bar refit does not go ahead this will still need to be done
9.	Matters for future meetings
	• New names for the alarm are needed
10.	Date and time of the next Meeting – Tuesday 5th May 2015

There being no other business the meeting closed at 19.52 pm