

# NORTHLEACH WITH EASTINGTON TOWN COUNCIL

## MINUTES OF THE TOWN COUNCIL MEETING HELD

**ON Thursday 23<sup>rd</sup> January 2014**

**PRESENT:** Cllr Mrs V. Hewer (Chairman) Cllr Wellman (Vice Chair), Cllr B Hulcup, Cllr Mrs P Rigby, Cllr G Stock, Cllr Neil Fletcher, Cllr Fisher, Cllr Chilton, Mrs C Crompton (Clerk) and 4 members of the public,

1.		<p><b>Public Question Time (2) - Standing Order 22 refers</b> The Chairman shall have discretion to limit to twenty minutes the time set aside to receive statements from the public, and to <b>limit to three minutes</b> the time available for any one member of the public to deliver their statement.</p> <p style="padding-left: 20px;">1.1 • Mr Gerald Green – Dover House is a listed building and the conservation officer Ian Smith should be told to sort it. It's in a dangerous state</p> <p style="padding-left: 20px;">1.2 • Cllr Hewer explained that we have spoken to the owner previously and are going to see Bobbi Fowler again</p> <p style="padding-left: 20px;">1.3 • Mr Gerald Green – there is an anomaly on the Town Council headed paper. Cllr Hewer is listed as the Town Mayor and Chairman but this is not accurate. The Town Mayor is the Chairman of the Town Trustees and not the Town Council. Cllr Hancock explained that historically it may be the case but the Chairman of the Trustees is the High Bailiff and the Chairman of the Town Council is the Mayor</p> <p style="padding-left: 20px;">1.4 • Peter Dawson - Dover House - the safety barriers are very unstable and restrict access on what is a very dangerous corner, it is a huge problem</p> <p style="padding-left: 20px;">1.5 • The barriers are on the footpath and so we are not sure whether they should be there at all</p> <p style="padding-left: 20px;"><b>Action</b> • Clerk to speak to Ian Smith at CDC again and ask about the railings. There is an urgent need on sorting this. Plus the Town Council believe that we now need to go to enforcement. CDC is unlikely to do much except shore it up</p> <p style="padding-left: 20px;"><b>Action</b> • Cllr Hewer is going to try and speak to Bobbi Fowler with Tim Barter and persuade her to sell or repair the building</p>	
2.		<p><b>Apologies and Reasons for Absence</b> Cllr Blades, Cllr Fisher, Cllr Davies were absent</p>	<b>Verbal</b>
3.	<b>Resolution</b>	<p><b>Acceptance and signing of Minutes of the Council Meeting held on 28<sup>th</sup> November 2013</b> It was <b>RESOLVED</b> that the minutes were a true and accurate reflection of the meeting</p>	<b>Attached</b>
4.		<p><b>Declaration of Interests</b> There were no interests declared</p>	<b>Verbal</b>
5.		<p><b>To Discuss any Matters Arising from the above Minutes not included on the Agenda</b></p> <p style="padding-left: 20px;">5.1 • Action Point Update was discussed</p> <p style="padding-left: 20px;">5.2 • Cllr Stock and Cllr Hulcup met with the school and they are aware of our concerns. PCSO Stagg spoke to the children about walking safely to the school, he monitored what was happening and will do ongoing, the school has this week included a paragraph about using the path but most are not using it.</p> <p style="padding-left: 20px;">5.3 • Cllr Hancock said that the school are trying to communicate to parents. There was a previous idea to have a barrier and will discuss this at KGV</p> <p style="padding-left: 20px;"><b>Action</b> • Clerk to raise the profile of school run issues and driving habits across all manners of communication as the Town Council are very concerned</p> <p style="padding-left: 20px;">5.4 • Nancy Jarrett suggested a lollipop lady for the car park. GCC pays for these but not in a private car park</p> <p style="padding-left: 20px;">5.5 • Cllr Hodgkinson has been pushing the mobile signal issue but it is a real issue across the whole of the Cotswolds</p> <p style="padding-left: 20px;">5.6 • Agreed that a joint letter from the Town Council and the District and County Councillors to the mobile phone companies</p> <p style="padding-left: 20px;"><b>Action</b> • Clerk to construct and send round for approval</p> <p style="padding-left: 20px;">5.7 • Clerks Update. Councillors to read as this relates to changes in future meeting agendas</p>	<b>Attached Attached</b>

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6.		<p><b>County and District Councillors' Reports</b>  <b>Cllr Paul Hodgkinson</b></p> <p>6.1</p> <ul style="list-style-type: none"> <li>• GCC is the lead council in regards recent floods. He raised the issue of Northleach at a meeting with Thames Water (TW), Environmental Agency, and GCC and it was an opportunity to quiz these companies</li> </ul> <p>6.2</p> <ul style="list-style-type: none"> <li>• Paul raised the issue of lack of capacity and TW said they knew nothing about it. They have promised specifically to speak to Paul about Northleach and Bourton. There will be an ongoing meeting every 3 months and Cllr Hodgkinson will be on this group.</li> </ul> <p>6.3</p> <ul style="list-style-type: none"> <li>• Every County Councillor will be given a pot of £50k a year specifically for public health, would like to spend some of it in Northleach.</li> </ul> <p>6.4</p> <ul style="list-style-type: none"> <li>• The Councillors came up with a range of ideas including public toilets, new defibrillator casing, First Aid kits for the Resilience sheds or new exercise equipment for Playground.</li> </ul> <p>6.5</p> <ul style="list-style-type: none"> <li>• Cllr Paul asked everyone to get behind the "missing link" solution for Birdlip. It may not be the optimum solution but it is the best at this point</li> </ul>	Verbal
7.		<p><b>Police Report</b></p> <p>7.1</p> <ul style="list-style-type: none"> <li>• PC Jason Page introduced himself. Based at Stow on the Wold the last 4 years and in community role since December. Taken over from Gary Brewer, in the Police for 13 years and in the forces before that. He can bring figures for key meetings.</li> </ul> <p>7.2</p> <ul style="list-style-type: none"> <li>• Cllr Hewer said greatest issue is the parking one where cars block the road on double yellows. Police powers are limited and parking enforcement sits with GCC.</li> </ul> <p>7.3</p> <ul style="list-style-type: none"> <li>• PC Jason Page advised to call the police if the gap is too narrow and an obstruction is being caused</li> </ul> <p>7.4</p> <ul style="list-style-type: none"> <li>• Cllr Hancock said it would be worth considering self-enforcement now that GCC have outsourced this. A few tickets would cover the costs</li> </ul> <p><b>Action</b></p> <ul style="list-style-type: none"> <li>• Cllr Hodgkinson will pursue this for us.</li> </ul>	Verbal
8.	8.1	To draft minutes from the Finance Committee meeting on 7 <sup>th</sup> January were received and the Chair gave a report about the Precept and budget discussions	Attached
	<b>Resolution</b>	It was unanimously <b>RESOLVED</b> to pay the bills presented	<b>To follow</b>
	8.3	<ul style="list-style-type: none"> <li>• The Financial position including budget YTD, payments, receipts and bank balances were reviewed</li> </ul>	<b>To Follow</b>
	8.4	<ul style="list-style-type: none"> <li>• The Finance committee is recommending a 2% increase only in the Precept figure for 2014 – 2015. The Town Council is mindful of how much pressure families are under at the moment. The increase will equate to less than 40p per D band house per month</li> </ul>	<b>Attached</b>
	8.5	<ul style="list-style-type: none"> <li>• Cllr Hewer - we have reserves and will use those as much as possible. We expect there to be a further £10k to add to last year's reserves</li> </ul>	<b>Attached</b>
	8.6	<ul style="list-style-type: none"> <li>• Cllr Rigby explained that the budget requirement is based on our estimated income and expenditure for 2014 – 2015. Budget is based on estimated income and expenditure and budget requirement is the income required to fulfil that budget and the Precept is the money that they collect on our behalf.</li> <li>• Cllr Hewer proposed, Cllr Chilton seconded and it was unanimously <b>RESOLVED</b> to accept the recommended 2% increase</li> </ul>	<b>Attached</b>
	<b>Resolution</b>		
9.		<p><b>Planning and Tree Works</b></p>	
	9.1	To Receive a Report from the Chairman of the Planning Committee	Verbal
	9.1.1	<ul style="list-style-type: none"> <li>• Tree works on 1 Ward Road is not accurate. The trees are in various locations and most are on Fortey House and others in Fortey Road and McArthur Road.</li> </ul>	
	<b>Action</b>		
	9.1.2	<ul style="list-style-type: none"> <li>• Clerk to contact CDC and query the address</li> <li>• Muzzy's window has been permitted but there is a list of qualifications they need to adhere to on the colour on the frames</li> </ul>	
	9.1.3	<ul style="list-style-type: none"> <li>• The Ménage application was discussed</li> </ul>	
	9.2	<b>Northleach Neighbourhood Development Plan (NDP)</b>	

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	<p>9.2.1</p> <p>9.2.2</p> <p>9.2.3</p> <p>9.2.4</p> <p>9.2.5</p> <p>9.2.6</p> <p>9.2.7</p> <p>9.2.8</p> <p><b>Resolution</b></p>	<ul style="list-style-type: none"> <li>Update on progress to date,</li> <li>Cllr Hancock – we have completed application to fix the boundary and CDC did not receive any public comments against this. CDC should therefore confirm this at their next meeting.</li> <li>Cllr Hewer and Cllr Hancock have almost completed the form requesting a grant and funding.</li> <li>CDC ran a meeting at the weekend and they gave the attendees a file which is a toolkit to enable communities to feed into CDC and the plan.</li> <li>This we can do ourselves rather than use the consultants</li> <li>Need a group to help do a design statement for each area. Guidance for developers, look at features, what do we want to preserve; this will be agreed at the next Steering group meeting. Broadwayvillage.org.uk is a good example and so is Down Ampney</li> <li>Cllr Hewer recommended that the quote preferred by the Steering Group from rCOH Consultants, with final terms to be agreed, is accepted</li> <li>It was unanimously RESOLVED to engage them the following week, within the parameters of the quote and to the optimum benefit of the Town</li> </ul>	
10.		<p><b>Property and Premises Maintenance Committee</b> The Chair gave a report from the Committee</p>	
11.		<p><b>Westwoods Committee</b> The Vice Chair explained that the ceiling works and toilet refurbishment have now been done and been well received</p>	
12.		<p><b>Working Groups, Projects and Reports</b></p>	
	12.1	<ul style="list-style-type: none"> <li>Mr Laurie Colton was voted in as the next Councillor</li> </ul>	<b>Attached</b>
	12.2	<ul style="list-style-type: none"> <li>Winter Planning Group update / Resilience Group – consists of Cllr Stock, Cllr Hulcup and Cllr Davies,</li> </ul>	<b>Verbal</b>
	12.3	<ul style="list-style-type: none"> <li>Colin Mustoe works for the Highways and is called out for extreme weather. There is a procedure for snow but not for black ice</li> </ul>	
	<b>Action</b>	<ul style="list-style-type: none"> <li>Clerk to ask Tony Williams to grit the car park on those days that it is needed. The KGV Trust will be invoiced accordingly</li> </ul>	
	12.4	<ul style="list-style-type: none"> <li>Peter Dawson asked for clarification on snow warden. He is only responsible for snow. Highways cannot do the Market Place effectively (and it's not on their list) but Colin has done it by hand before and can be engaged to do this again</li> </ul>	
	12.5	<ul style="list-style-type: none"> <li>Cllr Stock and Cllr Hulcup have done a poster about snow which can go on the website and out to the community list.</li> </ul>	
	<b>Action</b>	<ul style="list-style-type: none"> <li>Cllr Rigby to load onto website and Clerk to send out if there is a poor weather warning</li> </ul>	
	12.6	<ul style="list-style-type: none"> <li>There has been a request from the Old Prison Trustees for a Tourist Route. They would like to link areas of the Town and supply a number of plaques, picking the most important houses and sites of interest. For example The Brewery, The Guggle, Jubilee Trees, Cotswold Hall, The Old Lock up, Dover House to name a few. The Friends of the Cotswolds are willing to put up money to this. Cllr Hancock would like to know if the Town Council would like to be involved. However planning permission on the blue plaques is very difficult to achieve</li> </ul>	<b>Verbal</b>
	12.7	<ul style="list-style-type: none"> <li>Peter Dawson - very comprehensive trails can be done which would benefit the town. The Town Trustees also think it a good idea.</li> </ul>	
	12.8	<ul style="list-style-type: none"> <li>The Town Council agreed that it was a worthwhile idea and the Town Council would be interested in further details.</li> </ul>	
13.	13.1	<p><b>Correspondence</b></p> <ul style="list-style-type: none"> <li>Clerk has already responded to all the circulated letters though further replies may be needed.</li> </ul>	<b>Attached</b>
	13.2	<ul style="list-style-type: none"> <li>Correspondence from Mr and Mrs Jackson regarding Dover House already discussed above.</li> </ul>	<b>Attached</b>
	13.3	<ul style="list-style-type: none"> <li>Correspondence from Richard Brooks and Heather Palethorpe regarding road markings. An update on the meeting with Highways was given.</li> </ul>	<b>Attached</b>
	<b>Action</b>	<ul style="list-style-type: none"> <li>Clerk to update these residents</li> </ul>	

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	<p><b>13.4</b></p> <p><b>Action</b></p> <p><b>13.5</b></p> <p><b>Action</b></p>	<ul style="list-style-type: none"> <li>• Correspondence from Pulhams regarding parking and passing issues Clerk to update them on Highways meetings</li> <li>• Cllr Hulcup to progress GCC enforcement</li> <li>• Letter from Hacklings re. Vintage Truck Run</li> <li>• Clerk to reply and ask that we need more details in order to direct them to the best stop. Need dates / times and whether vehicles can be split up. It was suggested that the Old prison may be a more suitable venue</li> </ul>	<p><b>Attached</b></p> <p><b>Attached</b></p>
<p><b>14.</b></p>		<p><b>Any Other Business</b> Any other matters that any Councillor wishes to bring to the attention of the Council or agenda items for future meetings. <b><i>Please note that no Discussions or Decisions can be taken under this Item.</i></b></p>	
<p><b>15.</b></p>		<p><b>Date and Time of Next Meeting, Thursday 27th February 2013, 7pm at the Westwoods</b></p>	

There being no further business the meeting closed at 22.10