

NORTHLEACH WITH EASTINGTON TOWN COUNCIL

MINUTES OF THE TOWN COUNCIL MEETING HELD

ON Wednesday 21st October 2015

PRESENT: **Cllr Blades (Chair), Cllr Hewer (Vice Chair), Cllr Wellman, Cllr Davies, Cllr Mills, Cllr Hulcup, Cllr Rayner, Cllr Rigby, Mrs C Crompton (Clerk),**

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| 62. | Apologies were received from Cllr Lesley and Cllr Colton |
| 63. | No interests were declared |
| PUBLIC PARTICIPATION | |
| 64. | <ul style="list-style-type: none"> Delighted to welcome Northleach and Fosse Lions who were donating a cheque, Fosse Lions president - delighted to make this donation towards funds for the play area. The Lions spend a lot of time raising and donating funds locally and internationally. Last year started a 100 club and it's been very successful. Most of the numbers have been sold . This year the club voted for the money to go towards making the play area a safer and fun place. |
| 64.1 | <ul style="list-style-type: none"> Cllr Pauline Rigby, Finance Chairman, accepted the cheque for £750 and thanked the Lions |
| 65. | County Councillor Paul Hodgkinson gave a report |
| 65.1 | <ul style="list-style-type: none"> Issues last Sunday with resurfacing at lights, Highways have promised that things have been put in place to improve it this week, the work will make the road a safer place |
| 65.2 | <ul style="list-style-type: none"> Progressing local road safety in general and keen to hear Council's views |
| 65.3 | <ul style="list-style-type: none"> Organised the Broadband meeting in November, important that people attend |
| 65.4 | <ul style="list-style-type: none"> Will forward parking enforcement stats for the town |
| Action | <ul style="list-style-type: none"> Clerk to send out parking stats |
| 65.5 | <ul style="list-style-type: none"> There is still money left in the pot for public health use and needs to be allocated by March 2016 |
| 66. | District Councillor Chris Hancock gave a report, |
| 66.1 | <ul style="list-style-type: none"> Cllr Hancock asked Cllr Hodgkinson about getting vegetation cut back especially by roundabout and other problem areas, could wards pull together to sort dirty signage or excess vegetation? They will work together on this to see what is contractual and how funds can be used |
| 66.2 | <ul style="list-style-type: none"> Trying to resolve issue with dead trees at All Alone, liaising with Diocese and Highways |
| 66.3 | <ul style="list-style-type: none"> Cirencester car parks at capacity, CDC working on this in light of future developments |
| 66.4 | <ul style="list-style-type: none"> CDC about to expand Local Plan and especially development boundaries, need to look at this as a parish as it could affect Northleach, need to comment on boundaries, affordable housing policies and green infrastructure, |
| 66.5 | <ul style="list-style-type: none"> NDP update, trying to get to the next stage. Hoped that those who wanted to develop the areas would pick up the tab. The Farmington Trust have just confirmed they will cover this sustainability work. rCOH will do the work and bill Farmington. |
| 66.6 | <ul style="list-style-type: none"> Council stated that it should be clear that the Town Council is still the client rather than the Farmington Trust. The lands in question are either side of the traffic lights and behind the school |
| 66.7 | <ul style="list-style-type: none"> Bassett Road has been sold but we don't know who has bought it yet, |
| 67. | No police report had been received |
| MATTERS FOR DECISION | |
| 68. Action | Clerk was asked to amend 58.2 to read "After due consideration of the costs to the council, the circumstances of the former employee, and the marginal cost to the council this case, the council approved the request for early retirement in line with the council's discretion policy. |
| Resolution | Following this change it was unanimously RESOLVED to confirm the minutes of the Council Meeting held on 5 th October 2015 as a true and accurate reflection of the meeting |
| 69. Action | The Action Point Update from October 5 th meeting was discussed <ul style="list-style-type: none"> Clerk to write letter to former employee and pensions to inform them of the council's decision |
| 70. | Financial Matters |
| 70.1 | <ul style="list-style-type: none"> Councillors discussed funding options for the Market Place reconfiguration, the council has no funds at present to contribute to the proposed designs and agreed to leave this till there is more funds |
| Action | <ul style="list-style-type: none"> Clerk to tell Highways we are unable to commit at the moment and a potential car park in the future may influence the way the Market Place is developed. However we need the lines repainted in the Market Place and behind the Sherborne for safety reasons |
| 70.2 | <ul style="list-style-type: none"> Councillors considered a UPS restart option for computer system. We now have the instructions but not needed to do it since the last power cut |
| Action | <ul style="list-style-type: none"> Cllr Rigby to discuss with Peter if this can be done remotely |
| 70.3 | <ul style="list-style-type: none"> The external audit recommendations were reviewed and council agreed that some strategic planning needed to be done including succession planning |
| Action | <ul style="list-style-type: none"> Clerk to send Internal Audit checklist and Risk assessment out |
| 70.4 | <ul style="list-style-type: none"> It was unanimously RESOLVED to donate £75 to British Legion for Town Council wreath |
| Action | <ul style="list-style-type: none"> Clerk to send letter of thanks and cheque |
| 70.5 | <ul style="list-style-type: none"> The Financial Statement and bank balances were reviewed |
| Action | <ul style="list-style-type: none"> Clerk to move play area refurb of £238 to Town payments |
| Resolution | <ul style="list-style-type: none"> It was unanimously RESOLVED to authorise bills presented |

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| 71. | <p>71.1</p> <p>71.2</p> <p>Resolution</p> <p>Action</p> <p>71.3</p> <p>Resolution</p> <p>Action</p> <p>71.4</p> <p>Action</p> | <p>Planning and Tree works</p> <ul style="list-style-type: none"> • There are no urgent planning issues since publication of the Agenda • The council considered their response to Broadfield Farm 15/03186/FUL solar park farm, Councillors had no objections and were supportive, it will be well screened and those exposed areas will be masked, It was unanimously RESOLVED to support the application • Clerk to submit response • Councillors had no objections to the Rosemary House application and it was unanimously RESOLVED to support the application • Clerk to submit response • Councillors unanimously agreed leave the Market Place phone box in the hands of BT • Mary to inform BT that we want them to retain the phone box |
| 72. | Action | <p>Councillors considered their request to Cllr Hancock for Green and Clean funding and agreed that more questions should be asked of Ubico on options</p> <ul style="list-style-type: none"> • Clerk to ask about litter picking, litter bins, river clearance, gardening etc |
| 73. | <p>73.1</p> <p>Resolution</p> <p>73.2</p> <p>Action</p> | <p>The Standing Orders was amended in March. The council has some vacancies and with the quorum set higher this may have been the reason September meeting was cancelled</p> <ul style="list-style-type: none"> • Cllr Blades summed up that councillors felt that the quorum was too high, • Cllr Wellman proposed and Cllr Rigby seconded that Standing Orders should be amended to state that Full Council meeting quorum will be 5. The motion was passed by a majority. • Standing Orders should also reflect how long the Chair can be in position and public participation has changed • Clerk to circulate Standing Orders so people can give opinions prior to next meeting |
| 74. | Action | <p>Mr Neil Fletcher explained that he would like to be considered for the councillor vacancy. He is a former councillor and Chair and known to the council. Neil Fletcher was co-opted as a new councillor and welcomed to the council. Cllr Lesley has handed in her resignation so there is a further vacancy.</p> <ul style="list-style-type: none"> • Mary to provide Information file |
| MATTERS FOR INFORMATION | | |
| 75. | <p>75.1</p> <p>Action</p> <p>Action</p> | <p>The Council discussed the issues with the Charter Market. People have been parking in the bays for the Charter Market,</p> <ul style="list-style-type: none"> • Cllr Hulcup has offered to do it every Tuesday till end of November and then a rota will be drawn up • Clerk to ask Tim if bus stop is locked and if we can leave cones there • Mary to laminate signs for cones |
| 76. | | <p>The draft minutes from Finance meeting on 15th September were noted</p> |
| 77. | Action | <p>Councillors received information about a possible antennae on playing field</p> <p>Clerk to organise a meeting in December with Shared Access, councillors and Paul Hodgkinson</p> |
| 78. | Action | <p>NDP update received above</p> <ul style="list-style-type: none"> • Cllr Blades to check with Cllr Hancock what the situation is with rCOH and what their schedule is with our workload |
| 79. | Action | <p>Council received suggestions from John Mustoe regards road layouts and agreed to pass these to Highways. Stress that the faint white lines in the middle of the road should be reinstated to show people that its 2 way.</p> <ul style="list-style-type: none"> • Clerk to feedback to Mr Mustoe |
| 80. | <p>Action</p> <p>Action</p> <p>Action</p> | <p>Cllr Blades gave some information about Market Place flower beds and Nancy Jarrett's offer. Agreed to leave the rest of town for now and focus on the Market Place beds.</p> <ul style="list-style-type: none"> • Councillors reviewed the suggested plants and had some questions about size and maintenance • Cllr Blades to speak to Nancy and clarify these points • Clerk to speak to Kieran and ask him to weed and tidy |
| 81. | Action | <p>Cycle racks to go on next agenda with Paul Hodgkinson Health fund</p> <p>Clerk to add to KGV meeting and circulate plans</p> |
| 82. | | <p>Next Meeting – Town Council Meeting on Wednesday 25th November at 7pm at the Westwoods</p> |

There being no further business the meeting closed at 9.33 pm