

# NORTHLEACH WITH EASTINGTON TOWN COUNCIL

## MINUTES OF THE TOWN COUNCIL MEETING HELD

**ON Thursday 23<sup>rd</sup> February 2014**

**PRESENT:** Cllr Mrs V. Hewer (Chairman) Cllr Wellman (Vice Chair), Cllr B Hulcup, Cllr Colton, Cllr C. Davies, Cllr Mrs P Rigby, Cllr Chilton, Mrs C Crompton (Clerk) and 10 members of the public,

1.		Apologies were received from Cllr Fletcher, Cllr Fisher, Cllr Hancock, Cllr Hodgkinson
2.		Two Councillors declared an interest. Cllr Rigby has a pecuniary interest in the website item and Cllr Hewer has a personal interest in the Cotteswold House application
<b>PUBLIC PARTICIPATION</b>		
3.		Public Question Time
	3.1	<ul style="list-style-type: none"> <li>Ted from Cystic Fibrosis, they are putting on a vintage truck run in the Cotswolds Easter Sunday, need spaces for 2 /3 vintage vehicles, good reaction from Stow and Bourton. They hope to be in the Market Place and the vehicles are not big. Hoping to rota the vehicles to show variety from 10 – 4pm. The Town Council suggested that they park along the bus lanes. Also suggested that they ask the Old Prison for space. Will need to let Highways parking people know what is happening.</li> </ul>
	Action 3.2	<ul style="list-style-type: none"> <li>Ted to inform Highways and check if buses on that day</li> </ul>
	Action	<ul style="list-style-type: none"> <li>Steve Freemantle, Northleach Steam and Vintage show. Is it possible to have a vehicle about the size of a Transit van in the Market Place between 3pm – 7pm on Friday 5<sup>th</sup> September before the show? This was welcomed by Councillors. Cllr Wellman suggested that he parks in the spaces by the benches.</li> <li>Clerk to check with Pulhams otherwise it can go in a parking spot.</li> </ul>
4.	4.1	<p>County Councillor Paul Hodgkinson was unable to attend but sent an update.</p> <ul style="list-style-type: none"> <li>"GCC voted to freeze council tax and for each county councillor to have a pot of £40,000 (Not £50k as suggested previously) to spend in their area on public health. I will see what ideas you have for Northleach"</li> </ul>
5.		District Councillor Chris Hancock was not available
6.		No police report was received
<b>MATTERS FOR DECISION</b>		
7.	Resolution	<p>It was <b>RESOLVED</b> to sign the minutes of the Council Meeting held on 23<sup>rd</sup> January 2014</p> <ul style="list-style-type: none"> <li>Clerk to amend point 8.6 and get it signed. "Budget is based on estimated income and expenditure and budget requirement is the income required to fulfil that budget and the Precept is the money that they collect on our behalf."</li> </ul>
8.	Action Action Action	<p>The Action Point Update was received</p> <ul style="list-style-type: none"> <li>Cllr Hewer is still to visit Bobby Fowler</li> <li>Cllr Hulcup is going to see if there is an empty homes officer</li> <li>Clerk to amend phone letter to include County and District Councillors and send to the 4 companies recommended.</li> </ul>
9.	Resolution Resolution 9.1 Resolution Action	<p><b>Financial Matters</b></p> <ul style="list-style-type: none"> <li>It was unanimously <b>RESOLVED</b> to pay the bills presented. The payments and receipts were discussed.</li> <li>It was unanimously <b>RESOLVED</b> to retain Mary Cassidy on 10 hours for the next 12 months to assist Town Council with increasing workloads</li> <li>The application from Pauline Rigby to continue updating and maintaining the website was discussed. Cllr Rigby left the room during the discussions.</li> <li>It was unanimously <b>RESOLVED</b> to engage Pauline Rigby to do the website</li> <li>Clerk to set up monthly standing order and invoices will be provided</li> </ul>
10.	Action	<p>It was unanimously agreed to send the attached letter to school in the first instance and then forward to residents regarding driving around Town.</p> <ul style="list-style-type: none"> <li>Clerk to amend title to " Car Park users" and add into bullet point 2 the following "many children walk to school and this should be encouraged"</li> </ul>
11.	11.1 11.2	<p><b>Planning and Tree works</b></p> <ul style="list-style-type: none"> <li>The Planning applications 13/05292/FUL and 13/05293/LBC for Cotteswold House were discussed.</li> <li>David Atkinson from Cotteswold House explained that they have heard some residents are unhappy about parking. One of the applications is for internal changes. There are 10 bedrooms now and that will not change. There will be off</li> </ul>

# NORTHLEACH WITH EASTINGTON TOWN COUNCIL

		<p>road parking available at the Wheatsheaf. Parking issues are mainly in the evening when people are attending functions.</p>
	<b>11.3</b>	<ul style="list-style-type: none"> <li>Cllr Blades explained that The Wheatsheaf already has 14 rooms and parking is always difficult. The street is always full and there is no capacity at the front or the back of the hotel. They do not instruct their staff to park down the road at Sebastian Sellars as requested. The existing car park has about 14 spaces which accommodate the room guests and there is no more capacity. They cannot add another 10 spaces.</li> </ul>
	<b>11.4</b>	<ul style="list-style-type: none"> <li>Cllr Davies explained that most nights the Market Place is empty so there is space there. Currently the owners have 5 vehicles and they sometimes have visitors as well.</li> </ul>
	<b>11.5</b>	<ul style="list-style-type: none"> <li>Cllr Blades welcomes businesses that are doing well and just wants to see some condition placed on the application to force people to use the Market Place.</li> </ul>
	<b>11.6</b>	<ul style="list-style-type: none"> <li>Cllr Chilton asked how many vehicles needed to be parked when operating as a guest house? The reply was no more than the proposed number of cars now.</li> </ul>
	<b>Resolution</b>	<ul style="list-style-type: none"> <li>Cllr Stock summarised that the response to Planning was as follows: Councillors approve of the internal changes but there is a concern around parking as the off road parking option will not be sufficient. We do not believe that the increase in parking would be absorbed within the existing car park at the Wheatsheaf which is usually full.</li> </ul>
	<b>Action</b>	<ul style="list-style-type: none"> <li>Clerk to submit response.</li> </ul>
	<b>11.7</b>	<ul style="list-style-type: none"> <li>Cllr Stock explained the demolition application 13/05124/NOTDEM for Fortey House</li> </ul>
	<b>11.8</b>	<ul style="list-style-type: none"> <li>The latest Planning Application for Fortey House site 14/00104/FUL to build 22 affordable houses was discussed.</li> </ul>
	<b>11.9</b>	<ul style="list-style-type: none"> <li>Gareth Hart spoke and introduced Caroline, Richard and Alan who all live at the bottom of Ward Road adjacent to the proposed Fortey development. He explained that they don't object to the scheme in principle but have lodged details to CDC stating some observations. In particular about the way that the proposed properties are aligned which would cause an overlooking issue. They would like to see them re-aligned.</li> </ul>
	<b>11.10</b>	<ul style="list-style-type: none"> <li>The second thing is that the bins and bike sheds are located right next to the neighbouring wall. They would like to see the bins relocated to a more accessible location and the houses realigned. The new plans do not seem to take the adjacent properties into account. Gareth showed how he has overlain the properties on a different map as he is suggesting and it does fit. If Plot 14 is repositioned so it is aligned, this would prevent light issues, the others could be moved up.</li> </ul>
	<b>11.11</b>	<ul style="list-style-type: none"> <li>It was agreed that the comment from Councillors to the Planning Application is as follows: Councillors would like to reiterate residents comments in regards the neighbouring houses and believe that if Plot 14 is realigned and the bin and bike sheds are moved this would be a better fit and take neighbouring properties into consideration. In addition Councillors believe slate tiled roofs would be more fitting.</li> </ul>
	<b>Action</b>	<ul style="list-style-type: none"> <li>Clerk to submit response</li> </ul>
	<b>11.12</b>	<ul style="list-style-type: none"> <li>Michel Foote spoke on behalf of the NRA to say that they fully support the redesigned plans as more thought need to go into this layout</li> </ul>
<b>MATTERS FOR INFORMATION</b>		
<b>12.</b>		The draft minutes from KGV Trust meeting on 3 <sup>rd</sup> February 2014 were noted
<b>13.</b>		The draft minutes from Westwoods Committee meeting on 11 <sup>th</sup> February 2014 were noted. An explanation was given regarding the front doors and it was agreed to go ahead with the repairs
<b>14.</b>		Cllr Rigby shared information regarding the Local Plan meeting in January
	<b>14.1</b>	<ul style="list-style-type: none"> <li>CDC's Local Plan 2011 – 2031 organised this workshop and wanted local people to go away and bring in additional knowledge of local sites. They gave us a Toolkit to work through. The 4 sites CDC have identified have been done along with all the other sites around Northleach.</li> </ul>
	<b>14.2</b>	<ul style="list-style-type: none"> <li>Councillors have been asked to submit just the 4 sites asked for by the end of March. This is all we will send back to CDC. It was agreed that all sites would be</li> </ul>

# NORTHLEACH WITH EASTINGTON TOWN COUNCIL

		shared at the public meeting but with clear directions on which are the key sites and which are the others. People will be able to comment on all of them.
15.	<p>15.1</p> <p>15.2</p> <p>15.3</p> <p>15.4</p> <p>15.5</p>	<p>Cllr Hewer gave an update regards the Neighbourhood Development Plan</p> <ul style="list-style-type: none"> <li>• CDC has confirmed in the last week that the area identified for the purposes of the plan (the whole of the Parish) has been designated.</li> <li>• The Steering Group approached 5 consultants to quote on assisting with the legal and professional elements that the Steering Group need support on</li> <li>• Three of the consultants submitted quotes and the Group agreed to go with rCOH Ltd. The Steering Group believed that they understood the brief and vision for the NNDP most fully.</li> <li>• A grant form to request financial support is being submitted to Neighbourhood Planning.</li> <li>• To gather comments about the site assessments detailed above, an open public meeting will take place on Saturday 15th March between Midday and 5pm at the Westwoods Centre. Everyone is welcome and it will be an opportunity to offer feedback and information about all of the Town's potential development sites.</li> </ul>
16.	16.1	<p>Cllr Hulcup gave an update regards spring issues at the West of Town.</p> <ul style="list-style-type: none"> <li>• Cllrs Hulcup and Stock Cllr went to back of Hammond Drive and Jessop as there was water coming into resident's gardens.</li> <li>• There was an issue as no-one knew who owned the land and eventually having involved various people, George Hudson offered on behalf of Farmington Trust and trustees of various trusts associated with them rectify the issue with the culvert which has not been maintained. It is believed that the developers put the drain in but CDC has no jurisdiction now to sort it.</li> </ul>
17.		The Clerks Report was discussed. Some issues were discussed regarding the new agenda format. GAPTC has reviewed it and suggested that it fits best practise and to give it a chance to see how it works.
18.		There were no urgent items received since the publication of the Agenda
19.		<p>To receive Future Agenda Items</p> <ul style="list-style-type: none"> <li>• Dog poo is an issue again and will be added to PPMC agenda for 10<sup>th</sup> March</li> <li>• Cllr Hewer has been asked to join an Old Prison committee</li> <li>• The new Meeting schedule has been circulated</li> </ul> <p>Please note that no Discussions or Decisions can be taken under this Item.</p>
20.		<b>Date and Time of Next Meeting – Thursday 27th March 2014, 7pm at the Westwoods</b>

There being no further business the meeting closed at 9.30pm